

**COASTSIDE FIRE PROTECTION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**February 22, 2012**

**LOCATION:  
1191 Main Street  
Half Moon Bay, CA 94019**

**ACTION MINUTES**

**OPEN SESSION**

President Mackintosh called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

**PRESENT AT ROLL CALL**

Directors Present: President Doug Mackintosh, Vice President Mike Alifano, Secretary Ginny McShane, Director Gary Burke, and Director Gary Riddell.  
Staff: Division Fire Chief Paul Cole.  
Cal Fire: Fire Chief John Ferreira.  
Legal Counsel: Attorney Jean Savaree.  
Admin. Secretary: Jean Headley.

At the conclusion of Roll Call, President Mackintosh introduced Richard Bolanos and Morin Jacob, attorneys with Liebert, Cassidy, Whitmore.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

The Board heard public comments from members of the audience.

**REPORT FROM CLOSED SESSION**

Attorney Jean Savaree reported on the results of Closed Session held on January 31, 2012 under Government Code Section 54957.6. She indicated that no action was taken and direction was given to Staff to prepare information on salary and benefits and bring that information to the Board over the next several months in public sessions.

The Board heard public comment from a member of the audience.

### CONSENT CALENDAR

- A. Approval of Minutes of January 5, 2012 Special Board Meeting
- B. Approval of Minutes of January 25, 2012 Regular Board Meeting
- C. Approval of Minutes of January 31, 2012 Special Board Meeting
- D. Approval of Vendor Checks #13028-13978 in the amount of \$79,113.99, dated January 1 to January 31, 2012
- E. Approval of Payroll Checks #20428-20435 in the amount of \$2,008.83 dated January 1 to January 31, 2012  
Direct Deposit of Federal, State and Hospital Taxes in the amount of \$426.75 dated January 1 to January 31, 2012

ON MOTION by Director Burke, seconded by Secretary McShane, the Board voted unanimously to approve the Consent Calendar as submitted. Motion passed 5-0.

### CONTINUING BUSINESS

- A. Update – District Counsel to present report to the Board on the process required to reestablish a standalone department to provide fire and emergency services within the District on the expiration of the Cal Fire Contract

Attorney Jean Savaree introduced the Staff Report and turned this item over to Attorneys Richard Bolanos and Morin Jacob of Liebert, Cassidy, Whitmore.

Attorney Bolanos summarized the five action steps that the Board would need to take in order to evaluate an alternative service model. He indicated these steps could realistically take approximately one year, at an estimated cost of \$50,000 in their consulting and attorney fees, on a fee-for-service basis.

The Board received public comment from members of the audience on this issue.

Extensive Board discussion occurred, and Attorney Bolanos responded to questions and comments from the Board throughout the Board's discussion.

### NEW BUSINESS

- A. Weed Abatement

Division Chief Paul Cole introduced this item and recommended that the Board authorize him to advertise for bids for the weed abatement contract.

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board voted unanimously to authorize Staff to advertise for a new weed abatement contract. Motion passed 5-0.

B. Request from Pacific Coast Dream Machines (Chad Hooker) to Waive Event and Emergency Response Standby Fees for Dream Machine Event Scheduled for April 28, 29, 2012

Chad Hooker, Chair of the Pacific Dream Machines and Board member of Coastside Adult Day Care Center who is the recipient of the Dream Machines event proceeds, asked the Board to consider providing fire and safety services at no cost to the event.

Board discussion occurred, with Mr. Hooker responding to questions and comments from the Board and Staff throughout the discussion.

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board voted unanimously that the District waive the fees for the Dream Machines event scheduled for April 28 and 29, 2012. Motion passed 5-0.

C. Review the Cal Fire Cooperative Fire Program's Fire Protection Reimbursement Agreement (LG 1) No. 1CA01553 for services from June 30, 2012 to June 30, 2013

Cal Fire Chief John Ferreira distributed to the Board a document explaining the changes to the previous CFPD/Cal Fire Cooperative Agreement, and extensively discussed Exhibit D, Schedule A. At the conclusion of his presentation, Chief Ferreira requested Board direction on how to proceed. He also asked the Board to help defray some of the utility costs at the Felton station.

Extensive Board discussion occurred.

Director Burke indicated it is the intent of the Board to approve Schedule A as presented as well as to approve a new contract for the Fiscal Year 2012/13 in April as presented to the Board.

