

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

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**PUBLIC MEETING NOTICE & AGENDA**

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**April 24, 2024  
4:00 p.m.**

**LOCATION:** Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019

**TELECONFERENCE LINK:** <https://us02web.zoom.us/j/87418487303>

**PHONE LINK:** Dial +1 (669) 900-6833 Meeting ID: 874 1848 7303

**PUBLIC COMMENT:** Members of the public that wish to attend and/or participate in the meeting may do so in person, by joining the virtual link or by using the phone link.

- For members of the public using Zoom, if you would like to make public comment use the “Raise Hand” feature.
- For members of the public using the phone link, if you would like to make public comment press \*9 to raise your hand.

You may also submit any public comments by email to [cfpdadmin@fire.ca.gov](mailto:cfpdadmin@fire.ca.gov) up to one hour before the start of the meeting.

**REASONABLE ACCOMODATION:** Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org)

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**AGENDA ([Tab #1](#))**

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**  
President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**  
This portion of the meeting has been allocated for public comments. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during this time. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.
5. **CONSENT CALENDAR**
  - A. [Approval of minutes from February 28, 2024 Board Regular meeting](#)
  - B. [Approval of Vendor Checks #56329-56406 in the amount of \\$237,844.98 dated March 1 to March 31, 2024](#)
  - C. [Approval of Payroll Checks #21269-21271 and DDs in the amount of \\$1,074.40 dated March 1 to March 31, 2024 \(pay period 2/2024.\)](#)
  - D. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$177.98 dated March 1 to March 31, 2024 \(pay period 2/2024.\)](#)

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- E. [Adopt Resolution No. 2024-12; A Resolution to \(1\) Reject all Bids for Weed Abatement Work; \(2\) Authorize the Re-Advertisement for this Work](#)

**6. CONTINUING BUSINESS**

- A. Review, Discuss and Provide Direction on Reviewing Pending Legislation – Chief Cox (**Tab# 2**)  
B. Review, Discuss and Provide Direction on Station 41 South Lot Improvements – Chief Cox (**Tab# 3**)  
C. Weed Abatement – Chief Cox (**Tab# 4**)
  1. Public Hearing for Property Owners having any objections to the proposed removal of such weeds.
  2. Adopt Resolution No. 2024-13; A Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Fire Chief to Undertake the Removal of Weeds and Abatement of Public Nuisances

**7. NEW BUSINESS**

- A. Review, Discuss and Adopt Resolution No. 2024-11; Approving Increase of .5 Battalion Chief Position to the Existing CAL FIRE Cooperative Fire Protection Contract. – Chief Cox (**Tab# 5**)

**8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

- A. Finance Committee Report – Dir. Burke, Dir. Cockrell (**Tab# 6**)
  - [FY23/24 March Revenue](#)
  - [FY23/24 March Expenses](#)
  - [FY23/24 March Reserves/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna  
C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill  
D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna  
E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna  
F. ALS JPA Liaison Report– Dir. Burke  
G. Emergency Preparedness Liaison Report – Department of Emergency Management  
H. CERT Report – Dir. Sherrill  
I. Attorney’s Report – Attorney Jean Savaree  
J. Fire Marshals Report – Chief Griffin  
K. Fire Chief’s Report - Chief Cox (**Tab# 7**)
  - [March 2024 Statistics](#)
  - [PARS Monthly Statement for 3/1/2024 to 3/31/2024](#)

**9. ADJOURNMENT**

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the

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meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

**Jonathan Cox, Deputy Chief**  
Posted: April 19, 2024