

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

March 24, 2010

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Chris Cilia called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

PRESENT AT ROLL CALL

Directors Present: President Chris Cilia, Vice President Gregg Hosfeldt, Secretary John Draper, Director Gary Burke, Director Doug Mackintosh, Director Ginny McShane, and Director Gary Riddell.
Staff: Division Fire Chief Paul Cole.
Cal Fire: Fire Chief John Ferreira.
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

There was discussion regarding the amount of time each person is permitted to speak during public comment.

Vince Williams of Moss Beach quoted from California Code Section 54954.3© regarding rules for restraint of public comment. President Cilia stated he did not agree with Mr. Williams' statement.

Lane Lees concurred with Mr. Williams regarding freedom of speech. He discussed comments made by Director Riddell at a previous Board meeting. Mr. Lees feels the levels of service are still high. He discussed other comments made by Director Riddell and President Cilia that he feels are biased. President Cilia stated that Mr. Lees made a lot of unfounded allegations and thanked him for his opinion.

CONSENT CALENDAR

- A. Approval of Minutes of February 24, 2010 Regular Board Meeting
- B. Approval of Vendor Checks #12398 - #12447 in the amount of \$94,620.75, dated February 1 to February 28, 2010.
- C. Approval of Payroll Checks #20194 - #20202 in the amount of \$868.09 dated February 1 to February 28, 2010.
Direct Deposit of Federal, State and Hospital Tax in the amount of \$143.82 dated February 1 to February 28, 2010.

Director Mackintosh removed Item A from the Consent Calendar.

President Cilia removed Item B from the Consent Calendar.

ON MOTION by Director Burke, seconded by Director Mackintosh, the Board unanimously approved Item C of the Consent Calendar. Motion passed 7-0.

Regarding Item A of the Consent Calendar, Minutes of the February 24, 2010 Regular Board Meeting, Director Mackintosh requested changes to Page 2, New Business, Section A. In the first paragraph, following "Cal Fire Chief John Ferreira indicated that" Director Mackintosh requested the addition of the words "in his opinion." In the third paragraph, Director Mackintosh requested that the first sentence be removed.

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, the Board unanimously voted to revise the February 24, 2010 Minutes as discussed. Motion passed 7-0.

ON MOTION by Director Mackintosh, seconded by Director McShane, the Board unanimously approved Item A of the Consent Calendar, the Minutes of the February 24, 2010 Regular Board Meeting, as corrected. Motion passed 7-0.

Regarding Item C of the Consent Calendar, Chief Cole responded to several questions asked by President Cilia and Director Riddell.

ON MOTION by Director Mackintosh, seconded by Director McShane, the Board voted unanimously to approve Item C of the Consent Calendar as listed. Motion passed 7-0.

CONTINUING BUSINESS

- A. Staff Update on CalPERS ER 1979 Safety Plan Unfunded Liability

Division Chief Paul Cole reported Staff has been in contact with CalPERS and there will be a meeting in April. President Cilia distributed a Press Release regarding CalPERS.

NEW BUSINESS

A. Weed Abatement

1. Authorization to Advertise for Weed Abatement Contract Bids

Division Chief Paul Cole requested Board approval to go out for bids.

ON MOTION by Secretary Draper, seconded by Director Mackintosh, the Board unanimously authorized Chief Cole to go out for bids. Motion passed 7-0.

2. Review Weed Abatement Reserves

Chief Cole summarized the Staff Report.

ON MOTION by Director Mackintosh, seconded by Secretary Draper, the Board voted unanimously to accept the Staff Report as a report on the status of the Weed Abatement Fund. Motion passed 7-0.

B. Adopt Resolution No. 2010-01 – A Resolution of The Board of Directors of the Coastside Fire Protection District Paying Down the CalPERS EIR 1979 Safety Plan Unfunded Liability

Division Chief Paul Cole provided background, introduced the Resolution, and recommended adoption of the Resolution.

ON MOTION by Vice President Hosfeldt, seconded by Secretary Draper, by the following Roll Call Vote, the Board unanimously adopted Resolution No. 2010-01, A Resolution of the Board of Directors of the Coastside Fire Protection District Paying Down the CalPERS EIR 1979 Safety Plan Unfunded Liability:

Director Mackintosh	Aye
Director McShane	Aye
Vice President Hosfeldt	Aye
Secretary Draper	Aye
Director Burke	Aye
Director Riddell	Aye
President Cilia	Aye

Motion passed 7-0.

C. Review and Discuss Public Agency Retirement Services (PARS) Investment Strategy

Lane Lees suggested that Director Gary Riddell should recuse himself.

Director Riddell recused himself and left the room.

Vice President Hosfeldt provided background on this issue. He expressed concern regarding the investment strategy due to volatility of the market. He suggested obtaining advice from the District's investment advisors to see what options are available. Director Burke suggested waiting a short period of time to see what the Fund does for the next quarter. Discussion occurred.

Director Mackintosh suggested establishing an annual Board calendar. The Board concurred, and direction was given to Staff to create an annual Board calendar.

D. Adopt Resolution No. 2010-02 – A Resolution Approving the Department of Forestry and Fire Protection Agreement No. 1CA66716 for Services From July 1, 2009 to June 30, 2010

Cal Fire Chief John Ferreira summarized Schedule "A" for Fiscal Year 2009-2010, introduced the Resolution, and recommended adoption of the Resolution. Discussion occurred.

ON MOTION by Director Burke, seconded by Director McShane, by the following Roll Call Vote, the Board unanimously adopted Resolution No. 2010-02, A Resolution Approving the Department of Forestry and Fire Protection Agreement No. 1CA66716 for Services from July 1, 2009 to June 30, 2010:

Director Mackintosh	Aye
Director McShane	Aye
Vice President Hosfeldt	Aye
Secretary Draper	Aye
Director Burke	Aye
Director Riddell	Aye
President Cilia	Aye

Motion passed 7-0.

