

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**May 26, 2021  
6:00 p.m.**

**LOCATION**

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting will be held by teleconference or video conference only. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the Board meeting room is no longer open to the public for meetings of the Coastside Fire Protection District Board of Directors. Members may participate in the meeting via the Zoom application, or by phone.

Join Zoom Meeting:

<https://us02web.zoom.us/j/83178565225>

Dial in by phone:

+1 (669) 900-6833

Meeting ID: 831 7856 5225

Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org)

**AGENDA (Tab #1)**

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**  
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
  - A. [Approval of minutes from April 28, 2021 Regular Board meeting.](#)
  - B. [Approval of Vendor Checks #50878-50958 in the amount of \\$187,416.94 dated April 1 to April 30, 2021.](#)
  - C. [Approval of electronic payment to CalPERS in the amount of \\$112,526.63 dated April 1 to April 30, 2021.](#)
  - D. [Approval of Payroll Checks #21153-21155 in the amount of \\$773.43, dated April 1 to April 30, 2021.](#)
  - E. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$128.15, dated April 1 to April 30, 2021.](#)

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**6. CONTINUING BUSINESS**

- A. Update on Vegetation Management Action Plan – Director Stockman
- B. Approve a Letter of Support for San Mateo County Board of Supervisor Fuel Reduction Efforts in Accordance with District Vegetation Management Action Plan – Director Stockman ([Tab #2](#))
- C. Interview(s) of Applicants to Fill Vacancy on Board Created by Director McShane’s Resignation Effective April 15, 2021. – Chief Cox ([Tab #3](#))
  - 1. Adopt a Resolution No. 2021-13 of the District Board of Coastside Fire Protection District Appointing a New Board Member to the Coastside Fire Protection District Board of Directors to Fill the Vacancy Created by Resignation of Director McShane.
- D. Adopt a Proclamation Honoring Ginny McShane for her Service on the Board of Directors – Director Burke ([Tab #4](#))

**7. NEW BUSINESS**

- A. Weed Abatement – Chief Cox ([Tab #5](#))
  - 1. Public Hearing for Weed Abatement – for property owners having any objections to the proposed removal of such weeds
  - 2. Motion to Adopt Resolution No. 2021-12; A Resolution of the Board of Directors of the Coastside Fire Protection District Authorizing the Fire Chief to Undertake the Removal of Weeds and Abatement of Public Nuisance
- B. Review and Approve Recommendation to Award Contract for two (2) Type-I Fire Engines to Golden State Fire Apparatus, Inc. in an Amount not to Exceed \$1,673,645.34 – Chief Cox ([Tab #6](#))

**8. BOARD OF DIRECTORS AND CHIEFS’ REPORTS**

- A. Finance Committee Report – Dir. Burke ([Tab #7](#))
  - \* [FY2021 April Revenue](#)
  - \* [FY2021 April Expenses](#)
  - \* [FY2021 April Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. FDAC Liaison Report – Dir. Burke
- H. Emergency Preparedness Liaison Report – Dir. Stockman
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Chief’s Report - Chief Cox ([Tab #8](#))
  - \* [April Statistics](#)
  - \* [PARS Monthly Statement to 4/1/21 to 4/30/21](#)

**9. CORRESPONDENCE**

**10. ADJOURNMENT**

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**11. CLOSED SESSION**

- A. Conference with Legal Counsel – Anticipated Litigation [Government Code §54956.9(d)(2)]: Three Cases

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

**Jonathan Cox, Deputy Chief**

Posted: May 21, 2021