

**COASTSIDE FIRE PROTECTION DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING**

**May 27, 2020**

**LOCATION:**

Pursuant to Governor Newsom's Executive Order N-29-20,  
the meeting was held by teleconference and Zoom video conference.  
Members of the public were able to participate via Zoom or by phone.  
Every vote was done by Roll Call Vote.

**ACTION MINUTES**

**1. OPEN SESSION**

President Burke called to order the special meeting of the Board of Directors of the Coastside Fire Protection District at 6:06 p.m.

**2. ROLL CALL (All participants were present via Zoom or teleconference call.)**

Directors Present: President Burke, Vice President Cockrell, Secretary Ginny McShane, Director Bruce MacKimmie, and Director Steve Stockman.  
Legal Counsel: Jean Savaree.  
Cal Fire: Chief Ian Larkin.  
Deputy Chief: Jonathan Cox.  
Admin. Secretary: Jean Headley.

**3. PLEDGE OF ALLEGIANCE**

Did not occur.

**4. PUBLIC COMMENT**

None.

**5. CONSENT CALENDAR**

Director MacKimmie recused himself from voting on the Consent Calendar.

- A. Approval of minutes from the April 22, 2020 Regular Board Meeting.
- B. Approval of new Vendor Checks #50008-50084 in the amount of \$681,260.57 dated April 1 to April 30, 2020.
- C. Approval of electronic payment to CalPERS in the amount of \$101,200.08 dated April 1 to April 30, 2020.

- D. Approval of Payroll Checks #21099-21103 in the amount of \$577.20, dated April 1 to April 30, 2020. (Note: payroll checks #21094-21098 were voided by ADP.)
- E. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$95.60, dated April 1 to April 30, 2020.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted to approve the Consent Calendar as submitted:

|                         |         |
|-------------------------|---------|
| Secretary McShane       | Aye     |
| Director Stockman       | Aye     |
| Director MacKimmie      | Abstain |
| Vice President Cockrell | Aye     |
| President Burke         | Aye     |

Motion passed 4-0-1, with Director MacKimmie having recused himself.

## 6. CONTINUING BUSINESS

President Burke moved up Item 6D to be heard next.

### D. Presentation of Information Report Regarding Fire Station 44

Deputy Chief Cox provided background information and turned this item over to Jeff Katz, the architect for this project, who was in the meeting via Zoom conference call from the new Station 41.

Mr. Katz summarized the Staff Report.

Kerry Burke of Burke Land Use, who was also present via Zoom conference call, provided information to the Board about the zoning requirements.

Mr. Katz provided closing comments regarding the potential site for the new Station 44. Discussion occurred between Mr. Katz, Deputy Chief Cox, and the Board.

President Burke asked Director Stockman and Vice President Cockrell to meet with Deputy Chief Cox and Mr. Katz regarding what initial preparations or ramifications might occur in connection with the new Station 44, and report back to the Board at the June meeting. Mr. Katz asked if this meeting could occur on June 5, and that date was agreed to.

A. Community Facilities District No. 22 Annexation No. 1 (Carnoustie Phase 4, Half Moon Bay)

Deputy Chief Cox introduced this item and opened the sealed results of the election. The ballot said “Yes.”

a. Motion to Adopt Resolution No. 2020-17, A Resolution Declaring Results of Special Annexation Election, and Directing Recording of Amended Notice of Special Tax Lien

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2020-17, A Resolution Declaring Results of Special Annexation Election, and Directing Recording of Amended Notice of Special Tax Lien:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

b. Motion to Adopt Ordinance No. 2020-02, An Ordinance of the Coastside Fire Protection District Levying Special Taxes within certain Territory Annexed to Coastside Fire Protection District Community Facilities District No. 22 (CFD No. 22)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board unanimously adopted Ordinance No. 2020-02, An Ordinance of the Coastside Fire Protection District Levying Special Taxes within certain Territory Annexed to Coastside Fire Protection District Community Facilities District No. 22 (CFD No. 22):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

B. Weed Abatement

a. Public Hearing for Weed Abatement – for Property Owners Having any Objections to the Proposed Removal of Such Weeds

Deputy Chief Cox opened the Public Hearing. Hearing no one wishing to speak on this item, he closed the Public Hearing.

