

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

PUBLIC MEETING NOTICE & AGENDA

**May 27, 2026
4:00 p.m.**

LOCATION: Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019

TELECONFERENCE LINK: <https://zoom.us/j/92333627095>

PHONE LINK: Dial +1 (669) 900-6833 Meeting ID: 923 3362 7095

PUBLIC COMMENT: Members of the public that wish to attend and/or participate in the meeting may do so in person, by joining the virtual link or by using the phone link.

- For members of the public using Zoom, if you would like to make public comment use the “Raise Hand” feature.
- For members of the public using the phone link, if you would like to make public comment press *9 to raise your hand.

You may also submit any public comments by email to cfpdadmin@fire.ca.gov up to one hour before the start of the meeting.

REASONABLE ACCOMODATION: Any request for reasonable accommodation should be addressed to Meghan Henry at meghan.henry@fire.ca.gov

AGENDA (Tab# 1)

1. **OPEN SESSION** – 4:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
This portion of the meeting has been allocated for public comments. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during this time. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.
5. (Tab# 1) **CONSENT CALENDAR**
 - A. Approval of minutes from April 22, 2026 Board Regular meeting
 - B. Approval of Vendor Checks #58194-58279 in the amount of \$432,481.83 dated April 1, 2026 to April 30, 2026.
 - C. Approval of Payroll Checks #21330-21331 and DD’s in the amount of \$1,074.39 dated April 1, 2026 to April 30, 2026 (pay period 3/2026)
 - D. Direct Deposit of Federal, State, & Hospital Taxes in the amount of \$177.99 dated April 1, 2026 to April 30, 2026 (pay period 3/2026).

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6. CONTINUING BUSINESS

- A. Update on Wildfire Prevention, Zone 0 (verbal update no staff report) – Chief Wilson
- B. Update on Temporary and New Station 44 projects (Verbal update with no staff report) - **This will be a monthly continuing business item until it is determined to no longer be necessary

7. NEW BUSINESS

- A. (Tab# 2) Resolution No. 2026-04; Calling for the 2026 Board Elections – Chief Wilson
- B. (Tab# 3) Resolution No. 2026-05; Updating the District’s Procurement Manual – Chief Wilson
- C. (Tab# 4) Resolution Amending the Agreements with PBK Architects, Inc. for Architectural Design Services for the Fire Station 44 Replacement Project – Attorney Jean Savaree and Sean Rose, Project Manager
 - 1. Adopt Resolution No. 2026-06; Resolution of the Coastside Fire Protection District Board of Directors Amending the Not-To-Exceed Compensation to be Paid to PBK Architects, Inc. Under the Architectural Design Services Agreement for the Fire Station 44 Replacement Project
- D. (Tab# 5) LAFCo Special District Election 2026 Ballot – Chief Wilson
 - 1. Review, Discuss, and Select Candidate
 - 2. Motion to Direct the Board President to Complete Ballot for Selected Candidate
- E. (Tab# 6) Weed Abatement – Chief Wilson
 - 1. Motion to Adopt Resolution No. 2026-07; A Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Fire Chief to Undertake the Removal of Weeds and Abatement of Public Nuisance
 - 2. Motion to Adopt Resolution No. 2026-08; A Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Deputy Chief to Execute an Agreement with Bay Area Tree Specialist for Weed Abatement Services
- F. (Tab# 7) Resolution Authorizing the Amendment of the Contract for Temporary Fire Station #44 Site Improvement Work with Andreini Brothers, Inc. and Increasing the Amount of the Award by \$20,350 – Chief Wilson
 - 1. Motion to Adopt Resolution No. 2026-09; A Resolution Authorizing Resolution Authorizing the Amendment of the Contract for Temporary Fire Station #44 Site Improvement Work with Andreini Brothers, Inc. and Increasing the Amount of the Award by \$20,350

8. BOARD OF DIRECTORS AND CHIEFS’ REPORTS

- A. (Tab# 8) Finance Committee Report – Dir. Burke, Dir. Cockrell
 - FY25/26 April Revenue
 - FY25/26 April Expenses
 - FY25/26 April Reserve/Assets
- B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
- C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill
- D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
- F. ALS JPA Liaison Report– Dir. Burke
- G. Emergency Preparedness Liaison Report – Department of Emergency Management
- H. CERT Report – Dir. Sherrill
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Marshals Report – Chief Griffin

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K. (Tab# 9) Fire Chief's Report - Chief Wilson

- April 2026 Statistics
- PARS Monthly Statement for 4/1/2026 to 4/30/2026

9. (Tab# 10) CORRESPONDENCE

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.



Jed Wilson, Fire Chief

Posted: May 22, 2026






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Final Audit Report

2026-05-21

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