

**COASTSIDE FIRE PROTECTION DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING**

**June 22, 2022**

**LOCATION:**

Pursuant to Resolution No. 2022-18,  
the meeting was held as a hybrid meeting with attendance both in person and via Zoom.  
Members of the public were able to participate in person or via Zoom.  
Every vote was done by Roll Call Vote.

**ACTION MINUTES**

**1. OPEN SESSION**

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 6:00 p.m.

**2. ROLL CALL (All participants were present via Zoom or teleconference call.)**

Directors Present: President Gary Burke, Vice President J. B. Cockrell,  
Director Bruce MacKimmie, Director Steve Stockman, and  
Director Cynthia Sherrill.  
Board Secretary: Deputy Chief Jonathan Cox.  
Cal Fire: Fire Chief Nate Armstrong.  
Attorney: Jean Savaree.

Also on the Zoom call were Chief Gary Silva and Michelle Dragony.

**3. PLEDGE OF ALLEGIANCE**

Led by President Burke.

**4. PUBLIC COMMENT**

None.

**5. CONSENT CALENDAR**

- A. Approval of Vendor Checks #51817-51880 in the amount of \$1,543,566.80 dated May 1, 2022 to May 31, 2022.
- B. Approval of electronic payment to CalPERS in the amount of \$116,043.91 dated May 1 to May 31, 2022.
- C. Approval of Payroll Checks #21198-21201 and DD in the amount of \$1,375.59 dated May 1 to May 31, 2022 (pay period 4/2022.)

- D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$247.25, dated May 1 to May 31, 2022 (pay period 3/2022.)

Director MacKimmie recused himself from the Consent Calendar.

ON MOTION by Vice President Cockrell, seconded by Director Stockman, by the following Roll Call Vote, the Board voted to approve the Consent Calendar as submitted:

Director Sherrill	Aye
Director Stockman	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1, with Director MacKimmie having recused himself.

## 6. CONTINUING BUSINESS

- A. Review, Discuss and Approve the Surplus of Equipment.

Deputy Chief Jonathan Cox summarized the Staff Report.

Board discussion occurred. Director MacKimmie asked about nozzles and if they expire. Deputy Chief Jonathan Cox said they do not expire but they are surplus items.

ON MOTION by Director Sherrill, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to approve the surplus of equipment:

Director Sherrill	Aye
Director Stockman	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

## 7. NEW BUSINESS

- A. Resolution finding that meetings of the Board of Directors via Teleconferencing protect against the ongoing and imminent Health and Safety Risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Sections 54953(e).

Deputy Chief Jonathan Cox indicated this Resolution allows the Board to continue with hybrid meetings.

Board discussion occurred. Director Stockman and Vice President Cockrell acknowledged the options to meet in person or remotely are helpful.

1. Motion to Adopt Resolution No. 2022-19; Resolution of the Coastside Fire Protection District Board of Directors finding that meetings of the Board of Directors via hybrid format protects against the ongoing and imminent health and safety risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Section 54953(e)

ON MOTION by Director MacKimmie, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2022-19; Resolution of the Coastside Fire Protection District Board of Directors finding that meetings of the Board of Directors via hybrid format protects against the ongoing and imminent health and safety risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Section 54953(e):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- A. Review and Approve Coastside Fire Protection District Preliminary Budget for Fiscal Year 22/23.

1. Public Hearing

President Burke opened and closed the Public Hearing at 6:06 p.m.

2. Motion to Adopt Preliminary Budget for Fiscal Year 2022/23

Deputy Chief Jonathan Cox introduced the Preliminary Budget and discussed some of the highlights in the budget.

President Burke indicated the Finance Committee met earlier today and reviewed the Preliminary Budget. He indicated there are

minor changes Deputy Chief Jonathan Cox will review and include in the final budget to be presented to the Board in September.

ON MOTION by Director MacKimmie, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted unanimously to adopt the Preliminary Budget for Fiscal Year 2022/23:

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- B. Adopt Res. No. 2022-20; Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2022-2023.

Deputy Chief Cox introduced the Resolution and recommended adoption.

ON MOTION by Director MacKimmie, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Res. No. 2022-20; Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2022-2023:

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- C. Adopt Res. No. 2022-21; Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2022-2023.

