

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**June 24, 2020
6:00 p.m.**

LOCATION

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting will be held by teleconference or video conference only. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the Board meeting room is no longer open to the public for meetings of the Coastside Fire Protection District Board of Directors. Members may participate in the meeting via the Zoom application, or by phone.

Join Zoom Meeting

<https://us02web.zoom.us/j/87181404041>

Dial by Phone:

+1 669 900 6833

Meeting ID: 871 8140 4041

Any request for reasonable accommodation should be addressed to Michele Ortiz at mortiz@coastsidefire.org or (650)726-5213 ext. 100

AGENDA (Tab #1)

- 1. OPEN SESSION – 6:00 pm**
- 2. ROLL CALL**
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie, Director Stockman
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**
- 5. CONSENT CALENDAR**
 - A. [Approval of minutes from May 27, 2020 Regular Board meeting.](#)
 - B. [Approval of new Vendor Checks #50085 - 50140 in the amount of \\$1,783,414.44 dated May 1 to May 31, 2020.](#)
 - C. [Approval of electronic payment to CalPERS in the amount of \\$101,200.08 dated May 1 to May 31, 2020.](#)
 - D. [Approval of Payroll Checks #21104 - 21108 in the amount of \\$577.17, dated May 1 to May 31, 2020.](#)
 - E. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$95.63, dated May 1 to May 31, 2020.](#)

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6. CONTINUING BUSINESS

- A. Adjustment of Board Compensation – Chief Cox **(Tab #2)**
 - a. Public Hearing to Consider Amendment of District Ordinance Setting Compensation for Board Members to Increase Per Meeting Compensation to \$167.50, Not to Exceed Two Meetings A Month for A Maximum Monthly Compensation of \$335.00
 - b. Ordinance No. 2020-03 Second Reading and Adoption on June 24, 2020.
- B. Adopt Resolution No. 2020-44; Determining Special Tax Liability for Fiscal Year 2020/21 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB) – Chief Cox **(Tab #3)**
- C. Adjustment of Updates to Fees – Chief Cox **(Tab #4)**
 - a. Public Hearing to Consider Amendment of District Ordinance Setting Fees for Service.
 - b. Introduction and First Reading for Ordinance and Setting Time for Second Reading and Adoption on July 22, 2020.

7. NEW BUSINESS

- A. Review and Approve a Resolution to County of San Mateo Declaring Two Seats Open for Election on the District Board of Directors for the 2020-2024 Term. – Chief Cox **(Tab #5)**
- B. Review and Approve Coastside Fire Protection District Preliminary Budget for Fiscal Year 20/21. – Chief Cox **(Tab #6)**
 - a. Public Hearing
 - b. Motion to adopt Preliminary Budget for Fiscal Year 2020/21

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab #7)**
 - * [FY1920 May Revenue](#)
 - * [FY1920 May Expenses](#)
 - * [FY1920 May Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Stockman
- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney's Report – Attorney Jean Savaree
- H. Fire Chief's Report - Chief Cox **(Tab #8)**
 - * [May Statistics](#)
 - * [PARS Monthly Statement 5/1/20 to 5/31/20](#)

9. CORRESPONDENCE

10. CLOSED SESSION

- A. Conference with Real Property Negotiators (Government Code Section 54956.8):
Property: Lot at California x Etheldore, Parcel Number 037141120
Agency negotiator: Deputy Chief Jonathan Cox
Negotiating parties: Joseph Guntren Trust

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Under negotiation: Terms and price for potential purchase of property

11. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jonathan Cox, Deputy Chief

Posted: June 19, 2020