

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**January 27, 2016
6:00 p.m.**

**LOCATION
1191 Main Street, Half Moon Bay, CA 94019**

AGENDA (Tab #1)

1. OPEN SESSION –6:00 pm
2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,
Director Rarback
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - A. Approval of minutes of December 2, 2015 Special Board Meeting
 - B. Approval of minutes of December 2, 2015 Public Meeting Re: Station 40 Training Prop
 - C. Approval of Vendor Checks #17144-17212 in the amount of \$1,673,933.88, dated November 1 to November 30, 2015.
 - D. Approval of Vendor Checks # 17213-17282 in the amount of \$236,311.75, dated December 1 to December 31, 2015.
 - E. Approval of Payroll Checks # 20825-20832 in the amount of \$1,127.91, dated November 1 to November 30, 2015.
 - F. Approval of Payroll Checks #20833-20840 in the amount of \$1,100.81, dated December 1 to December 31, 2015.
 - G. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$206.94, dated November 1 to November 30, 2015.
 - H. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$282.13, dated December 1 to December 31, 2015.
6. CONTINUING BUSINESS
 - A. SDLF District of Distinction Update – Dir. Burke
 - B. New Fire Station 41 and Station 40 Training Prop Construction Updates - Chief Cole
7. NEW BUSINESS
 - A. Review and Approve Financial Statements and Independent Auditor’s Report for Fiscal Year Ending June 30, 2015. Chief Cole **(Tab # 2)**
 - B. Review and Discuss CalPERS Safety and Miscellaneous Plans Annual Valuation Report as of June 30, 2014. Director Burke **(Tab # 3)**

- C. Adopt Resolution No. 2016-01; A Resolution of the Board of Directors of the Coastside Fire Protection District Declaring Seasonal Weeds a Public Nuisance. Chief Cole (Tab # 4)
 - D. Weed Abatement – Chief Cole (Tab # 5)
 - 1. Authorization to advertise for Weed Abatement Contractor Bids
 - E. Review, Discuss and/or Consider Amendments to the Cal Fire Contract Operational Plan Deliverables – Chief Cole (Tab # 6)
 - F. Review and Approve Request for Qualifications/Proposals (RFQ/RFP) for Insurance Broker Services - Property and Casualty Program. Chief Cole (Tab # 7)
8. BOARD OF DIRECTORS AND CHIEFS' REPORTS
- A. Finance Committee Report – Dir. Burke, Dir. McShane (Tab # 8)
 - * FY1516 December Reserves
 - * FY1516 December Revenue
 - * FY1516 December Expenses
 - * FY1516 December Internal Service Fund Expenses
 - B. Volunteer Committee Report – Dir. Cockrell
 - C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
 - D. Vegetation Management Committee Report – Dir. McShane
 - E. Special Districts Association (SMCO Chapter) - Dir. Rarback
 - F. ALS/JPA – Dir. MacKimmie
 - G. Emergency Preparedness – Dir. Rarback
 - H. Attorney's Report – Attorney Jean Savaree
 - I. Fire Chief's Report - Chief Jalbert / Chief Cole (Tab # 9)
 - * December Statistics
 - * PARS Monthly Statement 11/1/15 to 11/30/15
9. CORRESPONDENCE (Tab # 10)
10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: January 22, 2016


 Paul Cole, Assistant Chief