

**COASTSIDE FIRE PROTECTION DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

June 25, 2008

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

MINUTES

OPEN SESSION

President Gary Burke called to order the special meeting of the Board of Directors of the Coastside Fire Protection District at 6:00 p.m.

ROLL CALL

Board Members: President Gary Burke, Vice President Ginny McShane, Secretary Bruce MacKimmie, Director Douglas Mackintosh, Director John Draper, Director Chris Cilia, and Director J. B. Cockrell. Director Gregg Hosfeldt and Director Lane Lees were absent.

Staff: Fire Chief Paul Cole and Cal Fire Chief John Ferreira.

Legal Counsel: Attorney Greg Rubens.

Admin. Secretary: Jean Headley.

ORAL COMMUNICATIONS

None.

CLOSED SESSION

The Board adjourned to Closed Session at 6:02 p.m.

- A. Conference with Legal Counsel regarding potential litigation – 1 case
(Closed session held pursuant to Government Code Section 54956.9)

OPEN SESSION

President Burke called the meeting back into Open Session at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Members: President Gary Burke, Vice President Ginny McShane, Secretary Bruce MacKimmie, Director Douglas Mackintosh, Director Lane Lees, Director John Draper, Director Chris Cilia, and Director J. B. Cockrell. Director Hosfeldt was absent.

Staff: Fire Chief Paul Cole and Cal Fire Chief John Ferreira.

Legal Counsel: Attorney Greg Rubens.

Admin. Secretary: Jean Headley.

REPORT ON ACTION TAKEN IN CLOSED SESSION

Attorney Greg Rubens reported that no action was taken in Closed Session.

NEW BUSINESS

A. Review and Approve Amendments to Cal Fire Contract No. 1CA66716

Cal Fire Chief John Ferreira updated the Board on the transition to Cal Fire employees. He commended the firefighters for their professionalism and work on the June 9 fire at Spanish Ranch. Chief Ferreira summarized the unusually heavy firefighting activities in the month of June.

San Luis Obispo Retired Fire Chief Dan Turner discussed the comparison of CFPD and Cal Fire annual compensation rates shown on the pages distributed at the beginning of the meeting. Chief Turner responded to questions and comments from the Board throughout his discussion.

Vince Williams of Moss Beach commented on the dry conditions on the Coast and asked what extra precautions are being taken regarding fireworks on the 4th of July. Chief Paul Cole responded there would be additional staffing on July 4th in order to be able to immediately respond to calls.

Nita Martin of El Granada requested that the Board build an independent performance evaluation and monitoring aspect into the contract.

Coastside resident Deborah Amor expressed her concern about whether Cal Fire is able to respond in a timely manner and that they are properly trained. She wants to be sure there is an evaluation process included in the contract.

Michele Walford of El Granada stated she has lived through two home fires and does not want to go through that again. She has concern about sufficient staffing on the Coast in light of the number of active fires throughout the Northern California area.

Chief John Ferreira responded to the speakers' concerns about staffing and summarized the proposed amendments to the Cal Fire contract.

MOTION by Director Cockrell, seconded by Director MacKimmie to approve the amendment to the Cal Fire contract.

There was extensive Board discussion regarding Exhibit E and revisions or corrections needed. President Burke and Vice President McShane commended Directors Lees and Mackintosh on their thorough review of the proposed contract amendment.

MOTION by Director Mackintosh, seconded by Director Lees, to table this issue for the moment and come back to it after Chief Paul Cole and Retired Fire Chief Dan Turner bring back new calculations for Exhibit D, Schedule A, based on the previous extensive discussions. Motion carried 8-0.

The meeting continued, with other items being discussed and decided, which will be reported subsequently in these minutes.

Chief Cole and Chief Turner returned to the meeting at 9:12 p.m. with the new calculations for Exhibit D, Schedule A, and discussions continued on the Cal Fire Amendment.

ON MOTION by Director Cockrell, seconded by Director MacKimmie, their previous motion and second to approve the amendment to the Cal Fire contract were lifted from the table. Motion carried 8-0.

Chief Dan Turner and Chief John Ferreira discussed the adjustments made to Exhibit D, Schedule A. Chiefs Cole, Ferreira and Turner responded to Board questions and comments.

ON MOTION by Director Lees, seconded by Director Mackintosh, the Board voted unanimously to adopt Exhibit E with the requested revisions to be reviewed by legal counsel and brought back to the next meeting for Board review, subject to approval of the contract. Motion carried 8-0.

ON MOTION by Director Lees, seconded by Director Cockrell, the Board voted unanimously to adopt amended Exhibit D, Schedule A, with personnel of 31 and a not to exceed amount of \$6,177,289. Motion carried 8-0.

Director Lees discussed potential problems with the term of Cal Fire Contract No. 1CA66716 and retaining local control. Chief John Ferreira responded to Director Lees' comments.

E. Review and Approve Fiscal Year 2008/2009 Coastside Fire Protection District Preliminary Budget

President Burke moved this item forward on the agenda to accommodate the District's financial consultant who was present for the meeting. Chief Paul Cole summarized the June 23, 2008 FY 2008-2009 Preliminary Budget Report. He identified the Finance Committee as President Burke, Vice President McShane, and Directors Lees and Mackintosh.

Board discussion occurred, and Chief Cole responded to questions and comments. President Burke requested Chief Cole to put the Point Montara parcel tax assessment on the July agenda.

ON MOTION by Director Cockrell, seconded by Director McShane, the Board voted unanimously to approve the FY 2008-2009 Preliminary Budget. Motion carried 8-0.