Deputy Chief Cox introduced the Resolution and recommended adoption.

ON MOTION by Director MacKimmie, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted unanimously to Adopt Res. No. 2022-21; Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2022-2023:

Director Stockman	Aye
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Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- D. Adopt Res. No. 2022-22; Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2022-2023.

Deputy Chief Cox introduced the Resolution and recommended adoption.

ON MOTION by Director MacKimmie, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted unanimously to Adopt Res. No. 2022-22; Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2022-2023:

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- E. Adopt Resolution No. 2022-23; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 5 (Moon Ridge).

Director Stockman asked for an explanation of what these districts are for the public's benefit. Attorney Jean Savaree provided the explanation of what community facilities districts are.

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-23; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 5 (Moon Ridge):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- F. Adopt Resolution No. 2022-24; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 10 (Main Street Apartments – Phase 2).

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-24; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 10 (Main Street Apartments – Phase 2):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- G. Adopt Resolution No. 2022-25; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 14 (845 Main & 655 Miramontes)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-25; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 14 (845 Main & 655 Miramontes):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- H. Adopt Resolution No. 2022-26; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-26; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- I. Adopt Resolution No. 2022-27; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 16 (Seacrest School)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-27; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 16 (Seacrest School):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- J. Adopt Resolution No. 2022-28; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 17 (121/141 California)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-28; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 17 (121/141 California):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- K. Adopt Resolution No. 2022-29; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 18 (860 Airport)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-29; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 18 (860 Airport):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- L. Adopt Resolution No. 2022-30; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 19 (Harbor Village)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-30; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 19 (Harbor Village):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- M. Adopt Resolution No. 2022-31; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 20 (110 Ave. Portola)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-31; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 20 (110 Ave. Portola):

Director Stockman	Aye
Director Sherrill	Aye



Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- N. Adopt Resolution No. 2022-32; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-32; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- O. Adopt Resolution No. 2022-33; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 22 (Carnoustie, LLC)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-33; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 22 (Carnoustie, LLC):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- P. Adopt Resolution No. 2022-34; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 23 (169 Princeton Ave.)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-34; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 23 (169 Princeton Ave.):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- Q. Adopt Resolution No. 2022-35; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 24 (400, 404, 408 Belleville)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-35; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 24 (400, 404, 408 Belleville):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- R. Adopt Resolution No. 2022-36; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 25 (925 Main St.)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-36; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 25 (925 Main St.):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- S. Adopt Resolution No. 2022-37; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 26 (460 Wavecrest Rd.)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-37; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 26 (460 Wavecrest Rd.):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- T. Adopt Resolution No. 2022-38; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 27 (801 Arnold Way)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt 2022-38; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 27 (801 Arnold Way):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- U. Adopt Resolution No. 2022-39; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 28 (1-6 Bloom Ln.)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-39; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 28 (1-6 Bloom Ln.):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- V. Adopt Resolution No. 2022-40; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 29 (101 Ave Portola)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-40; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 29 (101 Ave Portola):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- W. Adopt Resolution No. 2022-41; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 30 (481,483,485 Pine)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-41; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 30 (481,483,485 Pine):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- X. Adopt Resolution No. 2022-42; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 31 (1-19 Pacific Ridge)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-42; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 31 (1-19 Pacific Ridge):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- Y. Adopt Resolution No. 2022-43; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-43; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- Z. Adopt Resolution No. 2022-44; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 33 (195 Ave Cabrillo EG)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-44; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 33 (195 Ave Cabrillo EG):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- AA. Adopt Resolution No. 2022-45; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-45; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- BB. Adopt Resolution No. 2022-46; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 35 (711 Main St. HMB)

ON MOTION by President Burke, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-46; Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District No. 35 (711 Main St. HMB):

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

- CC. Review, Discuss and Approve First Amendment to Agreement for Professional Service with 4Leaf, Inc.

1. Adopt Resolution No. 2022-47; A Resolution of the District Board of Coastside Fire Protection District Authorizing the Deputy Chief to Execute a First Amendment to the Agreement with 4Leaf, Inc.

Deputy Chief Jonathan Cox summarized the Staff Report and introduced the Resolution which includes an update fee schedule.

