

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

July 22, 2009

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Gary Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

PRESENT AT ROLL CALL

Board Members: President Gary Burke, Vice President Ginny McShane, Secretary Bruce MacKimmie, Director Gregg Hosfeldt, Director Chris Cilia, and Director J. B. Cockrell.
Cal Fire: Fire Chief John Ferreira.
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Cal Fire Chief John Ferreira stated that Chief Paul Cole had a scheduling conflict and was unable to attend tonight's meeting.

CONSENT CALENDAR

- A. Approval of Minutes of June 24, 2009 Board Meeting
- B. Approval of Vendor Checks #11864 - #11940 in the amount of \$1,654,141.92, dated June 1 to June 30, 2009
- C. Approval of Payroll Checks #10121 - #10131 in the amount of \$1,052.79 dated June 1 to June 30, 2009

ON MOTION by Director Hosfeldt, seconded by Secretary MacKimmie, the Board unanimously approved the Consent Calendar as submitted. Motion passed 6-0.

CONTINUING BUSINESS

A. Staff Update on CalPERS ER 1979 Safety Plan Unfunded Liability

Cal Fire Chief John Ferreira reported that Staff has not yet heard back from CalPERS on the difference in costs if the account is terminated. He indicated this information should be received some time in July. President Burke provided comments on this issue and asked Staff and Board members for suggestions of a way to compose an information sheet to better educate the Board regarding the CalPERS system and the associated interest rate. Board discussion occurred.

NEW BUSINESS

A. Adopt Resolution No. 2009-14, Resolution Authorizing San Mateo County to Place a Special Tax in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2009/10

ON MOTION by Secretary MacKimmie, seconded by Vice President McShane, by the following Roll Call vote, the Board voted unanimously to adopt Resolution No. 2009-14, Resolution Authorizing San Mateo County to Place a Special Tax in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2009/10:

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

B. Adopt Resolution No. 2009-15, Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2009/10

There was discussion regarding the use of parcel tax versus location on a map.

ON MOTION by Vice President McShane, seconded by Director Cilia, by the following Roll Call vote, the Board voted unanimously to adopt Resolution No. 2009-15, Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2009/10:

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye

Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

C. Adopt Resolution No. 2009-16, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 5 (Moon Ridge)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-16, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 5 (Moon Ridge):

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

D. Adopt Resolution No. 2009-17, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 10 (Main Street Apts. – Phase 2)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-17, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 10 (Main Street Apts. – Phase 2):

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

E. Adopt Resolution No. 2009-18, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 14 (845 Main & 655 Miramontes)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-18,

Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities
District No. 14 (845 Main & 655 Miramontes):

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

F. Adopt Resolution No. 2009-19, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-19, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale):

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

G. Adopt Resolution No. 2009-20, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 16 (Seacrest School)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-20, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 16 (Seacrest School):

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

H. Adopt Resolution No. 2009-21, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 18 (860 Airport)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-21, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 18 (860 Airport):

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

I. Adopt Resolution No. 2009-22, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 19 (Harbor Village)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-22, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 19 (Harbor Village):

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

J. Weed Abatement

1. Public Hearing for Weed Abatement

President Burke opened the public hearing.

Hearing no public comment, President Burke closed the public hearing.

2. Motion to Approve Weed Abatement Billings

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, the Board voted unanimously to approve the Weed Abatement Billings. Motion passed 6-0.

3. Adopt Resolution No. 2009-23, Resolution Authorizing San Mateo County to Place a Weed Abatement Assessment on the Tax Roll for Fiscal Year 2009/10

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-23, Resolution Authorizing San Mateo County to Place a Weed Abatement Assessment on the Tax Roll for Fiscal Year 2009/10:

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

K. Adopt Resolution No. 2009-24, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 20 (110 Ave. Portola)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-24, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 20 (110 Ave. Portola):

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

L. Adopt Resolution No. 2009-25, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 21 (505 & 509 Ave. Alhambra, 120 Ferdinand)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-25, Determining Special Tax Liability for Fiscal Year 2009/10 for Community Facilities District No. 21 (505 & 509 Ave. Alhambra, 120 Ferdinand):

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

M. Adopt Resolution No. 2009-26, Transfer of Funds (sweep the accounts)

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, by the following Roll Call vote, the Board voted unanimously to Adopt Resolution No. 2009-26, Transfer of Funds:

Secretary MacKimmie	Aye
Vice President McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion passed 6-0.

