

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

January 27, 2010

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Chris Cilia called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

ROLL CALL

Directors Present: President Chris Cilia, Vice President Gregg Hosfeldt, Director Doug Mackintosh, Director Ginny McShane, Director John Draper, Director Gary Burke, and Director Gary Riddell.
Staff: Division Fire Chief Paul Cole.
Cal Fire: Fire Chief John Ferreira.
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

ORDER OF AGENDA

Director Burke requested that Items 7A and 7B be reversed.

PUBLIC COMMENT

Vince Williams of Moss Beach expressed concerns regarding the operation of the Water Supply Assurance subcommittee. Director Riddell responded to Mr. Williams' comments and referred to prior tapes and minutes of the Point Montara and Half Moon Bay board meetings. Board discussion occurred.

CONSENT CALENDAR

- A. Approval of Minutes of December 9, 2009 Special Board Meeting
- B. Approval of Vendor Checks #12260 - #12324 in the amount of \$261,781.69, dated December 1 to December 31, 2009.

- C. Approval of Payroll Checks #20182 - #20190 in the amount of \$784.98 dated December 1 to December 31, 2009.
Direct Deposit of Federal, State and Hospital Tax in the amount of \$130.04 dated December 1 to December 31, 2009.

Regarding Item A, President Cilia corrected the December 9, 2009 Minutes to say that committee volunteers were assigned rather than appointed, and Director Mackintosh corrected the spelling of his name.

ON MOTION by President Cilia, seconded by Director Riddell, the Board unanimously approved Item A of the Consent Calendar as corrected. Motion passed 7-0.

ON MOTION by Director Mackintosh, seconded by Director McShane, the Board unanimously approved Items B and C of the Consent Calendar. Motion passed 7-0.

CONTINUING BUSINESS

- A. Staff Update on CalPERS ER 1979 Safety Plan Unfunded Liability

Division Chief Paul Cole indicated he has no action to report, but the Finance Committee spoke of establishing a meeting between the Finance Committee, members of CalPERS, and the FDAC to discuss the issue.

- B. Update of Board of Directors Goals for FY 2009/2010

Division Chief Paul Cole summarized the top ten goals for 2009/2010. Board discussion occurred.

- C. Cal Fire Promissory Note

Responding to comments he has received from member of the community, Director Burke clarified that the promissory note is not part of the Cal Fire contract for personnel services. It was a separate item that was negotiated as a transitional MOU for the District's former employees to buy up their healthcare, and it is completely separate from the Cal Fire contract.

- D. Review and Approve the Basic Financial Statements Audit for the period from July 1, 2008 through June 30, 2009

Chief Cole indicated that the Finance Committee recommends the Board accept the report as presented, subject to verification of one item with the auditor.

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, the Board voted unanimously to accept the audit. Motion passed 7-0.

NEW BUSINESS

B. Discuss Alternative Fire Protection Management and Staffing Models

Vince Williams of Moss Beach reviewed Point Montara's history of service contract and how it relates to Half Moon Bay.

Lane Lees of Half Moon Bay also reviewed Point Montara's and Half Moon Bay's history of service contracts. He asked why the Board should review the management contract at this time. He expressed extensive concerns and feels to redo the contract at this time would disrupt the District and hurt the community, and he advised against it.

President Cilia asked that everyone act in a professional manner and refrain from personal attacks. He proposed that a committee be developed to explore alternative staffing within the District. Extensive discussion occurred between the Board, Staff, and Cal Fire Chief John Ferreira.

ON MOTION by President Cilia, seconded by Director Riddell, by the following Roll Call Vote, the Board voted to create a committee to explore management and staffing models within the Coastside Fire Protection District:

| | |
|-------------------------|---------|
| Director Mackintosh | Yes |
| Director McShane | No |
| Vice President Hosfeldt | Yes |
| Director Draper | Yes |
| Director Burke | Abstain |
| Director Riddell | Yes |
| President Cilia | Yes |

Motion passed 5-1-1, with Director Burke abstaining.

President Cilia volunteered to be on the new committee, Director Riddell nominated Director Mackintosh who accepted, and President Cilia nominated Director Riddell who accepted.

ON MOTION BY President Cilia, seconded by Director Riddell, the new committee to explore management and staffing models within the Coastside Fire Protection District will be President Cilia, Director Mackintosh, and Director Riddell. Motion passed 7-0.

A. Cal Fire Training Program

President Cilia commented on the amount of money spent on the Cal Fire training program. Staff discussed the length of training programs and employees covering for other employees who were away at training. Board discussion occurred.

