

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**June 22, 2022  
6:00 p.m.**

**Note: This is a hybrid meeting, attendance is possible both in person and virtually.**

**LOCATION**

Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019  
and

**PURSUANT TO COASTSIDE FIRE PROTECTION DISTRICT RESOLUTION NO. 2022-18, BOARD MEETINGS WILL BE HELD AS HYBRID MEETINGS WITH THE OPTION TO ATTEND BY TELECONFERENCE/VIDEO CONFERENCE OR IN PERSON. MEMBERS OF THE PUBLIC THAT WISH TO ATTEND AND/OR PARTICIPATE IN A MEETING MAY DO SO IN PERSON OR BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/87418487303>. PUBLIC COMMENTS WILL BE ACCEPTED BOTH IN PERSON AND VIA ZOOM MEETING. ANY EMAILS SENT TO [jonathan.cox@fire.ca.gov](mailto:jonathan.cox@fire.ca.gov) WILL BE PROVIDED TO THE BOARD PRIOR TO THE MEETING.**

**IN THE EVENT THAT ANY MEMBER OF THE BOARD PARTICIPATES IN A MEETING BY TELECONFERENCE OR VIDEO CONFERENCE, PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES OF THE BOARD SHALL BE BY ROLL CALL.**

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/87418487303>

Join Zoom Meeting By Phone at:

+1( 669) 900-6833

Meeting ID: 874 1848 7303

Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org)

**AGENDA (Tab #1)**

**1. OPEN SESSION – 6:00 pm**

**2. ROLL CALL**

President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

**5. CONSENT CALENDAR**

A. Approval of Vendor Checks #51817-51880 in the amount of \$1,543,566.80 dated May 1, 2022 to May 31, 2022.

B. Approval of electronic payment to CalPERS in the amount of \$116,043.91 dated May 1 to May 31, 2022.

C. Approval of Payroll Checks #21198-21201 and DD in the amount of \$1,375.59 dated May 1 to May 31, 2022 (pay period 4/2022.)

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D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$247.25, dated May 1 to May 31, 2022 (pay period 3/2022.)

**6. CONTINUING BUSINESS**

A. Review, Discuss and Approve the Surplus of Equipment– Chief Cox **(Tab #2)**

**7. NEW BUSINESS**

A. Resolution finding that meetings of the Board of Directors via Teleconferencing protect against the ongoing and imminent Health and Safety Risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Sections 54953(e) – Chief Cox **(Tab #3)**

1. Motion to Adopt Resolution No. 2022-19; Resolution of the Coastside Fire Protection District Board of Directors finding that meetings of the Board of Directors via hybrid format protects against the ongoing and imminent health and safety risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Section 54953(e)

A. Review and Approve Coastside Fire Protection District Preliminary Budget for Fiscal Year 22/23 – Chief Cox **(Tab #4)**

1. Public Hearing

2. Motion to Adopt Preliminary Budget for Fiscal Year 2022/23

B. Adopt Res. No. 2022-20; Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2022-2023. Chief Cox **(Tab #5)**

C. Adopt Res. No. 2022-21; Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2022-2023. Chief Cox **(Tab #6)**

D. Adopt Res. No. 2022-22; Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2022-2023. Chief Cox **(Tab #7)**

E. Adopt Resolution No. 2022-23; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 5 (Moon Ridge) **(Tab #8)**

F. Adopt Resolution No. 2022-24; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 10 (Main Street Apartments – Phase 2) **(Tab #9)**

G. Adopt Resolution No. 2022-25; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 14 (845 Main & 655 Miramontes) **(Tab #10)**