President Burke asked if this contract covers one individual. Deputy Chief Jonathan Cox indicated it is for one individual who is paid on an hourly basis.

ON MOTION by Director MacKimmie, seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-47; A Resolution of the District Board of Coastside Fire Protection District Authorizing the Deputy Chief to Execute a First Amendment to the Agreement with 4Leaf, Inc.:

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

DD. Proclamation Chief Cosgrave

President Burke read the Proclamation honoring Chief Cosgrave and wishing him well in his retirement.

Directors Stockman and Sherrill congratulated Chief Cosgrave.

ON MOTION by President Burke, amended and seconded by Vice President Cockrell, by the following Roll Call Vote, the Board voted unanimously to approve the Proclamation for Chief Cosgrave by acclamation:

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

EE. Undeveloped Coronado Corner of Station 41

1. Review, Discuss and Approve to send a Letter to Granada Community Sanitary District.

Director Stockman asked that the Board discuss a low maintenance upgrade to the undeveloped piece of property. He would like the District to collaborate with the community. The Board is being asked to approve a letter to the Granada Community Sanitary District to see if they are interested in entering into a partnership to move forward with improving this parcel.

Board discussion occurred. Director Sherrill asked if a design could be brought back to the Board for approval and keep the process internal to the District.

President Burke asked if Deputy Chief Jonathan Cox could work with Director Stockman on this item. Director Stockman indicated the Granada Community Sanitary District is excited to see the property improved and asked how they could help the District make those improvements.

Deputy Chief Jonathan Cox indicated he is concerned that there will be staffing changes and multiple projects in place. He would like direction on priorities from the District on items to be completed. President Burke asked if this item could be returned to the Board in 2022.

ON MOTION by President Burke, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to have District staff work with Director Stockman to bring a proposal back to the Board by the end of 2022:

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

FF. Review and Approve Financial Statements and Independent Auditors Report for the year ending June 2021

1. Adopt Resolution No. 2022-48; Resolution Accepting June 30, 2021 Audited Financial Statements from Harshwal & Company LLP

Deputy Chief Jonathan Cox summarized the Staff Report and introduced the Resolution.



Board discussion occurred. President Burke indicated there were no issues to be brought forth.

ON MOTION by Vice President Cockrell, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to Adopt Resolution No. 2022-48; Resolution Accepting June 30, 2021 Audited Financial Statements from Harshwal & Company LLP:

Director Stockman	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

## **8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

### **A. Finance Committee Report**

President Burke indicated the Finance Committee met earlier today and reviewed and discussed the audit and other financial information. The packet contains the report from PARS.

### **B. Volunteer Committee Report**

Vice President Cockrell indicated the Committee met. They are looking for 3-5 new firefighter volunteers from the community.

### **C. Land and Structures Committee Report**

Director MacKimmie indicated there is a dumpster on the site. Deputy Chief Jonathan Cox indicated they are going through the siting with the architect. At the next meeting, options will be brought to the Board for review. A drive through may be very tight but is not out of the question.

### **D. Vegetation Management Committee Report**

Director Stockman indicated they attended the RCD to discuss the resiliency project. There was a good representation and input from the District. The final report has been released and it includes an analysis, design, deliverables, modeling, likely treatments, and suggested projects.

Director Sherrill asked how the priorities would be set because they serve different aspects of the community.

Deputy Chief Jonathan Cox indicated the scope of the project was how to reduce the risk of wildfire and what are the most likely pathways into El Granada. The priority projects were presented and it is a good document for future grant funding.

E. Special Districts Association (SMCO Chapter) Liaison Report

President Burke discussed the dispute between the State and the County as to whether special districts should be receiving ERAF money. It will not affect the District in 2023.

F. ALS/JPA Liaison Report

No report.

G. FDAC Liaison Report

No report.

H. Emergency Preparedness Liaison Report

Director Stockman indicated the guest speaker was David Mann from CalTrans. Mr. Mann reviewed traffic reports and upcoming projects. HAM radio field day was being held the upcoming meeting. La Honda Fire's Fire Chief is retiring.

I. CERT Report

Director Sherrill indicated Chief Cosgrave would be continuing with the Coastside Volunteers and maintain his title as an instructor to help with certification with FEMA. Advanced CERT training is being held in July. An appreciation event for Chief Cosgrave is being held in July. CERT will be participating in the Emergency Preparedness Fair.