B. Review and Approve Resolution No. 2008-15 – Resolution Rescinding Resolution No. 95

Directors MacKimmie and Lees recused themselves and left the room.

ON MOTION by Director Mackintosh, seconded by Director Cilia, by the following Roll Call Vote, the Board unanimously voted to Approve Resolution No. 2008-15 – Resolution Rescinding Resolution No. 95:

Director Mackintosh	Aye
Director McShane	Aye
Director Draper	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion carried 6-0.

C. Review and Approve Resolution No. 2008-16 – Resolution Stating That The Coastside Fire Protection District Shall Not, As A Matter Of Policy, Provide Lifetime Health Care To Employees Hired After July 1, 2008

ON MOTION by Director McShane, seconded by Director Cockrell, by the following Roll Call Vote, the Board voted unanimously to Approve Resolution No. 2008-16 – Resolution Stating That The Coastside Fire Protection District Shall Not, As A Matter Of Policy, Provide Lifetime Health Care To Employees Hired After July 1, 2008:

Director Mackintosh	Aye
Director McShane	Aye
Director Draper	Aye
Director Cilia	Aye
Director Cockrell	Aye
President Burke	Aye

Motion carried 6-0.

Directors Lees and MacKimmie rejoined to the meeting.

D. Discuss and Approve Sick Leave Policy 620 – Policy Pertaining To Use Of Accumulated Sick Leave and Disability Retirement (Disability Retirement-620.6)

Director Lees summarized the existing sick leave policy and the proposed change.

ON MOTION by Director Lees, seconded by Director Mackintosh, the Board voted unanimously to adopt Sick Leave Policy 620.6 Disability Retirement. Motion carried 8-0.

It was noted that this policy does not apply to Cal Fire employees.

F. Review and Approve Amendment to Cal Fire Promissory Note

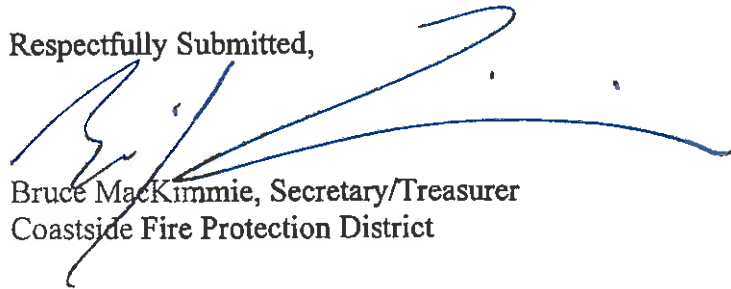
Chief John Ferreira summarized Chief Paul Cole's June 23, 2008 Staff Report regarding Amendments to Promissory Note and recommended approval as corrected.

ON MOTION by Director Lees, seconded by Director McShane, the Board voted unanimously to amend the Promissory Note as required to reflect the departure of one employee and correction to the service credit for another employee. Motion carried 8-0.

ADJOURNMENT

ON MOTION by Director Mackintosh, seconded by Director MacKimmie, the meeting was adjourned at 9:37 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Bruce MacKimmie', with a long, sweeping horizontal stroke extending to the right.

Bruce MacKimmie, Secretary/Treasurer
Coastside Fire Protection District

BOARD ACTION TAKEN AND DIRECTION TO STAFF

MOTION by Director Cockrell, seconded by Director MacKimmie to approve the amendment to the Cal Fire contract. (subsequently withdrawn)

MOTION by Director Mackintosh, seconded by Director Lees, to table Item A for the moment and come back to it after Chief Paul Cole and Retired Fire Chief Dan Turner bring back new calculations for Exhibit D, Schedule A, based on the previous extensive discussions. Motion carried 8-0.

ON MOTION by Director Cockrell, seconded by Director MacKimmie, their previous motion and second to approve the amendment to the Cal Fire contract were withdrawn from the table. Motion carried 8-0.

ON MOTION by Director Lees, seconded by Director Mackintosh, the Board voted unanimously to adopt Exhibit E with the requested revisions to be reviewed by legal counsel and brought back to the next meeting for Board review, subject to approval of the contract. Motion carried 8-0.

ON MOTION by Director Lees, seconded by Director Cockrell, the Board voted unanimously to adopt amended Exhibit D, Schedule A, with personnel of 31 and a not to exceed amount of \$6,177,289. Motion carried 8-0.

President Burke requested Chief Cole to put the Point Montara parcel tax assessment on the July agenda.

ON MOTION by Director Cockrell, seconded by Director McShane, the Board voted unanimously to approve the FY 2008-2009 Preliminary Budget. Motion carried 8-0.

ON MOTION by Director Mackintosh, seconded by Director Cilia, by Roll Call Vote, the Board unanimously voted to Approve Resolution No. 2008-15 – Resolution Rescinding Resolution No. 95. Motion carried 6-0.

ON MOTION by Director McShane, seconded by Director Cockrell, by Roll Call Vote, the Board voted unanimously to Approve Resolution No. 2008-16 – Resolution Stating That The Coastside Fire Protection District Shall Not, As A Matter Of Policy, Provide Lifetime Health Care To Employees Hired After July 1, 2008. Motion carried 6-0.

ON MOTION by Director Lees, seconded by Director Mackintosh, the Board voted unanimously to adopt Sick Leave Policy 620.6 Disability Retirement. Motion carried 8-0.

ON MOTION by Director Lees, seconded by Director McShane, the Board voted unanimously to amend the Promissory Note as required to reflect the departure of one employee and correction to the service credit for another employee. Motion carried 8-0.

ON MOTION by Director Mackintosh, seconded by Director MacKimmie, the meeting was adjourned at 9:37 p.m.