

**COASTSIDE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING**

**July 26, 2023**

**LOCATION:**

Pursuant to Resolution No. 2023-01,  
the meeting was held as a hybrid meeting with attendance both in person at Fire Station 40, 1191  
Main Street, Half Moon Bay, CA 94019, and via Zoom.  
Members of the public were able to participate in person or via Zoom.  
Every vote was done by Roll Call Vote.

**ACTION MINUTES**

**1. OPEN SESSION**

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 4:04 p.m.

**2. ROLL CALL**

Directors Present: President Gary Burke, Vice President J. B. Cockrell, Director Bruce MacKimmie, Director Patrick Hanna, and Director Cynthia Sherrill.  
Board Secretary: Fire Chief Nate Armstrong.  
Cal Fire: Fire Chief Nate Armstrong; Battalion Chief/Fire Marshal Patrick Griffin; Division Chief Gary Silva; Battalion Chief Dave Hibdon.  
Attorney: Kai Ruess.

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was omitted.

**4. PUBLIC COMMENT**

No Public Comment.

**5. CONSENT CALENDAR**

- A. Approval of Vendor Checks #55011-55097 in the amount of \$4,140,572.05 dated June 1, 2023 to June 30, 2023. Voided Checks #55000-55010 voided for check testing.
- B. Approval of Payroll Checks #21243-21245 & DDs in the amount of \$1,237.49 dated June 1 to June 30, 2023 (pay period 5/2023.)
- C. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$205.04, dated June 1 to June 30, 2023 (pay period 5/2023.)

Director MacKimmie recused himself from the Consent Calendar Items A-C.

ON MOTION by Vice President Cockrell, seconded by President Burke, by the following Roll Call Vote, the Board voted to approve the Consent Calendar Items A-C as submitted:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1, with Director MacKimmie having recused himself.

**6. CONTINUING BUSINESS**

None.

**7. NEW BUSINESS**

A. Weed Abatement.

Chief Nate Armstrong summarized the Staff Report, introduced the Resolution, and recommended approval of the Resolution.

1. Motion to approve Weed Abatement billings.
2. Approve Resolution No. 2023-41; A Resolution of the Board of Directors of the Coastside Fire Protection District to recover costs for Weed Abatement in the amount of \$87,534.34 for 49 parcels.

ON MOTION by Director MacKimmie, seconded by Director Hanna, by the following Roll Call Vote, the Board voted unanimously to Approve Resolution No. 2023-41; A Resolution of the Board of Directors of the Coastside Fire Protection District to recover costs for Weed Abatement in the amount of \$87,534.34 for 49 parcels:

Director Hanna	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

**8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

President Burke asked if the reports be moved to next month's meeting in order for the Board to adjourn into closed session. No Board objection.

**9. ADJOURNMENT**

President Burke adjourned the Board into Closed Session at 4:09 p.m.

**10. CLOSED SESSION**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: 531 Obispo Road El Granada, California


Agency Negotiator: Nate Armstrong, Fire Chief

Negotiating Parties: Coastside Fire Protection District

Under Negotiation: Terms and price for potential lease of property

President Burke adjourned the meeting at 4:45 p.m.

Respectfully submitted,

  
Jonathan Fox (Oct 1, 2023 12:25 PDT)

Oct 1, 2023

Fire Chief Nate Armstrong, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by Vice President Cockrell, seconded by President Burke, the Board voted to approve the Consent Calendar Items A-C as submitted. Motion passed 4-0-1, with Director MacKimmie having recused himself.

ON MOTION by Director MacKimmie, seconded by Director Hanna, the Board voted unanimously to Approve Resolution No. 2023-41; A Resolution of the Board of Directors of the Coastside Fire Protection District to recover costs for Weed Abatement in the amount of \$87,534.34 for 49 parcels. Motion passed 5-0.

# 07262023.regular meeting

Final Audit Report

2023-10-01

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