

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**June 28, 2023
4:00 p.m.**

LOCATION

Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019
and

BOARD OF DIRECTORS SHALL ATTEND MEETINGS IN PERSON UNLESS REMOTE PARTICIAPTION IS PERMITTED BY LAW. MEMBERS OF THE PUBLIC THAT WISH TO ATTEND AND/OR PARTICIPATE IN A MEETING MAY DO SO IN PERSON OR BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/87418487303>. PUBLIC COMMENTS WILL BE ACCEPTED BOTH IN PERSON AND VIA ZOOM MEETING. ANY EMAILS SENT TO jonathan.cox@fire.ca.gov WILL BE PROVIDED TO THE BOARD PRIOR TO THE MEETING.

IN THE EVENT THAT ANY MEMBER OF THE BOARD PARTICIPATES IN A MEETING BY TELECONFERENCE OR VIDEO CONFERENCE, PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES OF THE BOARD SHALL BE BY ROLL CALL.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/87418487303>

Join Zoom Meeting By Phone at:

+1(669) 900-6833

Meeting ID: 874 1848 7303

Any request for reasonable accommodation should be addressed to Michele Ortiz at mortiz@coastsidefire.org

AGENDA ([Tab #1](#))

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
 - A. [Approval of Vendor Checks #52764-52848 in the amount of \\$289,058.33 dated May 1, 2023 to May 31, 2023.](#)
 - B. [Approval of Payroll Checks #21240-21242 & DDs in the amount of \\$773.41 dated May 1 to May 31, 2023 \(pay period 4/2023.\)](#)
 - C. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$128.19, dated May 1 to May 31, 2023 \(pay period 4/2023.\)](#)

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- D. [Second Reading and Adoption of Amendment to Ordinance No. 2015-01 Setting Compensation for Board Members at \\$193.90 Per Meeting, not to Exceed Two Meetings Per Month for a Maximum Monthly Compensation of \\$387.80.](#)
- E. [A Resolution of the Coastside Fire Protection Board of Directors Rejecting the Claim Submitted June 6, 2023 by Amy Caron. Resolution No. 2023-40.](#)

6. CONTINUING BUSINESS

7. NEW BUSINESS

- A. Review and Approve Coastside Fire Protection District Preliminary Budget for Fiscal Year 23/24 – Chief Cox **([Tab # 2](#))**
 - 1. Public Hearing
 - 2. Motion to Adopt Preliminary Budget for Fiscal Year 2023/24
- B. Adopt Res. No. 2023-13; Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2023-2024. Chief Cox **([Tab # 3](#))**
- C. Adopt Res. No. 2023-14; Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2023-2024. Chief Cox **([Tab # 4](#))**
- D. Adopt Res. No. 2023-15; Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2023-2024. Chief Cox **([Tab # 5](#))**
- E. Adopt Resolution No. 2023-16; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 5 (Moon Ridge) **([Tab # 6](#))**
- F. Adopt Resolution No. 2023-17; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 10 (Main Street Apartments – Phase 2) **([Tab # 7](#))**
- G. Adopt Resolution No. 2023-18; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 14 (845 Main & 655 Miramontes) **([Tab # 8](#))**
- H. Adopt Resolution No. 2023-19; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale) **([Tab # 9](#))**
- I. Adopt Resolution No. 2023-20; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 16 (Seacrest School) **([Tab # 10](#))**
- J. Adopt Resolution No. 2023-21; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 17 (121/141 California) **([Tab # 11](#))**
- K. Adopt Resolution No. 2023-22; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 18 (860 Airport) **([Tab # 12](#))**
- L. Adopt Resolution No. 2023-23; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 19 (Harbor Village) **([Tab # 13](#))**
- M. Adopt Resolution No. 2023-24; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 20 (110 Ave. Portola) **([Tab # 14](#))**
- N. Adopt Resolution No. 2023-25; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand) **([Tab # 15](#))**
- O. Adopt Resolution No. 2023-26; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 22 (Carnoustie, LLC) **([Tab # 16](#))**

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- P. Adopt Resolution No. 2023-27; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 23 (169 Princeton Ave.) (**Tab # 17**)
- Q. Adopt Resolution No. 2023-28; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 24 (400, 404, 408 Belleville) (**Tab # 18**)
- R. Adopt Resolution No. 2023-29; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 25 (925 Main St.) (**Tab # 19**)
- S. Adopt Resolution No. 2023-30; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 26 (460 Wavecrest Rd.) (**Tab # 20**)
- T. Adopt Resolution No. 2023-31; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 27 (801 Arnold Way) (**Tab # 21**)
- U. Adopt Resolution No. 2023-32; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 28 (1-6 Bloom Ln.) (**Tab # 22**)
- V. Adopt Resolution No. 2023-33; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 29 (101 Ave Portola) (**Tab # 23**)
- W. Adopt Resolution No. 2023-34; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 30 (481,483,485 Pine) (**Tab # 24**)
- X. Adopt Resolution No. 2023-35; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 31 (1-19 Pacific Ridge) (**Tab # 25**)
- Y. Adopt Resolution No. 2023-36; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy) (**Tab # 26**)
- Z. Adopt Resolution No. 2023-37; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 33 (195 Ave Cabrillo EG) (**Tab # 27**)
- AA. Adopt Resolution No. 2023-38; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB) (**Tab # 28**)
- BB. Adopt Resolution No. 2023-39; Determining Special Tax Liability for Fiscal Year 2023/24 for Community Facilities District No. 35 (711 Main St. HMB) (**Tab # 29**)

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. Cockrell (**Tab # 30**)
 - [FY22-23 May Revenue](#)
 - [FY22-23 May Expenses](#)
 - [FY22-23 May Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
- C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill
- D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
- F. ALS JPA Liaison Report– Dir. Burke
- G. Emergency Preparedness Liaison Report – Department of Emergency Management
- H. CERT Report – Dir. Sherrill
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Marshals Report – Chief Griffin
- K. Fire Chief’s Report - Chief Cox (**Tab # 31**)
 - [May Statistics](#)
 - [PARS Monthly Statement for 5/1/2023 to 5/31/2023](#)

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9. ADJOURNMENT

10. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS Government Code 54956.8

Property: 531 Obispo Road, El Granada CA

Agency Negotiator: Jonathan Cox, Deputy Chief

Negotiating Parties: Coastside Fire Protection District and County of San Mateo

Under Negotiation: Terms and price for potential lease of Property

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jonathan Cox, Deputy Chief

Posted: June 23, 2023