N. Establish Board of Directors Goals for 2009/2010

Cal Fire Chief John Ferreira introduced this item and recommended using the same process as last year.

President Burke requested Staff to send an e-mail to the Board members who are not at tonight's meeting regarding their desired short- and long-term goals.

Vice President McShane suggested the final goals should be decided once the new Board is seated. Board discussion occurred.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

Year-end financial sheets were distributed prior to tonight's meeting, and Cal Fire Chief John Ferreira discussed the year-end analysis that occurred.

- B. Volunteer Liaison Report
Director Hosfeldt reported that the volunteers have been involved in wildlife fire training, water rescues, brush fires, and structure fires.
- C. Land and Structures Committee Report
No report.
- D. Vegetation Management Committee Report
Cal Fire Chief John Ferreira reported there was a meeting with Supervisor Gordon's office regarding the CalTrans right-of-way at the end of Devil's Slide. Additional Board discussion occurred.
- E. California Independent Special Districts Association (San Mateo Co. Chapter)
No report.
- F. ALS/JPA
No report.
- G. Attorney's Report
No report.
- H. Fire Chief's Report
Cal Fire Chief John Ferreira reported on the birth of Chief Picard and his wife's child.

Chief Ferreira reported that the new Cal Fire cooperative banners are being placed on all the District's apparatus.

Chief Ferreira reported on a recent auction of District surplus equipment, training classes and EMS training, station paintings, and new chassis on fire equipment in Station 40.

Chief Ferreira responded to President Burke's inquiry regarding how to honor employees. He suggested what is called a "Challenge Coin" which is used by other agencies, he described what the coin is, and presented a Challenge Coin to each Board member, Attorney Jean Savaree, Montara Fog's Darin Boville, and Administrative Secretary Jean Headley. He stated that each employee will receive a Challenge Coin.

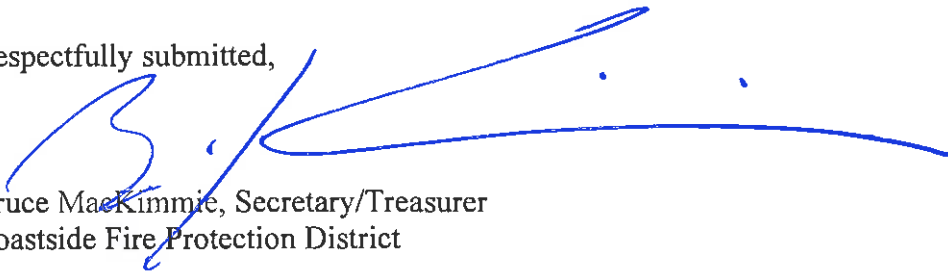
CORRESPONDENCE

Chief Ferreira discussed the exception reports.

ADJOURNMENT

Secretary MacKimmie made a motion to adjourn the meeting, and Director Cilia seconded the motion. The motion passed unanimously 6-0, and the meeting was adjourned at 8:35 p.m.

Respectfully submitted,



Bruce MacKimmie, Secretary/Treasurer
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Hosfeldt, seconded by Secretary MacKimmie, the Board unanimously approved the Consent Calendar as submitted. Motion passed 6-0.

President Burke asked Staff and Board members for suggestions of a way to compose an information sheet to better educate the Board regarding the CalPERS system and the associated interest rate.

ON MOTION by Secretary MacKimmie, seconded by Vice President McShane, by Roll Call vote, the Board voted unanimously to adopt Resolution No. 2009-14, Resolution Authorizing San Mateo County to Place a Special Tax in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2009/10. Motion passed 6-0.

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