- b. Motion to Adopt Resolution No. 2020-18, a Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Fire Chief to Undertake the Removal of Weeds and Abatement of Public Nuisance

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2020-18, a Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Fire Chief to Undertake the Removal of Weeds and Abatement of Public Nuisance:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- C. A Resolution of the Board of Directors of the Coastside Fire Protection District Approving a Contract with California Department of Forestry and Fire Protection (CAL Fire) to Provide Fire and Emergency Services to the Coastside Fire Protection District from July 1, 2020 to June 30, 2027

Deputy Chief Cox introduced the Resolution and turned it over to Attorney Savaree for discussion.

Attorney Jean Savaree summarized the Staff Report and recommended that the Board adopt the Resolution.

Extensive discussion occurred between the Board and Staff.

President Burke provided comments on the current versus the original Cal Fire Contract. Chief Larkin responded to questions from the Board.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board adopted Resolution No. 2020-46, a Resolution of the Board of Directors of the Coastside Fire Protection District Approving a Contract with California Department of Forestry and Fire Protection (Cal Fire) to provide Fire and Emergency Services to the Coastside Fire Protection District from July 1, 2020 to June 30, 2027:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

**7) NEW BUSINESS**

A. Discuss Proposed Updates to Fees

Attorney Jean Savaree summarized the Staff Report and requested that the Board provide policy direction regarding changes to the fees currently authorized by Ordinance 2006-01.

Discussion occurred between Director Stockman and Deputy Chief Cox.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously that it is the Board's intent to update our fee structure for full cost recovery and ask Staff to bring back an amended ordinance to the June 24, 2020 meeting:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

B. Adjustment of Board Compensation

Attorney Savaree summarized the Staff Report and recommended that the Board introduce Ordinance 2020-47.

- a. Public Hearing to Consider Amendment of District Ordinance Setting Compensation for Board Members to Increase Per Meeting Compensation to \$167.50, Not to Exceed Two Meetings a Month for a Maximum Monthly Compensation of \$335.00

Deputy Chief Cox opened the Public Hearing. Hearing no one wishing to speak on this item, he closed the Public Hearing.

b. Introduction and First Reading for Ordinance and Setting Time for Second Reading and Adoption on June 24, 2020.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to introduce Ordinance 2020-47 and ask that the ordinance be placed on the June 24, 2020 Board meeting agenda for second reading and adoption:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

C. Review and Discuss Proposed District Signage Policy

President Burke provided comments on this item.

Some Board discussion occurred.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to accept the Coastside Fire Protection District Signage Policy dated May 11, 2020:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

D. Review, Discuss, and Approve the Surplus of Equipment

Deputy Chief Cox summarized the Staff Report and recommended that the Board approve the surplus of the listed equipment.

Some discussion occurred between the Board and Deputy Chief Cox.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously approved the surplus of the listed equipment:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- E. Adopt Resolution No. 2020-19, Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2020-2021

Deputy Chief Cox introduced and explained this item.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-19, Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2020-2021:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- F. Adopt Resolution No. 2020-20, Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2020-2021

Deputy Chief Cox introduced the Resolution and recommended adoption of the Resolution.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-20, Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2020-2021:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

G. Adopt Resolution No. 2020-21, Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2020-2021

Deputy Chief Cox introduced the Resolution and recommended adoption of the Resolution.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-21, Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2020-2021:

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

H. Adopt Resolution No. 2020-22, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 5 (Moon Ridge)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-22, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 5 (Moon Ridge):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

I. Adopt Resolution No. 2020-23, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 10 (Main Street Apartments)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-23, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 10 (Main Street Apartments):



|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- J. Adopt Resolution No. 2020-24, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 14 (845 Main & 655 Miramontes)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-24, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 14 (845 Main & 655 Miramontes):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- K. Adopt Resolution No. 2020-25, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-25, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- L. Adopt Resolution No. 2020-26, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 16 (Seacrest School)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-26, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 16 (Seacrest School):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- M. Adopt Resolution No. 2020-27, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 17 (121/141 California)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-27, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 17 (121/141 California):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- N. Adopt Resolution No. 2020-28, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 18 (860 Airport)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-28, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 18 (860 Airport):

|                   |     |
|-------------------|-----|
| Secretary McShane | Aye |
| Director Stockman | Aye |