J. Attorney's Report

No report.

K. Fire Marshals Report

Chief Silva indicated in May there were 86 plan reviews, 13 new construction inspections, 2 special permits approved, 4 business inspections, 5 mandatory business inspections. They are ramping up on the business inspections since they are due by the end of the year. Big Wave

Project started breaking ground. Chief Silva summarized the planning and building reviews that have been taking place. Weed abatement invoices were submitted. More lots and projects for chipping and clearing are being reviewed to see if they should be presented to the Board. COVID did not slow down project submittals.

L. Fire Chiefs' Report

Deputy Chief Jonathan Cox indicated COVID testing is continuing through Department provided kits. Test are given weekly.

No significant incidents occurred in the District but there was the fire in Redwood City. The apparatus at Station 44 was deployed. There were nine alarms for the incident.

Station 44's cameras have been installed. Station 40 will be installed next.

Division Chief recruitment is closing this week.

Crews have started the defensible space inspections.

Chief Armstrong thanked the Board for their support of Chief Cosgrave.

**9. ADJOURNMENT**

President Burke adjourned the Board into Closed Session at 7:40 p.m.

**10. CLOSED SESSION**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: 531 Obispo Road El Granada, California

Agency Negotiator: Jonathan Cox, Deputy Chief

Negotiating Parties: Coastside Fire Protection District

Under Negotiation: Terms and price for potential lease of property

President Burke adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Deputy Chief Jonathan Cox, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted to approve the Consent Calendar as submitted. Motion passed 4-0-1, with Director MacKimmie having recused himself.

ON MOTION by Director Sherrill, seconded by Vice President Cockrell, the Board voted unanimously to approve the surplus of equipment. Motion passed 5-0.

ON MOTION by Director MacKimmie, seconded by Director Sherrill, the Board voted unanimously to adopt Resolution No. 2022-19; Resolution of the Coastside Fire Protection District Board of Directors finding that meetings of the Board of Directors via hybrid format protects against the ongoing and imminent health and safety risks posed by Covid-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code Section 54953(e). Motion passed 5-0.

ON MOTION by Director MacKimmie, seconded by Director Sherrill, the Board voted unanimously to adopt the Preliminary Budget for Fiscal Year 2022/23. Motion passed 5-0.

ON MOTION by Director MacKimmie, seconded by Vice President Cockrell, the Board voted unanimously to Adopt Res. No. 2022-20; Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2022-2023. Motion passed 5-0.

ON MOTION by Director MacKimmie, seconded by Director Sherrill, the Board voted unanimously to Adopt Res. No. 2022-21; Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2022-2023. Motion passed 5-0.

ON MOTION by Director MacKimmie, seconded by Director Sherrill, the Board voted unanimously to Adopt Res. No. 2022-22; Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2022-2023. Motion passed 5-0.

ON MOTIONS by President Burke, seconded by Vice President Cockrell, by Roll Call Votes, the Board voted unanimously to adopt Resolution Nos. 2022-23 through 2022-46, Determining Special Tax Liability for Fiscal Year 2022/23 for Community Facilities District Nos. 5, 10, and 14 through 35. Motions passed 5-0.

ON MOTION by Director MacKimmie, seconded by Vice President Cockrell, the Board voted unanimously to Adopt Resolution No. 2022-47; A Resolution of the District Board of Coastside Fire Protection District Authorizing the Deputy Chief to Execute a First Amendment to the Agreement with 4Leaf, Inc. Motion passed 5-0.

ON MOTION by President Burke, amended and seconded by Vice President Cockrell, the Board voted unanimously to approve the Proclamation for Chief Cosgrave by acclamation. Motion passed 5-0.

ON MOTION by President Burke, seconded by Director MacKimmie, the Board voted unanimously to have District staff work with Director Stockman to bring a proposal back to the Board by the end of 2022. Motion passed 5-0.

ON MOTION by Vice President Cockrell, seconded by Director MacKimmie, the Board voted unanimously to Adopt Resolution No. 2022-48; Resolution Accepting June 30, 2021 Audited Financial Statements from Harshwal & Company LLP. Motion passed 5-0.