COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING

PUBLIC MEETING NOTICE & AGENDA

October 28, 2026
4:00 p.m.

LOCATION: Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019

TELECONFERENCE LINK: https://zoom.us/j/92333627095

PHONE LINK: Dial +1 (669) 900-6833 Meeting ID: 923 3362 7095

PUBLIC COMMENT: Members of the public that wish to attend and/or participate in the meeting may do so in person, by joining the virtual link or by using the phone link.

- For members of the public using Zoom, if you would like to make public comment use the "Raise Hand" feature.
- For members of the public using the phone link, if you would like to make public comment press *9 to raise your hand.

You may also submit any public comments by email to cfpdadmin@fire.ca.gov up to one hour before the start of the meeting.

REASONABLE ACCOMODATION: Any request for reasonable accommodation should be addressed to Meghan Henry at meghan.henry@fire.ca.gov

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AGENDA (Tab# 1)

1. **OPEN SESSION** – 4:00 pm

2. **ROLL CALL**
   President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**
   This portion of the meeting has been allocated for public comments. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during this time. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

5. (Tab# 1) **CONSENT CALENDAR**
   A. Approval of minutes from September 23, 2026 Board Regular meeting
   B. Approval of Vendor Checks #58631- 58645 in the amount of $259,525.35 dated September 1, 2026 to September 30, 2026.
   C. Approval of Payroll Checks #21340-21341 and DD's in the amount of $1,253.47 dated September 1, 2026 to September 30, 2026 (pay period 8/2026)
   D. Direct Deposit of Federal, State, & Hospital Taxes in the amount of $207.64 dated September 1, 2026 to September 30, 2026 (pay period 8/2026).

E. Approval of electronic GASB 68 Reporting Services Fee payment to CalPERS in the amount of $350.00 dated September 1, 2026 to September 30, 2026.

6. CONTINUING BUSINESS

A. Update on Wildfire Prevention, Zone 0 (verbal update no staff report) – Chief Wilson
B. Update on Temporary and New Station 44 projects (Verbal update with no staff report) – Chief Wilson

7. NEW BUSINESS

A. (Tab# 2) Community Facilities District No. 40 (142 California Avenue) – Chief Wilson
   1. Open Special Ballot
   2. Motion to Adopt Res. No. 2026-55; A Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Tax Lien
   3. Motion to Adopt Ordinance No. 2026-02; An Ordinance Levying Special Taxes within Community Facilities District No. 40 (142 California Ave)
B. (Tab# 3) Adopt a Resolution Awarding a Professional Services Agreement for Construction Management and Inspection Services for the Station 44 Replacement Project to Swinerton Management & Consulting, LLC in the Amount of $898,649 – Chief West
   1. Motion to Adopt Res. No. 2026-56; Resolution Awarding a Professional Services Agreement for Construction Management and Inspection Services for the Station 44 Replacement Project to Swinerton Management & Consulting, LLC in the Amount of $898,649

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. (Tab# 4) Finance Committee Report – Dir. Burke, Dir. Cockrell
   - FY26/27 September Revenue
   - FY26/27 September Expenses
   - FY26/27 September Reserve/Assets
B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill
D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
F. ALS JPA Liaison Report– Dir. Burke
G. District Capital Improvement Projects Report – Dir. MacKimmie
H. CERT Report – Dir. Sherrill
I. Attorney's Report – Attorney Jean Savaree
J. Fire Marshals Report – Chief Griffin
K. (Tab# 5) Fire Chief's Report - Chief Wilson
   - September 2026 Statistics
   - PARS Monthly Statement for 9/1/2026 to 9/30/2026

9. CORRESPONDENCE

(Tab# 6) Letter from Yifat and Philip

10. ADJOURNMENT

COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
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Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Access for the Disabled
Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jed Wilson, Fire Chief
Posted: October 23, 2026

102826 tab 1 Agenda

Final Audit Report 2026-10-23

Created:	2026-10-23
By:	Michele Ortiz (mortiz@coastsidefire.org)
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