

**COASTSIDE FIRE PROTECTION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**August 26, 2009**

**LOCATION:  
1191 Main Street  
Half Moon Bay, CA 94019**

**ACTION MINUTES**

**OPEN SESSION**

President Gary Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

**PRESENT AT ROLL CALL**

Board Members: President Gary Burke, Vice President Ginny McShane, Secretary Bruce MacKimmie, Director Doug Mackintosh, Director Gregg Hosfeldt, Director John Draper, Director Chris Cilia, and Director J. B. Cockrell. Director Lane Lees was absent.

Staff: Fire Chief Paul Cole.

Cal Fire: Fire Chief John Ferreira.

Legal Counsel: Attorney Jean Savaree.

Admin. Secretary Jean Headley.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

None.

**CONSENT CALENDAR**

- A. Approval of Minutes of July 22, 2009 Regular Board Meeting
- B. Approval of Minutes of August 6, 2009 Special Board Meeting
- C. Approval of Vendor Checks #11941 - #12028 in the amount of \$90,850.14, dated July 1 to July 31, 2009
- D. Approval of Payroll Checks #20132 - #20149 in the amount of \$1,717.71 dated July 1 to July 31, 2009  
Direct Deposit of Federal, State and Hospital Tax in the amount of \$284.58 dated July 1 to July 31, 2009

President Burke pulled Item 5B from the agenda, the Minutes of the August 6, 2009 Special Board Meeting, and moved this item to the next meeting.

ON MOTION by Vice President McShane, seconded by Director Hosfeldt, the Board approved Item A of the Consent Calendar as submitted. Motion passed 7-0-1, with Director Mackintosh abstaining.

ON MOTION by Vice President McShane, seconded by Director Hosfeldt, the Board unanimously approved Items C and D of the Consent Calendar as submitted. Motion passed 8-0.

### **CONTINUING BUSINESS**

A. Staff Update on CalPERS ER 1979 Safety Plan Unfunded Liability

Chief Paul Cole indicated Staff is still waiting to get comparison costs.

Discussion occurred between the Board and Staff regarding paying down of the side fund liability as well as how retirement benefits are computed.

B. Update of Board of Directors Goals for FY 2009/2010

Chief Paul Cole reported he has received some of the Board members' goals and requested the remaining Board members to submit their goals.

### **NEW BUSINESS**

A. Review Draft of Annual Community Report and Provide Direction to Staff

Cal Fire Chief John Ferreira introduced and discussed the draft of the Coastside Fire Protection District Annual Community Report. Director Mackintosh requested that the revenue and expenses page be sent to the Finance Committee for review and discussion. Board discussion occurred.

### **BOARD OF DIRECTORS AND CHIEFS' REPORTS**

A. Finance Committee Report

President Burke reported there was no Finance Committee meeting tonight

B. Volunteer Liaison Report

Director Hosfeldt reported that the volunteers responded to a number of brush fires, and they are training for wildland fire season.

C. Land and Structures Committee Report

No report.

D. Vegetation Management Committee Report

Director Mackintosh inquired if the defensible space brochure was sent out, and Staff responded in the affirmative. It was suggested that perhaps the brochure could be included in the Annual Report.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Cal Fire Chief John Ferreira discussed items that the state is supposed to reimburse to special districts. He also indicated that inspection of healthcare facilities is required to be done by local government in lieu of the State Fire Marshall.

F. ALS/JPA

No report.

G. Attorney's Report

No report.

H. Fire Chief's Report

Cal Fire Chief John Ferreira discussed the number of San Mateo County firefighters that went to the Santa Cruz fire and discussed what portion would be paid by the state.

Chief Ferreira mentioned the upcoming retirement of Cal Fire Division Chief for San Mateo County, John Sims, and asked the Board to consider sharing Chief Cole. Chief Ferreira stated this would be on the agenda for the next regular Board meeting.

Chief Ferreira reported on the recent well-attended tsunami exercise.

Chief Paul Cole discussed his experience at the Lockheed fire, and he highly praised the Cal Fire command teams. On behalf of the Board, President Burke thanked Chief Cole and the firefighters for their tremendous efforts.

President Burke asked for an agenda item at the next Board meeting regarding how the Board might better use the funds being held in the Ethel Gilligan and First National Trust Funds.

President Burke also asked for an agenda item to elect a new CSDA representative.

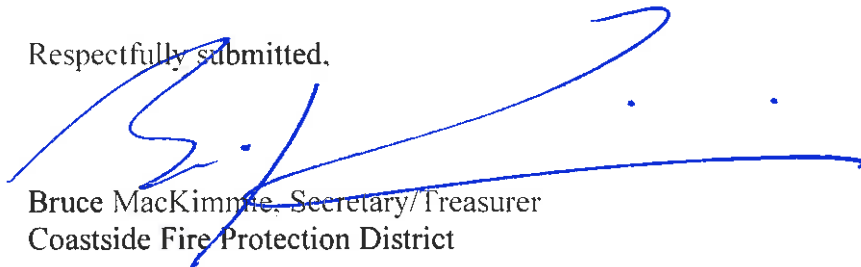
**CORRESPONDENCE**

None.

**ADJOURNMENT**

Vice President McShane made a motion to adjourn the meeting, and Director Cilia seconded the motion. The motion passed unanimously 8-0, and the meeting was adjourned at 8:18 p.m.

Respectfully submitted,



Bruce MacKinnon, Secretary/Treasurer  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by Vice President McShane, seconded by Director Hosfeldt, the Board approved Item A of the Consent Calendar as submitted. Motion passed 7-0-1, with Director Mackintosh abstaining.

ON MOTION by Vice President McShane, seconded by Director Hosfeldt, the Board unanimously approved Items C and D of the Consent Calendar as submitted. Motion passed 8-0.

Director Mackintosh requested that the revenue and expenses page of the CFPD Annual Community Report be sent to the Finance Committee for review and discussion.

President Burke asked for an agenda item at the next Board meeting regarding how the Board might better use the funds being held in the Ethel Gilligan and First National Trust Funds.

President Burke also asked for an agenda item to elect a new CSDA representative.

Vice President McShane made a motion to adjourn the meeting, and Director Cilia seconded the motion. The motion passed unanimously 8-0, and the meeting was adjourned at 8:18 p.m.