|                         |     |
|-------------------------|-----|
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- O. Adopt Resolution No. 2020-29, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 19 (Harbor Village)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-29, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 19 (Harbor Village):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- P. Adopt Resolution No. 2020-30, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 20 (110 Ave. Portola)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-30, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 20 (110 Ave. Portola):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- Q. Adopt Resolution No. 2020-31, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-31, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- R. Adopt Resolution No. 2020-32, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 22 (Carnoustie, LLC)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-32, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 22 (Carnoustie, LLC):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- S. Adopt Resolution No. 2020-33, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 23 (169 Princeton Ave.)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-33, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 23 (169 Princeton Ave.):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- T. Adopt Resolution No. 2020-34, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 24 (400, 404, 408 Belleville)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-34, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 24 (400, 404, 408 Belleville):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- U. Adopt Resolution No. 2020-35, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 25 (925 Main St.)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-35, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 25 (925 Main St.):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- V. Adopt Resolution No. 2020-36, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 26 (460 Wavecrest Rd.)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-36, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 26 (460 Wavecrest Rd.):

|                   |     |
|-------------------|-----|
| Secretary McShane | Aye |
| Director Stockman | Aye |

|                         |     |
|-------------------------|-----|
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- W. Adopt Resolution No. 2020-37, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 27 (801 Arnold Way)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-37, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 27 (801 Arnold Way):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- X. Adopt Resolution No. 2020-38, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 28 (1-6 Bloom Ln.)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-38, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 28 (1-6 Bloom Ln.):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- Y. Adopt Resolution No. 2020-39, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 29 (101 Ave. Portola)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-39, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 29 (101 Ave. Portola):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- Z. Adopt Resolution No. 2020-40, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 30 (481, 483, 485 Pine)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-40, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 30 (481, 483, 485 Pine):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- AA. Adopt Resolution No. 2020-41, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 31 (1-19 Pacific Ridge)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-41, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 31 (1-19 Pacific Ridge):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- BB. Adopt Resolution No. 2020-42, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy.):

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-42, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy.):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- CC. Adopt Resolution No. 2020-43, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 33 (195 Ave. Cabrillo EG)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-43, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 33 (195 Ave. Cabrillo EG):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- DD. Adopt Resolution No. 2020-44, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 34 (574, 576, 578, 580 Kelly Ave. HMB)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-44, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 34 (574, 576, 578, 580 Kelly Ave. HMB):

|                   |     |
|-------------------|-----|
| Secretary McShane | Aye |
| Director Stockman | Aye |



|                         |     |
|-------------------------|-----|
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

- EE. Adopt Resolution No. 2020-45, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 35 (719 Main St. HMB)

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-34, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 35 (719 Main St. HMB):

|                         |     |
|-------------------------|-----|
| Secretary McShane       | Aye |
| Director Stockman       | Aye |
| Director MacKimmie      | Aye |
| Vice President Cockrell | Aye |
| President Burke         | Aye |

Motion passed 5-0.

## 8) **BOARD OF DIRECTORS AND CHIEFS' REPORTS**

### A. Finance Committee Report

President Burke reported there was no Finance Committee meeting. He discussed some items on the spreadsheet.

Secretary McShane thanked Chief Cosgrave for bringing the checks to her for signature.

### B. Volunteer Liaison Report

No report.

### C. Land and Structures Committee Report

No further report beyond what has already been discussed earlier in the meeting.

### D. Special Districts Association (SMCO Chapter)

No report.

E. ALS/JPA

Director MacKimmie indicated there was a Zoom meeting but he was unable to attend.

F. Emergency Preparedness

Director Stockman thanked Chief Cosgrave for keeping the community informed in the newsletters.

G. Attorney's Report

No report.

H. Fire Chief's Report

Regarding the Covid-19 crisis, Deputy Chief Cox reported that the crews remain healthy. The personal protection equipment supply is sufficient at this time, and they have applied for a regional grant for additional PPE that would keep them supplied for another 90 days.

He said there was an incident where someone with flu-like symptoms came into the fire station living area, so they have been operationally revisiting day-to-day operations to avoid that in the future.

He referred to the Statistics Report, indicating that calls are 20% below normal.

He discussed a rescue off of the Ritz Carlton, persons trapped on the rocks after sunset and the tide came in.

He discussed training, which is virtual at this time. They hope to get back to in-person training next month.

He reported on the status of new inspection software, and they have seen an uptake in plan reviews.

