CALFIRE ANNUAL DELIVERABLES

CAL FIRE will accomplish the following annual performance deliverables for FY15/16. Please note, however, fiscal and/or operational priorities and impacts may effect performance expectations and timelines. In such cases, Executive Management shall advise the District accordingly:

EXECUTIVE MANAGEMENT

- Development of preliminary and final budget. - Completed
- Administration of annual budget. - Ongoing
- Assure and maintain, facility, equipment and automotive resources suitability and readiness. – Ongoing
- Represent the District at relevant professional and community meetings and events. - Ongoing
- Maintain functionality of District Emergency Operations Center (EOC) - Ongoing
- Prepare monthly response and operational statistics. - Ongoing
- Ensure annual unqualified audit report. - Completed
- Participate in the development and operations of local (CFPD) disaster preparedness. - Ongoing
- Prepare complete and accurate Board of Director meeting packets. - Ongoing

OPERATIONS

- Manage hydrant inspections process to assure that all hydrants are inspected. - Scheduled for March 2016

FIRE PREVENTION/PUBLIC EDUCATION

- Engine companies shall complete twelve (12) pre-incident plans. - Scheduled to begin February 2016
- In conjunction with engine companies and other staff, conduct inspections of approximately one hundred fifty-five (155) occupancies of the following type: A-1 (Assembly uses >50, fixed seating), A2 (Assembly uses >50 – Restaurants), A3 (Assembly uses >50, worship, recreation, and amusement), E1 (Educational), E2 (Educational), H (high hazard occupancies), I1.1, I2, I3, I4 (Institutional Group), R1 (Transit Residential), R2 (Residential >2 dwelling units), R2.2, and R2.2.1 (24 hr. residential care group)- 217 Completed (July – December 2015)
- Assure completion within fifteen (15) working days, following receipt of fees, of at least ninety percent (90%) of all Development Review, New Construction, and Tenant Improvement Plans. - 86% (91 or 105 completed review within 15 days)
- Conduct one hundred (100) defensible space inspections. - Scheduled for April/May 2016
- Participate in at least two (2) fire prevention, safety, preparedness, or other topical matter presentations to District community groups. – Completed/Ongoing (Delivered disaster prep to Ocean Colony at the Colony Club, Monthly participation at the CEAP group).
- Participate in at least two (2) Community Emergency Response Team (CERT) classes. – One (1) completed at the HMB High School Teen CERT program. March 2016, second CERT class planned for North Coast (Farrallone View or the LDS Church).
- Develop and deliver at least one (1) Fire Prevention/Safety presentation at each school. – Three (3) completed (Two (2) elementary, One (1) high-school