H. Adopt Resolution No. 2022-26; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale) **(Tab #11)**

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- I. Adopt Resolution No. 2022-27; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 16 (Seacrest School) **(Tab #12)**
- J. Adopt Resolution No. 2022-28; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 17 (121/141 California) **(Tab #13)**
- K. Adopt Resolution No. 2022-29; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 18 (860 Airport) **(Tab #14)**
- L. Adopt Resolution No. 2022-30; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 19 (Harbor Village) **(Tab #15)**
- M. Adopt Resolution No. 2022-31; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 20 (110 Ave. Portola) **(Tab #16)**
- N. Adopt Resolution No. 2022-32; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand) **(Tab #17)**
- O. Adopt Resolution No. 2022-33; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 22 (Carnoustie, LLC) **(Tab #18)**
- P. Adopt Resolution No. 2022-34; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 23 (169 Princeton Ave.) **(Tab #19)**
- Q. Adopt Resolution No. 2022-35; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 24 (400, 404, 408 Belleville) **(Tab #20)**
- R. Adopt Resolution No. 2022-36; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 25 (925 Main St.) **(Tab #21)**
- S. Adopt Resolution No. 2022-37; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 26 (460 Wavecrest Rd.) **(Tab #22)**
- T. Adopt Resolution No. 2022-38; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 27 (801 Arnold Way) **(Tab #23)**
- U. Adopt Resolution No. 2022-39; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 28 (1-6 Bloom Ln.) **(Tab #24)**
- V. Adopt Resolution No. 2022-40; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 29 (101 Ave Portola) **(Tab #25)**

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- W. Adopt Resolution No. 2022-41; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 30 (481,483,485 Pine) **(Tab #26)**
- X. Adopt Resolution No. 2022-42; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 31 (1-19 Pacific Ridge) **(Tab #27)**
- Y. Adopt Resolution No. 2022-43; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy) **(Tab #28)**
- Z. Adopt Resolution No. 2022-44; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 33 (195 Ave Cabrillo EG) **(Tab #29)**
- AA. Adopt Resolution No. 2022-45; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB) **(Tab #30)**
- BB. Adopt Resolution No. 2022-46; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 35 (711 Main St. HMB) **(Tab #31)**
- CC. Review, Discuss and Approve First Amendment to Agreement for Professional Service with 4Leaf, Inc. - Chief Cox **(Tab #32)**
1. Adopt Resolution No. 2022-47; A Resolution of the District Board of Coastside Fire Protection District Authorizing the Deputy Chief to Execute a First Amendment to the Agreement with 4Leaf, Inc.
- DD. Proclamation Chief Cosgrave – Chief Cox **(Tab #33)**
- EE. Undeveloped Coronado Corner of Station 41 – Dir. Stockman **(Tab #34)**
1. Review, Discuss and Approve to send a Letter to Granada Community Sanitary District.
- FF. Review and Approve Financial Statements and Independent Auditors Report for the year ending June 2021 – Chief Cox **(Tab #35)**
1. Adopt Resolution No. 2022-48; Resolution Accepting June 30, 2021 Audited Financial Statements from Harshwal & Company LLP

**8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

- A. Finance Committee Report – Dir. Burke **(Tab #36)**
- FY21-22 May Revenue
  - FY21-22 May Expenses
  - FY21-22 May Reserve/Assets
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke

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- G. FDAC Liaison Report – Dir. Burke
- H. Emergency Preparedness Liaison Report – Dir. Sherrill
- I. CERT Report – Dir. Sherrill
- J. Attorney’s Report – Attorney Jean Savaree
- K. Fire Marshals Report – Chief Silva
- L. Fire Chief’s Report - Chief Cox (**Tab #37**)
  - May Statistics
  - PARS Monthly Statement to 5/1/22 to 5/31/22

**9. ADJOURNMENT**

**10. CLOSED SESSION**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)  
Property: 531 Obispo Road El Granada, California  
Agency Negotiator: Jonathan Cox, Deputy Chief  
Negotiating Parties: Coastside Fire Protection District  
Under Negotiation: Terms and price for potential lease of property.


Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

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Jonathan Cox (Jun 16, 2022 17:31 PDT)

**Jonathan Cox, Deputy Chief**

Posted: June 17, 2022

# 062222 tab 1 Agenda.

Final Audit Report

2022-06-17

Created:	2022-06-16
By:	Michele Ortiz (mortiz@coastsidefire.org)
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