The Board took a brief recess at 9:10 p.m. and reconvened at 9:17 p.m.

D. Approve Staff Recommendation to Purchase three (3) LUCAS 2 Chest Compression Systems in the amount of \$42,294.63

Division Chief Paul Cole summarized the Staff Report, explained the benefits of the devices, and recommended that the Board authorize the purchase.

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board voted unanimously to approve the purchase of three (3) LUCAS 2 Chest Compression Systems in an amount not to exceed \$42,294.63. Motion passed 5-0.

- E. Review and Approve Professional Services Agreement with Golden Bay Construction, Inc. in the Amount of \$9,287.00 for Fire Station 40 Concrete Driveway Repair

Division Chief Paul Cole summarized the Staff Report and recommended that the Board approve the bid of Golden Bay Construction, Inc.

The Board heard public comment from a member of the audience on this issue.

ON MOTION by Director Burke, seconded by Vice President Alifano, the Board voted unanimously to approve the Professional Services Agreement with Golden Bay Construction, Inc. in an amount not to exceed \$9,287.00. Motion passed 5-0.

- F. Review and Approve Professional Services Agreement with Stella Painting, Inc. in the Amount of \$16,150.00 for Interior Painting of Fire Station 40 and Administrative Offices

Division Chief Paul Cole summarized the Staff Report and recommended approval of the contract with Stella Painting, Inc.

ON MOTION by Vice President Alifano, seconded by Secretary McShane, the Board voted unanimously to approve the Professional Services Agreement with Stella Painting, Inc. in an amount not to exceed \$16,150.00. Motion passed 5-0.

- G. Review San Mateo County Civil Grand Jury Report – “The County, San Carlos and Cal Fire, A Missed Opportunity?” (February 15, 2012), and Prepare to Submit Approved District Comments By No Later Than May 15, 2012

Attorney Jean Savaree introduced the Grand Jury report and indicated that any written response is due by May 15, 2012. She recommended that the public be given the opportunity to comment on the report and provide input as to how to respond.

The Board received public comment from members of the audience on this item.

Extensive Board discussion occurred.

## **BOARD OF DIRECTORS AND CHIEFS' REPORTS**

- A. Finance Committee Report

President Mackintosh reported that the District continues to receive funds, and expenditures are on target.

B. Volunteer Liaison Report

Vice President Alifano reported that he attended the volunteers meeting. He said the volunteers are working with Chief Cole on reports he needs. Mr. Alifano indicated he is hearing positive comments from the community about the volunteers.

C. Land and Structures Committee Report

Vice President Alifano reported that he and Director Riddell met with Chief Cole, Commissioner Tucker, and Mr. Pietro of the Harbor District regarding their options for increasing revenue. They also discussed certain vacant properties for a potential new fire station.

D. Vegetation Management Committee Report

Secretary McShane provided photos to Chief Cole of dumped Christmas trees.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Secretary McShane distributed copies of a CSDA document regarding training for Board members.

F. ALS/JPA

No report.

G. Water Supply Assessment Committee Report

No report.

H. Shared Services Committee Report

No report.

I. Attorney's Report

No report.

J. Fire Chief's Report

CalFire Chief John Ferreira reported on his response to the information request from Contra Costa County Times concerning the amount of employee compensation, how much an employee costs the District, and Director compensation.

The Board received public comment from a member of the audience regarding the Contra Costa County Times issue.

Chief Ferreira referred to the Statistics Reports and discussed his concern with the chute times as they relate to radio transmission difficulties.

Chief Ferreira discussed the hiring of seasonal Firefighters I for hydrant inspections and 100-foot clearance inspections. Direction to Staff was to provide a report to the Board regarding this issue at the March Board meeting.

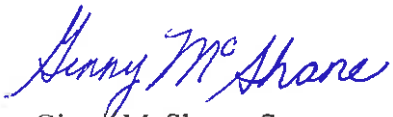
### **CORRESPONDENCE**

No discussion.

### **ADJOURNMENT**

President Mackintosh adjourned the meeting at 10:01 p.m.

Respectfully submitted,



Ginny McShane, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by Director Burke, seconded by Secretary McShane, the Board voted unanimously to approve the Consent Calendar as submitted. Motion passed 5-0.

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Direction to Staff was to provide a report to the Board at the March meeting regarding the hiring of seasonal Firefighters I for hydrant inspections and 100-foot clearance inspections.