Board discussion occurred.

Lane Lees provided additional comments.

Director Burke left the meeting at 8:49 p.m.

Battalion Chief Jake Hess and Captain Ken Lord made a PowerPoint presentation of the differences between the CFPD Firefighter/Operator Academy and the Cal Fire Company Officer Academy. Chief Hess and Captain Lord responded to questions and comments from the Board throughout the presentation.

Chief Ferreira asked the Board if he could explore the purchase of a lap pool as an alternative to locating pools for practicing swimming skills. The Board responded that Chief Ferreira could look into the cost of a lap pool.

Board discussion occurred following the PowerPoint presentation.

Chief Ferreira invited the Board to visit the training academy any time they are able, or to come to the upcoming graduation ceremony on February 3rd.

Chief Hess and Captain Lord next presented a short video of Cal Fire firefighters in action at the Firefighter Academy.

President Cilia indicated the presentation helped him to understand why the training academy costs so much.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

Director Mackintosh reported the first part of tax revenue has come in. He also stated that 50% of budget expended through the first half of the year is on target. He explained some other figures on the General Fund Revenue Detail.

Vice President Hosfeldt requested that in the future, a Year-to-Date Summary be provided on the first page of the finance report.

Staff responded to other comments from the Board concerning the finance report.

B. Volunteer Liaison Report

Vice President Hosfeldt reported the volunteers are currently working along with Firefighter 1 training exercises, several volunteers were at the Harbor fire at the Morning Star Fishery, and several volunteers have participated in the storm relief process. He is hopeful the current recruitment campaign will yield ten candidates.

C. Land and Structures Committee Report

No report.

D. Vegetation Management Committee Report

Cal Fire Chief John Ferreira discussed the issues surrounding the National Parks Service taking over approximately 4,262 acres of CFPD eucalyptus outside of El Granada.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Director McShane reported there was no meeting. The next meeting will be in March.

F. ALS/JPA

President Cilia reported there was a meeting on January 20th in Hillsborough. He indicated the JPA board members voted to pass a Public Safety Communications Contract, and he discussed the contract. He reported the ambulance is at 92.7% response time and the JPA is at 96% compliance.

President Cilia stated that CFPD was receiving two separate bills, one for Point Montara and one for Half Moon Bay, and that he brought this to their attention and this has been rectified and there will only be one bill in the future.

He stated the next quarterly meeting is in May.

G. Attorney's Report

No report.

H. Fire Chief's Report

Cal Fire Chief John Ferreira thanked the Board for the sympathy card for Engineer Ryan West's brother.

Chief Ferreira reminded the Board of the meeting to be held in Ione on February 3rd and offered to provide transportation for any Board member who wishes to attend.

Chief Ferreira discussed various aspects of the Exception Report and the diligent process involved in accounting for where each firefighter is at all times.

Division Chief Paul Cole discussed the Response Zone Map as well as the EMS Ambulance System Data Report.

Minutes Taker Jean Headley indicated a conflict for the February 24th regular meeting date. The Board agreed she could prepare the minutes from the Montara Fog web cast video of the meeting.

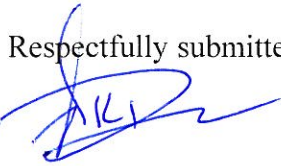
CORRESPONDENCE

Division Chief Paul Cole discussed the Incident Report. He also referred to the upcoming Special District and Local Government Institute Governance seminar.

ADJOURNMENT

President Cilia adjourned the meeting at 10:00 p.m.

Respectfully submitted,



John Draper, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by President Cilia, seconded by Director Riddell, the Board unanimously approved Item A of the Consent Calendar as corrected. Motion passed 7-0.

ON MOTION by Director Mackintosh, seconded by Director McShane, the Board unanimously approved Items B and C of the Consent Calendar. Motion passed 7-0.

ON MOTION by Director Burke, seconded by Vice President Hosfeldt, the Board voted unanimously to accept the Basic Financial Statement Audit for the period July 1, 2008 through June 30, 2009. Motion passed 7-0.

ON MOTION by President Cilia, seconded by Director Riddell, by Roll Call Vote, the Board voted to create a committee to explore management and staffing models within the Coastside Fire Protection District. Motion passed 5-1-1, with Director McShane voting No and Director Burke abstaining.

ON MOTION BY President Cilia, seconded by Director Riddell, the new committee to explore management and staffing models within the Coastside Fire Protection District will be President Cilia, Director Mackintosh, and Director Riddell. Motion passed 7-0.