He reported that there will be a walk-through punch list next week with Jeff Katz at the new Station 41. He said the furniture, fixtures and equipment have been ordered, and some have not yet arrived.

He indicated that the carpeted flooring in the living area in Station 40 may have to be replaced to enable it to be sanitized.

He reported there are several trees on the back side of Station 44 that could potentially fall on the road or the station and may have to be trimmed or removed.

He discussed the new staff vehicles have been ordered and one has been received. They are currently rotating all of the apparatus to get their annual services.

He reported that the County has approved \$400,000 for a county-wide evacuation platform for the next three years, and we are included in that.

As to grants, he reported they made a purchase of wild land gear, and we have applied for a 2020 volunteer fire assistance grant.

He discussed budget and personnel issues and that interviews have been scheduled.

He reported that they will be submitting the District of Distinction application shortly.

There was some discussion between Deputy Chief Cox and the Board about who pays for the Battalion Chiefs.

Director MacKimmie asked Deputy Chief Cox if the Board could get a monthly report on staffing, and Deputy Chief Cox said he will look into that.

President Burke asked about one of the three engines being on the Coast and Deputy Chief Cox responded. President Burke asked this to be on the agenda for next month's meeting.

Director Stockman commented on the Board's inability to discuss certain things because of the Brown Act restrictions. He asked how we could have a time for open discussion.

Director Stockman discussed the triangular area at new Station 41.

Director Stockman said the California Fire District's annual conference is coming up in October, and he will send the agenda to Deputy Chief Cox in case any other Board member wants to see it.

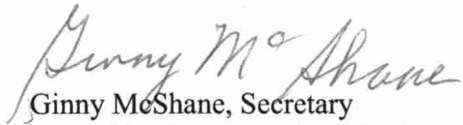
## 9) **CORRESPONDENCE**

President Burke discussed the PARS report and asked that Deputy Chief Cox put on the agenda to hire an actuarial firm to review the entire health care for retirees.

**10) ADJOURNMENT**

President Burke adjourned the meeting at 7:22 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ginny McShane".

Ginny McShane, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by President Burke, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted to approve the Consent Calendar as submitted. Motion passed 4-0-1, with Director MacKimmie having recused himself.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2020-17, A Resolution Declaring Results of Special Annexation Election, and Directing Recording of Amended Notice of Special Tax Lien. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board unanimously adopted Ordinance No. 2020-02, An Ordinance of the Coastside Fire Protection District Levying Special Taxes within certain Territory Annexed to Coastside Fire Protection District Community Facilities District No. 22 (CFD No. 22). Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2020-18, a Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Fire Chief to Undertake the Removal of Weeds and Abatement of Public Nuisance. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board adopted Resolution No. 2020-46, a Resolution of the Board of Directors of the Coastside Fire Protection District Approving a Contract with California Department of Forestry and Fire Protection (Cal Fire) to provide Fire and Emergency Services to the Coastside Fire Protection District from July 1, 2020 to June 30, 2027. Motion passed 5-0.

ON MOTION by President Burke, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted unanimously that it is the Board's intent to update our fee structure for full cost recovery and ask Staff to bring back an amended ordinance to the June 24, 2020 meeting. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board voted unanimously to introduce Ordinance 2020-47 and ask that the ordinance be placed on the June 24, 2020 Board meeting agenda for second reading and adoption. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board voted unanimously to accept the Coastside Fire Protection District Signage Policy dated May 11, 2020. Motion passed 5-0.

ON MOTION by President Burke, seconded by Vice President Cockrell, by Roll Call Vote, the Board voted unanimously approved the surplus of the listed equipment. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-19, Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2020-2021. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-20, Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2020-2021. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2020-21, Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2020-2021. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, by Roll Call Votes, the Board voted unanimously to adopt Resolution Nos. 2020-23 through 2020-45, Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District Nos. 10, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, and 35. Motions all passed 5-0.

Director MacKimmie asked Deputy Chief Cox if the Board could get a monthly report on staffing, and Deputy Chief Cox said he will look into that.

President Burke asked about one of the three engines being on the Coast and Deputy Chief Cox responded. President Burke asked this to be on the agenda for next month's meeting.

President Burke asked that Deputy Chief Cox put on the agenda to hire an actuarial firm to review the entire health care for retirees.