

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

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**PUBLIC MEETING NOTICE & AGENDA**

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**March 25, 2026  
4:00 p.m.**

**LOCATION:** Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019

**TELECONFERENCE LINK:** <https://zoom.us/j/92333627095>

**PHONE LINK:** Dial +1 (669) 900-6833 Meeting ID: 923 3362 7095

**PUBLIC COMMENT:** Members of the public that wish to attend and/or participate in the meeting may do so in person, by joining the virtual link or by using the phone link.

- For members of the public using Zoom, if you would like to make public comment use the “Raise Hand” feature.
- For members of the public using the phone link, if you would like to make public comment press \*9 to raise your hand.

You may also submit any public comments by email to [cfpdadmin@fire.ca.gov](mailto:cfpdadmin@fire.ca.gov) up to one hour before the start of the meeting.

**REASONABLE ACCOMODATION:** Any request for reasonable accommodation should be addressed to Meghan Henry at [meghan.henry@fire.ca.gov](mailto:meghan.henry@fire.ca.gov)

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**AGENDA (Tab# 1)**

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**  
President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**  
This portion of the meeting has been allocated for public comments. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during this time. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.
5. (Tab# 1) **CONSENT CALENDAR**
  - A. Approval of minutes from February 25, 2026 Board Regular meeting
  - B. Approval of Vendor Checks #58081-58133 in the amount of \$2,534,130.49 dated February 1, 2026 to February 28, 2026.
  - C. Approval of Payroll Checks #21326-21327 and DD’s in the amount of \$895.34 dated February 1, 2026 to February 28, 2026 (pay period 1/2026)
  - D. Direct Deposit of Federal, State, & Hospital Taxes in the amount of \$148.31 dated February 1, 2026 to February 28, 2026 (pay period 1/2026).

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**6. CONTINUING BUSINESS**

- A. Update on Wildfire Prevention, Zone 0 (verbal update with no staff report) – Chief Silva
- B. Update on Temporary and New Station 44 projects (Verbal update with no staff report) - \*\*This will be a monthly continuing business item until it is determined to no longer be necessary

**7. NEW BUSINESS**

- A. (Tab# 2) Second Reading and Adoption of an Amendment to Ordinance No. 2015-01 Setting Compensation for Board Members at \$220.00 per Meeting, not to Exceed Two Meetings per Month for a Maximum Monthly Compensation of \$440.00 – Attorney Jean Savaree
  - 1. Open Public Hearing
  - 2. Close Public Hearing
  - 3. Adopt Ordinance No. 2026-01; Amendment to Ordinance No. 2015-01, An Ordinance of the Coastside Fire Protection District Setting Compensation for Members of the Coastside Fire Protection District Governing Board, by Increasing the Compensation for the Governing Board

**8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

- A. (Tab# 3) Finance Committee Report – Dir. Burke, Dir. Cockrell
  - FY25/26 February Revenue
  - FY25/26 February Expenses
  - FY25/26 February Reserve/Assets
- B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
- C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill
- D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
- F. ALS JPA Liaison Report– Dir. Burke
- G. Emergency Preparedness Liaison Report – Department of Emergency Management
- H. CERT Report – Dir. Sherrill
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Marshals Report – Chief Griffin
- K. (Tab# 4) Fire Chief’s Report - Chief Wilson
  - February 2026 Statistics
  - PARS Monthly Statement for 2/1/2026 to 2/28/2026

**9. ADJOURNMENT**

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the

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meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

A handwritten signature in black ink, appearing to read 'Jed Wilson', with a long horizontal flourish extending to the right.

**Jed Wilson, Fire Chief**  
Posted: March 20, 2026

# 032526 tab 1 Agenda

Final Audit Report

2026-03-18

Created:	2026-03-18
By:	Michele Ortiz (mortiz@coastsidefire.org)
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