E. Discussion of Board Bylaws

Director McShane asked if some of the Board's bylaws and policies can be reviewed. President Cilia indicated some of this should be done in a closed session. There was discussion with Attorney Jean Savaree regarding the Brown Act. Staff was directed to circulate the Bylaws and Policy Manual to all Board members and Attorney Savaree. Attorney Savaree was requested to go over the Board's bylaws and policies and prepare a memo for the next Board meeting regarding communications to Board members. Additional discussion occurred. Director Mackintosh suggested any communications to Board members should be copied to Attorney Savaree.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

Director Burke discussed a request received from Morgan Stanley regarding selling bonds to eliminate debt and the Finance Committee's deliberations on the subject.

Director Mackintosh discussed the financial spreadsheets.

B. Volunteer Liaison Report

Vice President Hosfeldt reported that the volunteers are continuing training towards Firefighter I certifications and have responded to several fires in the last month. He indicated that scholarship interviews will be conducted next week, and the volunteers are holding a crab feed on Saturday, June 5th.

Mr. Hosfeldt indicated that recruitment for volunteers has yielded approximately 20 applications, some of whom do not live in the District. He has asked Attorney Savaree to look into the issue of residency requirement for volunteers. Attorney Savaree stated that her research indicates it is appropriate and legal to have a policy that volunteers live within a reasonable distance to be able to respond to emergencies within a reasonable time frame. She stated she would provide the Board with case law supporting the position. She stated that research located other agencies that require their volunteers to live within the District served by the fire department. Discussion occurred.

C. Land and Structures Committee Report

No report.

D. Vegetation Management Committee Report

Secretary Draper indicated the contract is out for bid.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Director McShane reported the next meeting will be in May. She referred to a packet which discussed services and classes provided by California Special Districts Association.

F. ALS/JPA

President Cilia reported the next meeting is in May and he will report after the meeting.

Attorney Jean Savaree stated that Valerie Armento, the new attorney for the ALS/JPA Board, will be making a report to the ALS/JPA Board at an upcoming meeting regarding her review of the recently revised JPA document.

G. Water Supply Assessment Committee Report

Vice President Hosfeldt stated the committee will be meeting with Chief Cole and his Staff as well as the Coastside Water District.

H. Fire Protection Staffing/Management Committee Report

Vince Williams of Moss Beach indicated he has attended committee meetings he has learned about and feels these meetings are in violation of the Brown Act. He feels this is a rogue committee and could damage the reputation of the District. He stated a member of the public asked for and was refused a copy of the committee's questionnaire.

Director Mackintosh stated that every action of this committee has been reported to the Board. He discussed the committee's questionnaire. Division Chief Paul Cole stated that all meeting dates have been placed on the District's website.

There was discussion regarding the distribution of the committee's questionnaire by the committee before it was approved by the Board, the content of the questionnaire, the purpose of the questionnaire, and what will be done with the information received in response to these questionnaires.

J. B. Cockrell stated he has been attending many of these meetings and expressed extreme concern regarding the actions of the committee. He requested a copy of the questionnaire right now and was refused.

Lane Lees asked President Cilia to ask the Board's legal counsel if it is a conflict of interest for President Cilia to contact his employer on behalf of this District. Attorney Savaree stated she will do research on this issue and provide a written opinion if requested. Additional discussion occurred.

I. Attorney's Report

No report.

J. Fire Chief's Report

Cal Fire Chief John Ferreira reported that the District will be taking delivery of a Super Urban Area Strategic Initiative (SUASI) trailer, a multi-casualty incident trailer filled with equipment.

Chief Ferreira indicated that Staff needs to know the Board's expectations and wishes as to the level of service for surf rescue. Chief Paul Cole provided background and discussed the current level of the District's surf rescue service.

Chief Ari Delay gave a PowerPoint presentation regarding the surf/water rescue program. Staff responded to questions and comments from the Board throughout Chief Delay's presentation.

Chief Ferreira stated that upon receiving direction from the Board, Staff will have a recommendation for the Board at next month's Board meeting. Extensive Board discussion occurred.

Chief Cole stated that he was contacted by Menlo Park Fire Protection District regarding a summit to discuss special fire districts. Other fire districts are also interested, and Chief Cole will advise the Board when this will occur.

Chief Cole reported that the District will be included in the Lehman Brothers litigation to possibly recoup lost monies.

Chief Cole discussed the lot next door and preliminary plans that were previously developed for a tower and volunteer building. Director Mackintosh suggested planting a tree line now.

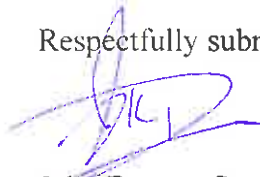
CORRESPONDENCE

Division Chief Paul Cole referred to a flyer in the packet regarding an upcoming seminar and requested any Board member interested in attending to contact him.

ADJOURNMENT

ON MOTION by Secretary Draper, seconded by Vice President Hosfeldt, President Cilia adjourned the meeting at 10:15 p.m.

Respectfully submitted,



John Draper, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Burke, seconded by Director Mackintosh, the Board unanimously approved Item C of the Consent Calendar. Motion passed 7-0.

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, the Board unanimously voted to revise the February 24, 2010 Minutes as discussed. Motion passed 7-0.

ON MOTION by Director Mackintosh, seconded by Director McShane, the Board unanimously approved Item A of the Consent Calendar, the Minutes of the February 24, 2010 Regular Board Meeting, as corrected. Motion passed 7-0.

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