

**COASTSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING
December 19, 2012
7:00 p.m.**

**LOCATION
Coastside Fire Protection District
Board Room
1191 Main Street
Half Moon Bay, CA 94019**

**REVISED AGENDA
(Tab #1)**

1. OPEN SESSION – 7:00 pm
2. ROLL CALL
President Mackintosh, Vice President Alifano, Secretary McShane, Director Burke,
Director Riddell
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDER
 - A. Approval of minutes of Nov 28, 2012 Regular Board Meeting
 - B. Approval of minutes of Dec 3, 2012 Special Board Meeting
 - C. Approval of minutes of Dec 12, 2012 Special Board Meeting
 - D. Approval of Vendor Checks #14638-14681 in the amount of \$1,259,936.96, dated Nov 1 to Nov 30, 2012
 - E. Approval of Payroll Checks #20520-20528 in the amount of \$2,073.44, dated Nov 1 to Nov 30, 2012
Direct Deposit of Federal, State & Hospital Taxes in the amount of \$351.38, dated Nov 1 to Nov 30, 2012
6. CONTINUING BUSINESS
 - A. Motion to Stop Consultant/Attorney Expenditures On a Stand-Alone Fire District Until After the Recall Election. Dir. McShane
 - B. Review and Discuss request from Cameron Palmer (HMB Beautification Committee) to refund Pumpkin Festival Fees in the amount of \$3,767.84. Chief Cole **(Tab #2)**
 - C. **Motion to Adopt Resolution No. 2012-31; Amending Resolution No. 2012-30 of the District Board of the Coastside Fire Protection District to Clarify That Candidates Must File with the County Election Office for the April 9, 2013 Special Election**
 - D. **Motion to Adopt Resolution No. 2012-32: Resolution of the Board of Directors of the Coastside Fire Protection District to the San Mateo County Office of Elections Declaring that for the Recall Election Set for April 9, 2013, Candidates' Statements Be Limited to 200 Words and Candidates' Statements Be Paid For By the Candidates**
7. NEW BUSINESS
 - A. Discuss and Take Action to Maintain the CFPD Officers In Place, Until After Recall Election. Dir. McShane

- B. Consideration and Action on Proposed Letter of Intent Regarding Coastside Fire Protection District Cooperative Agreement. Attorney Jean Savaree (Tab #3)
- C. Review, Discuss and Take Action on a New Cal Fire Contract for the "12/13" Year
Dir. Burke
- D. Discuss and Adopt a Response to the November 28, 2012, staff report to the Board on the Fire Prevention Bureau. Dir. Mackintosh
- E. Present Correction to the Adopted Audit Report. Dir. Mackintosh (Tab #4)
- F. Consideration and Action to change the January 2013, Board meeting date. Dir. Mackintosh

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. Mackintosh
- B. Volunteer Liaison Report – Dir. Alifano
- C. Land and Structures Committee Report – Dir. Alifano, Dir. Riddell
- D. Vegetation Management Committee Report – Dir. Mackintosh, Dir. McShane
- E. California Independent Special Districts Association (San Mateo Co. Chapter) - Dir. McShane
- F. ALS/JPA – Director Mackintosh
- G. Water Supply Assessment Committee Report – Dir. Burke, Dir. Riddell
- H. Attorney's Report – Attorney Jean Savaree
- I. Fire Chief's Report - Chief Jalbert / Chief Cole (Tab #5)

9. CORRESPONDENCE

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted:
December 14, 2012
Revised 12/17/12

Paul Cole, by

Paul Cole, Assistant Chief
Janice Cochran
Staff SVCS Analyst