

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
SPECIAL BOARD MEETING**

**July 27, 2022  
4:00 p.m.**

**Note: This is a hybrid meeting, attendance is possible both in person and virtually.**

**LOCATION**

Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019  
and

**PURSUANT TO COASTSIDE FIRE PROTECTION DISTRICT RESOLUTION NO. 2022-18, BOARD MEETINGS WILL BE HELD AS HYBRID MEETINGS WITH THE OPTION TO ATTEND BY TELECONFERENCE/VIDEO CONFERENCE OR IN PERSON. MEMBERS OF THE PUBLIC THAT WISH TO ATTEND AND/OR PARTICIPATE IN A MEETING MAY DO SO IN PERSON OR BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/87418487303>. PUBLIC COMMENTS WILL BE ACCEPTED BOTH IN PERSON AND VIA ZOOM MEETING. ANY EMAILS SENT TO [jonathan.cox@fire.ca.gov](mailto:jonathan.cox@fire.ca.gov) WILL BE PROVIDED TO THE BOARD PRIOR TO THE MEETING.**

**IN THE EVENT THAT ANY MEMBER OF THE BOARD PARTICIPATES IN A MEETING BY TELECONFERENCE OR VIDEO CONFERENCE, PURSUANT TO THE RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES OF THE BOARD SHALL BE BY ROLL CALL.**

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/87418487303>

Join Zoom Meeting By Phone at:

+1( 669) 900-6833

Meeting ID: 874 1848 7303

Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org)

**AGENDA (Tab #1)**

- 1. OPEN SESSION – 4:00 pm**
- 2. ROLL CALL**  
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**
- 5. CONSENT CALENDAR**
  - A. Approval of minutes from May 25, 2022 Regular Board meeting.
  - B. Approval of Vendor Checks #51881-51965 in the amount of \$2,032,480.21 dated June 1, 2022 to June 30, 2022.
  - C. Approval of electronic payment to CalPERS in the amount of \$116,043.91 dated June 1 to June 30, 2022.

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- D. Approval of Payroll Checks #21202-21205 and DD in the amount of \$1,375.59 dated June 1 to June 30, 2022 (pay period 5/2022.)
- E. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$247.25, dated June 1 to June 30, 2022 (pay period 5/2022.)

**6. CONTINUING BUSINESS**

- A. Update on Vegetation Management Action Plan presentation – Captain Sturm (**Tab #2**)
- B. Update on Fire Station 44 Replacement Feasibility Study – Chief Cox (**Tab #3**)

**7. NEW BUSINESS**

- A. Resolution finding that meetings of the Board of Directors via Teleconferencing protect against the ongoing and imminent Health and Safety Risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Sections 54953(e) – Chief Cox (**Tab #4**)
  - 1. Motion to Adopt Resolution No. 2022-50; Resolution of the Coastside Fire Protection District Board of Directors finding that meetings of the Board of Directors via hybrid format protects against the ongoing and imminent health and safety risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Section 54953(e)
- B. Review and Discuss UPI long term liability report – Chief Cox (**Tab #5**)
- C. Consideration and Approval of Resolution Authorizing Release of Request for Proposals for Landscaping Services – Station 40 – Chief Cox (**Tab #6**)
  - 1. Approve Resolution No. 2022-51; A Resolution of the District Board of Coastside Fire Protection District Authorizing Release of Request for Proposals for Landscaping Services
- D. Weed Abatement – Chief Cox (**Tab #7**)
  - 1. Motion to approve Weed Abatement billings
  - 2. Approve Resolution No. 2022-52; A Resolution of the Board of Directors of the Coastside Fire Protection District to recover costs for Weed Abatement in the amount of \$74,736.28 for 54 parcels.
- E. Review and Discuss District Operating Plan – Chief Cox (**Tab #8**)
- F. Consideration and Approval of Resolution Authorizing for Monthly Board of Directors’ Regular Monthly Meetings to Begin at 4:00 P.M. on the Fourth Wednesday of Each Month – Chief Cox (**Tab #9**)
  - 1. Approve Resolution No. 2022-53; A Resolution of the District Board of Coastside Fire Protection District Authorizing for Monthly Board of Directors’ Regular Monthly Meetings to Begin at 4:00 P.M. on the Fourth Wednesday of Each Month
- G. Consideration and Approval of Resolution Authorizing Direct Deposit for Board of Directors and Authorizing Check Signatures for the Coastside Fire Protection District – Chief Cox (**Tab #10**)
  - 1. Approve Resolution No. 2022-54; A Resolution of the District Board of Coastside Fire Protection District Authorizing Direct Deposit for Board of Directors and Authorizing Check Signatures for the Coastside Fire Protection District

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
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**8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

- A. Finance Committee Report – Dir. Burke, Dir. Cockrell
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman **(Tab #11)**
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. Emergency Preparedness Liaison Report – Dir. Sherrill
- H. CERT Report – Dir. Sherrill
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Marshals Report – Chief Silva
- K. Fire Chief’s Report - Chief Cox **(Tab #12)**
  - June Statistics
  - PARS Monthly Statement for 6/1/2022 to 6/30/2022
  - PARS Annual Statement for 7/1/2021 to 6/30/2022


**9. ADJOURNMENT**

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

  
Jonathan Cox (Jul 20, 2022 16:52 PDT)

**Jonathan Cox, Deputy Chief**

Posted: July 22, 2022

# 072722 tab 1 Agenda

Final Audit Report

2022-07-20

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