

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

March 25, 2009

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Gary Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

PRESENT AT ROLL CALL

Board Members: President Gary Burke, Vice President Ginny McShane, Secretary Bruce MacKimmie, Director Doug Mackintosh, Director Gregg Hosfeldt, Director Lane Lees, Director John Draper, Director Chris Cilia, and Director J. B. Cockrell.

Cal Fire: Fire Chief John Ferreira.

Legal Counsel: Attorney Greg Rubens.

Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Fire Chief John Ferreira stated that Chief Paul Cole is attending the Cal Fire Academy in order to be a liaison officer.

REPORT BY FIREFIGHTER IAFF LOCAL 2881

No report.

CONSENT CALENDAR

- A. Approval of Minutes of February 25, 2009 Board Meeting
- B. Approval of Vendor Checks #11495 - #11603 in the amount of \$212,484.20, dated February 1 to February 28, 2009
- C. Approval of Payroll Checks #10069 - #10081 in the amount of \$5,040.23, dated February 1 to February 28, 2009
Direct Deposit of Federal, State and Hospital Tax in the amount of \$1,782.25, dated February 1 to February 28, 2009

Director Lees removed Item 6B from the Consent Calendar for discussion.

ON MOTION by Vice President McShane, seconded by Director Cockrell, the Board unanimously approved Items A and C of the Consent Calendar as submitted. Motion passed 9-0.

Director Lees indicated there were discrepancies in Item B of the Consent Calendar regarding some PERS payments, and feels these should be cleared up. This item will be held over to the next board meeting.

CONTINUING BUSINESS

- A. Motion to Adopt Resolution No. 2009-06 "Resolution Authorizing District Participation in the PARS Public Agencies Post-Retirement Health Care Trust Fund"

Secretary MacKimmie and Director Lees recused themselves and left the room. Board discussion occurred.

ON MOTION by Vice President McShane, seconded by Director Hosfeldt, by the following Roll Call Vote, the Board voted unanimously to adopt Ordinance 2009-06, Resolution Authorizing District Participation in the PARS Public Agencies Post-Retirement Health Care Trust Fund:

Director Mackintosh	Yes
Vice President McShane	Yes
Director Hosfeldt	Yes
Director Draper	Yes
Director Cilia	No
Director Cockrell	Yes
President Burke	Yes

Motion passed 6-1, with Director Cilia the dissenting vote.

Secretary MacKimmie and Director Lees returned to the meeting.

- B. Community Facilities District #21 (120 Ferdinand Unit A, 505 Avenue Alhambra Unit B, 509 Avenue Alhambra Unit C)

- 1) Motion to Adopt Resolution No. 2009-07, Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Election

Chief John Ferreira provided background on this issue. He opened the envelope to canvas the votes. The envelope contained one ballot, and the vote was Yes. Therefore, the motion passed, and Chief Ferreira certified the results of the election.

ON MOTION by Vice President McShane, seconded by Director Lees, by the following Roll Call Vote, the Board unanimously adopted Resolution No. 2009-07, Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Election:

Director Mackintosh	Yes
Secretary MacKimmie	Yes
Vice President McShane	Yes
Director Hosfeldt	Yes
Director Lees	Yes
Director Draper	Yes
Director Cilia	Yes
Director Cockrell	Yes
President Burke	Yes

Motion passed 9-0.

- 2) Motion to Adopt Ordinance No. 2009-02, An Ordinance Levying Special Taxes Within Community Facilities District No. 21 (120 Ferdinand Unit A, 505 Avenue Alhambra Unit B, 509 Avenue Alhambra Unit C)

ON MOTION by Director Lees, seconded by Director Cilia, by the following Roll Call Vote, the Board unanimously adopted Ordinance No. 2009-02, An Ordinance Levying Special Taxes Within Community Facilities District No. 21 (120 Ferdinand Unit A, 505 Avenue Alhambra Unit B, 509 Avenue Alhambra Unit C):

Director Mackintosh	Yes
Secretary MacKimmie	Yes
Vice President McShane	Yes
Director Hosfeldt	Yes
Director Lees	Yes
Director Draper	Yes
Director Cilia	Yes
Director Cockrell	Yes
President Burke	Yes

Motion passed 9-0.

- C. Discuss Installation of Voice Mail for District Administration
Director Cilia provided background information on this issue and urged the installation of voice mail. Board discussion occurred.

ON MOTION by President Burke, seconded by Vice President McShane, the Board voted unanimously to install a voice mail system for District administration. Motion passed 9-0.

NEW BUSINESS

- D. Discuss and Approve IDES Hall Rental for HMB Volunteer Appreciation
(taken out of order)

Director Hosfeldt informed the Board that he will abstain from voting on this item due to his volunteer status, but he will participate in the discussion.

President Burke provided background on this issue. Board discussion occurred.

President Burke made a motion, and Vice President McShane seconded, that the Board donate \$1,000 to the Half Moon Bay Fire Volunteers in recognition and appreciation for the work they do for the District and the community. Vice President McShane made a substitute motion, and Director Cilia seconded, to amend the amount to \$1,400 and to be paid from the Half Moon Bay Trust.

ON MOTION by Vice President McShane, seconded by Director Cilia, the Board voted to donate \$1,400 to the Half Moon Bay Fire Volunteers in recognition and appreciation for the work they do for the District and the community. Motion passed 8-0-1, Director Hosfeldt abstaining.

