

**COASTSIDE FIRE PROTECTION DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING**

October 26, 2022

LOCATION:

Pursuant to Resolution No. 2022-55,
the meeting was held as a hybrid meeting with attendance both in person at Fire Station
40, 1191 Main Street, Half Moon Bay, CA 94019, and via Zoom.
Members of the public were able to participate in person or via Zoom.
Every vote was done by Roll Call Vote.

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the special meeting of the Board of Directors of the Coastside Fire Protection District at 3:00 p.m.

2. ROLL CALL (All participants were present via Zoom or teleconference call.)

Directors Present: President Gary Burke, Vice President J. B. Cockrell,
Director Bruce MacKimmie (joined the meeting at 3:19
p.m.), Director Steve Stockman, and Director Cynthia
Sherrill.

Board Secretary: Deputy Chief Jonathan Cox.

Attorney: Jean Savaree.

Also present was Patrick Hanna.

3. PLEDGE OF ALLEGIANCE

President Burke asked to bypass the Pledge of Allegiance.

4. PUBLIC COMMENT

No public comment.

5. NEW BUSINESS

A. Review and Discuss Strategic Business Plan

Deputy Chief Jonathan Cox indicated the Board had requested a special meeting to discuss the direction and intent from the Board on the Strategic Business Plan.

Director Sherrill spoke about the process of reviewing the Strategic Business Plan and discussing the general categories to be addressed by the Board. The Background section should be reviewed to match what is shown on the District's website. The initiatives should be updated. She asked questions about the pending initiatives shown. The vegetation management item was completed, the drone policy is being drafted for January/February review, location for Station 44 has been completed, and the reserves for Station 44 should be increased to \$10 million. President Burke indicated when these items were put into the Strategic Business Plan, the District was trying to find a location for Station 44 and the District has \$10 million set aside for Station 44.

Director Stockman indicated there should be a rotation and education component to the Directors serving on committees.

Director Sherrill asked for an educational piece to be added for reviewing the Cal Fire contract before renewal. She suggested including strengthening relationships with the community and allied agencies and an IT communications plan.

Deputy Chief Jonathan Cox indicated that operations are covered through a Standards of Cover Plan. A third party Master Plan can be prepared as well.

President Burke spoke about the strategic planning from the past Boards. He agrees the Background section needs to be updated.

Director Stockman spoke about looking into other districts who work with Cal Fire and see how they review important documents and find ways to implement procedures into the District.

Deputy Chief Jonathan Cox spoke about a committee that exists within their agencies who look at cooperating policy contracts. He hasn't seen a meeting of the boards here.

Director Sherrill said the Board needs to address the issues that they feel are the things that will improve the District.

President Burke said the Board should focus on the vision and mission. If we engage the community, it would be to discuss how it would improve the services of the District. He asked Director Sherrill to prepare an amended draft for the December Board meeting.


Vice President Cockrell said let's have change if it will improve the service that is provided to the community. If it doesn't pass that test, then he sees no reason to do it.

Attorney Jean Savaree said this is a good process to look forward on ways in which to improve.

6. ADJOURNMENT

President Burke adjourned the meeting at 3:51 p.m.

Respectfully submitted,


Jonathan Cox (Nov 17, 2022 13:53 PST)

Nov 17, 2022

Deputy Chief Jonathan Cox, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

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Final Audit Report

2022-11-17

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