

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

PUBLIC MEETING NOTICE & AGENDA

**August 26, 2026
4:00 p.m.**

LOCATION: Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019

TELECONFERENCE LINK: <https://zoom.us/j/92333627095>

PHONE LINK: Dial +1 (669) 900-6833 Meeting ID: 923 3362 7095

PUBLIC COMMENT: Members of the public that wish to attend and/or participate in the meeting may do so in person, by joining the virtual link or by using the phone link.

- For members of the public using Zoom, if you would like to make public comment use the “Raise Hand” feature.
- For members of the public using the phone link, if you would like to make public comment press *9 to raise your hand.

You may also submit any public comments by email to cfpdadmin@fire.ca.gov up to one hour before the start of the meeting.

REASONABLE ACCOMODATION: Any request for reasonable accommodation should be addressed to Meghan Henry at meghan.henry@fire.ca.gov

AGENDA ([Tab# 1](#))

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
This portion of the meeting has been allocated for public comments. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during this time. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.
5. (Tab# 1) **CONSENT CALENDAR**
 - A. [Approval of minutes from July 22, 2026 Board Regular meeting](#)
 - B. [Approval of Vendor Checks #58417-58499 in the amount of \\$271,314.68 dated July 1, 2026 to July 31, 2026.](#)
 - C. [Approval of Payroll Checks #21336-21337 and DD's in the amount of \\$1,074.41 dated July 1, 2026 to July 31, 2026 \(pay period 6/2026\)](#)
 - D. [Direct Deposit of Federal, State, & Hospital Taxes in the amount of \\$177.97 dated July 1, 2026 to July 31, 2026 \(pay period 6/2026\).](#)

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- E. [Approval of electronic Annual Lump Sum payment to CalPERS in the amount of \\$1,826,555.00 dated July 1, 2026 to July 31, 2026.](#)

6. CONTINUING BUSINESS

- A. Update on Wildfire Prevention, Zone 0 (verbal update no staff report) – Chief Wilson
B. Update on Temporary and New Station 44 projects (Verbal update with no staff report) – Chief Wilson

7. NEW BUSINESS

- A. (Tab# 2) Review and Discuss Proposal for Updated CAL FIRE Fiscal Sheets to convert 2 Fire Apparatus Engineer Positions to Fire Captain Positions and adjust Operating Expenses in Coastside Fire Protection District's Cooperative Fire Protection Contract – Chief West
1. Adopt Resolution No. 2026-45; Accepting Updated CAL FIRE Fiscal Sheets to convert 2 Fire Apparatus Engineer Positions to Fire Captain Positions and adjust Operating Expenses in Coastside Fire Protection District's Cooperative Fire Protection Contract
B. (Tab# 3) Review and Discuss Coastside Fire Protection District Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Valuation for Fiscal Year-End June 30, 2026 – Chief Wilson
1. Motion to Adopt Resolution No. 2026-48; A Resolution of the District Board of Coastside Fire Protection District Accepting August 5, 2026 Actuarial Study of Retiree Health Liabilities Under GASB 74/75 Prepared by Foster & Foster Actuaries and Consultants
C. (Tab# 4) Resolution Approving an Updated Conflict of Interest Code - Attorney Savaree
1. Approve Resolution No. 2026-46; Resolution of the Board of Directors of the Coastside Fire Protection District Updating the District's Conflict of Interest Code
D. (Tab# 5) Community Facilities District No. 40 (142 California Ave) - Chief Wilson
1. Motion to Adopt Resolution No. 2026-47; Resolution of Intention to Form Community Facilities District No. 40
E. Review, Discuss and take Action on Appropriate CFPD Recognition for Retired Chief Lord. – Dir. Burke

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. (Tab# 6) Finance Committee Report – Dir. Burke, Dir. Cockrell
• [FY25/26 June Revenue](#)
• [FY25/26 June Expenses](#)
• [FY25/26 June Reserve/Assets](#)
• [FY26/27 July Revenue](#)
• [FY26/27 July Expenses](#)
• [FY26/27 July Reserve/Assets](#)
B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill
D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
F. ALS JPA Liaison Report– Dir. Burke
G. District Capital Improvement Projects Report – Dir. MacKimmie
H. CERT Report – Dir. Sherrill
I. Attorney's Report – Attorney Jean Savaree
J. Fire Marshals Report – Chief Griffin

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K. (Tab# 7) Fire Chief's Report - Chief Wilson

- [July 2026 Statistics](#)
- [PARS Monthly Statement for 7/1/2026 to 7/31/2026](#)

9. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jed Wilson, Fire Chief

Posted: August 21, 2026