- A. Weed Abatement

1. Authorization to advertise for Weed Abatement Contract Bids

Chief John Ferreira provided background on this item.

ON MOTION by Director Lees, seconded by Director Cilia, the Board unanimously voted to authorize advertising for weed abatement contractors.

- B. Motion to Approve Hydrant Waiver Request for 100 Seacliff Court, Montara, CA

Chief John Ferreira summarized the Staff Report and suggested that the Board allow the occupants to substitute the sprinkler system for the fire hydrant. Board discussion occurred.

ON MOTION by Director Lees, seconded by Secretary MacKimmie, the Board voted unanimously to waive the fire hydrant requirement. Motion passed 9-0.

It was suggested to put an item on the agenda in May regarding the status of water systems in the District.

- C. Motion to Adopt Resolution No. 2009-08 "Resolution Authorizing the Retroactive Payment of Health Care to Retirees"

Director Lees and Secretary MacKimmie recused themselves and left the room.

Chief John Ferreira provided background on this item.

ON MOTION by Director Cilia, seconded by Director Cockrell, by the following Roll Call Vote, the Board voted to adopt Resolution No. 2009-08 "Resolution Authorizing the Retroactive Payment of Health Care to Retirees":

Director Mackintosh	Abstain
Vice President McShane	Yes
Director Hosfeldt	Yes
Director Draper	Yes
Director Cilia	Yes
Director Cockrell	Yes
President Burke	Yes

Motion passed 6-0-1, with Director Mackintosh abstaining.

Secretary MacKimmie and Director Lees returned to the meeting.

E. Discuss and Approve the Establishment of a Board Ad-Hoc Committee to Negotiate Medic 441 Ambulance Contract and Medic 440 Housing Agreement Contract

Chief John Ferreira provided background information. Directors Lees, Cilia, and Mackintosh volunteered to be on the committee. Board discussion occurred.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

President Burke summarized the District's YTD revenues and expenditures. Board discussion occurred.

Director Lees extensively discussed a meeting he and Chief Cole attended in Sacramento regarding the substantial amount CalPERS claims the District owes. Extensive board discussion occurred. This item will be placed on the next agenda.

President Burke stated the Committee looked at a payment amortization schedule for health care vesting for former employees. This will be on the next agenda.

Chief Ferreira discussed the draft of Schedule A of the Cal Fire contract.

B. Volunteer Liaison Report

Director Hosfeldt reported on the volunteers' recertification for First Aid and Fire Fighter driver's training. He also discussed volunteer scholarships, the progress of

the audit, the upcoming volunteer appreciation dinner, and he thanked the Board for their contribution.

- C. Land and Structures Committee Report
Director Draper reported on a meeting with the Harbor District General Manager regarding property at the Harbor District and also regarding a meeting with a Montara realtor.
- D. Vegetation Management Committee Report
Director Mackintosh updated the Board regarding committee activities involving the Weed Abatement Program and the production of a brochure.
- E. California Independent Special Districts Association (San Mateo Co. Chapter)
No report.
- F. Governance Class Report
Director Cockrell reported on his attendance at the Special District Leadership Academy as well as a conference on how to be an effective Board member.
- G. ALS/JPA
Chief John Ferreira discussed the requirement to re-sign the automatic aid agreement between fire agencies by July 1, 2009.
- H. Attorney's Report
No report.
- I. Fire Chief's Report
Chief John Ferreira reported on the brake problem on Engine 40. He also stated there will be an additional eight graduates from the academy on April 3, 2009.

CORRESPONDENCE

ADJOURNMENT

Secretary MacKimmie made a motion to adjourn the meeting, and Director Cilia seconded the motion. The motion passed unanimously 9-0, and the meeting was adjourned at 9:25 p.m.

Respectfully submitted,



Bruce MacKimmie, Secretary/Treasurer
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Vice President McShane, seconded by Director Cockrell, the Board unanimously approved Items A and C of the Consent Calendar as submitted. Motion passed 9-0.

ON MOTION by Vice President McShane, seconded by Director Hosfeldt, by Roll Call Vote, the Board voted unanimously to adopt Ordinance 2009-06, Resolution Authorizing District Participation in the PARS Public Agencies Post-Retirement Health Care Trust Fund. Motion passed 6-1, with Director Cilia the dissenting vote (Lees & MacKimmie recused themselves).

ON MOTION by Vice President McShane, seconded by Director Lees, by Roll Call Vote, the Board unanimously adopted Resolution No. 2009-07, Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Election. Motion passed 9-0.

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ON MOTION by President Burke, seconded by Vice President McShane, the Board voted unanimously to install a voice mail system for District administration. Motion passed 9-0.

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ON MOTION by Director Lees, seconded by Director Cilia, the Board unanimously voted to authorize advertising for weed abatement contractors.

ON MOTION by Director Lees, seconded by Secretary MacKimmie, the Board voted unanimously to waive the fire hydrant requirement. Motion passed 9-0.

ON MOTION by Director Cilia, seconded by Director Cockrell, by Roll Call Vote, the Board voted to adopt Resolution No. 2009-08 "Resolution Authorizing the Retroactive Payment of Health Care to Retirees". Motion passed 6-0-1, with Director Mackintosh abstaining (Lees & MacKimmie recused).

Secretary MacKimmie made a motion to adjourn the meeting, and Director Cilia seconded the motion. The motion passed unanimously 9-0 and the meeting was adjourned at 9:25 p.m.