

CALFIRE ANNUAL DELIVERABLES

CAL FIRE will accomplish the following annual performance deliverables for FY15/16. Please note, however, fiscal and/or operational priorities and impacts may effect performance expectations and timelines. In such cases, Executive Management shall advise the District accordingly:

EXECUTIVE MANAGEMENT

- Development of preliminary and final budget. - **Completed**
- Administration of annual budget. - **Ongoing**
- Assure and maintain, facility, equipment and automotive resources suitability and readiness. – **Ongoing**
- Represent the District at relevant professional and community meetings and events. - **Ongoing**
- Maintain functionality of District Emergency Operations Center (EOC) - **Ongoing**
- Prepare monthly response and operational statistics. - **Ongoing**
- Ensure annual unqualified audit report. - **Completed**
- Participate in the development and operations of local (CFPD) disaster preparedness. - **Ongoing**
- Prepare complete and accurate Board of Director meeting packets. - **Ongoing**

OPERATIONS

- Manage hydrant inspections process to assure that all hydrants are inspected. - **Scheduled for March 2016**
- Achieve average engine company Chute Time of one minute fifteen seconds (1:15). - **E40 (1:07), E41 (1:06), E44 (1:11) – January – December 2015**
- Achieve code three response times of six minutes fifty-nine seconds (6:59). – **E40 (4:29), E41 (4:50), E44 (5:03) – January – December 2015**

FIRE PREVENTION/PUBLIC EDUCATION

- Engine companies shall complete twelve (12) pre-incident plans. - **Scheduled to begin February 2016**
- In conjunction with engine companies and other staff, conduct inspections of approximately one hundred fifty-five (155) occupancies of the following type: A-1 (Assembly uses >50, fixed seating), A2 (Assembly uses >50 –Restaurants), A3 (Assembly uses >50, worship, recreation, and amusement), E1 (Educational), E2 (Educational), H (high hazard occupancies), I1.1, I2, I3, I4 (Institutional Group), R1 (Transient Residential), R2 (Residential >2 dwelling units), R2.2, and R2.2.1 (24 hr. residential care group).- **217 Completed (July – December 2015)**
- Assure completion within fifteen (15) working days, following receipt of fees, of at least ninety percent (90%) of all Development Review, New Construction, and Tenant Improvement Plans. - **86% (91 or 105 completed review within 15 days)**
- Conduct one hundred (100) defensible space inspections. - **Scheduled for April/May 2016**
- Participate in at least two (2) fire prevention, safety, preparedness, or other topical matter presentations to District community groups. – **Completed/Ongoing (Delivered disaster prep to Ocean Colony at the Colony Club, Monthly participation at the CEAP group).**
- Participate in at least two (2) Community Emergency Response Team (CERT) classes. – **One (1) completed at the HMB High School Teen CERT program. March 2016, second CERT class planned for North Coast (Farrallone View or the LDS Church).**
- Develop and deliver at least one (1) Fire Prevention/Safety presentation at each school. – **Three (3) completed (Two (2) elementary, One (1) high-school**