

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING**

**June 23, 2021  
6:00 p.m.**

**LOCATION**

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting will be held by teleconference or video conference only. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the Board meeting room is no longer open to the public for meetings of the Coastside Fire Protection District Board of Directors. Members may participate in the meeting via the Zoom application, or by phone.

Join Zoom Meeting Online:

<https://us02web.zoom.us/j/86533911838>

Join Zoom Meeting by Phone:

(669)900-6833

Meeting ID: 86533911838

Any request for reasonable accommodation should be addressed to Michele Ortiz at [mortiz@coastsidefire.org](mailto:mortiz@coastsidefire.org)

**AGENDA (Tab #1)**

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**  
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
  - A. [Approval of minutes from May 26, 2021 Regular Board meeting.](#)
  - B. [Approval of Vendor Checks #50959-51039 in the amount of \\$3,532,623.67 dated May 1 to May 31, 2021 \(#50995-50999 & #51000-51004 used for testing.\)](#)
  - C. [Approval of electronic payment to CalPERS in the amount of \\$112,526.63 dated May 1 to May 31, 2021.](#)
  - D. [Approval of Payroll Checks #21156-21159 in the amount of \\$1,082.22, dated May 1 to May 31, 2021.](#)
  - E. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$179.99, dated May 1 to May 31, 2021.](#)

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**6. CONTINUING BUSINESS**

- A. Update on Vegetation Management Action Plan – Director Stockman [\(Tab #2\)](#)
- B. Review PARS Investment Allocation and Approve Changes. – Director Burke [\(Tab #3\)](#)

**7. NEW BUSINESS**

- A. Auditor Services – Approve and Direct Fire Chief to develop and solicit Request for Proposals (RFP’s) for new District financial auditing services. - Chief Cox
- B. Review and Approve Coastside Fire Protection District Preliminary Budget for Fiscal Year 21/22. – Chief Cox [\(Tab #4\)](#)
  - 1. Public Hearing
  - 2. Motion to adopt Preliminary Budget for Fiscal Year 2021/22
- C. Adopt Res. No. 2021-14; Establishing the Appropriations Limit Applicable to the District During Fiscal Year 2021-2022. Chief Cox [\(Tab #5\)](#)
- D. Adopt Res. No. 2021-15; Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2021-2022. Chief Cox [\(Tab #6\)](#)
- E. Adopt Res. No. 2021-16; Resolution Authorizing San Mateo County to Place a Special Tax in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2021-2022. Chief Cox [\(Tab #7\)](#)
- F. Adopt Resolution No. 2021-17; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 5 (Moon Ridge) [\(Tab #8\)](#)
- G. Adopt Resolution No. 2021-18; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 10 (Main Street Apartments – Phase 2) [\(Tab #9\)](#)
- H. Adopt Resolution No. 2021-19; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 14 (845 Main & 655 Miramontes) [\(Tab #10\)](#)
- I. Adopt Resolution No. 2021-20; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale) [\(Tab #11\)](#)
- J. Adopt Resolution No. 2021-21; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 16 (Seacrest School) [\(Tab #12\)](#)
- K. Adopt Resolution No. 2021-22; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 17 (121/141 California) [\(Tab #13\)](#)
- L. Adopt Resolution No. 2021-23; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 18 (860 Airport) [\(Tab #14\)](#)
- M. Adopt Resolution No. 2021-24; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 19 (Harbor Village) [\(Tab #15\)](#)

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- N. Adopt Resolution No. 2021-25; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 20 (110 Ave. Portola) ([Tab #16](#))
- O. Adopt Resolution No. 2021-26; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand) ([Tab #17](#))
- P. Adopt Resolution No. 2021-27; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 22 (Carnoustie, LLC) ([Tab #18](#))
- Q. Adopt Resolution No. 2021-28; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 23 (169 Princeton Ave.) ([Tab #19](#))
- R. Adopt Resolution No. 2021-29; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 24 (400, 404, 408 Belleville) ([Tab #20](#))
- S. Adopt Resolution No. 2021-30; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 25 (925 Main St.) ([Tab #21](#))
- T. Adopt Resolution No. 2021-31; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 26 (460 Wavercrest Rd.) ([Tab #22](#))
- U. Adopt Resolution No. 2021-32; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 27 (801 Arnold Way) ([Tab #23](#))
- V. Adopt Resolution No. 2021-33; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 28 (1-6 Bloom Ln.) ([Tab #24](#))
- W. Adopt Resolution No. 2021-34; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 29 (101 Ave Portola) ([Tab #25](#))
- X. Adopt Resolution No. 2021-35; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 30 (481,483,485 Pine) ([Tab #26](#))
- Y. Adopt Resolution No. 2021-36; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 31 (1-19 Pacific Ridge) ([Tab #27](#))
- Z. Adopt Resolution No. 2021-37; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy) ([Tab #28](#))
- AA. Adopt Resolution No. 2021-38; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 33 (195 Ave Cabrillo EG) ([Tab #29](#))
- BB. Adopt Resolution No. 2021-39; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 34 (574,576,578,580 Kelly Ave HMB) ([Tab #30](#))
- CC. Adopt Resolution No. 2021-40; Determining Special Tax Liability for Fiscal Year 2021/22 for Community Facilities District No. 35 (711 Main St. HMB) ([Tab #31](#))

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**8. BOARD OF DIRECTORS AND CHIEFS' REPORTS**

- A. Finance Committee Report – Dir. Burke **(Tab #32)**
  - \* [FY2021 May Revenue](#)
  - \* [FY2021 May Expenses](#)
  - \* [FY2021 May Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. FDAC Liaison Report – Dir. Burke
- H. Emergency Preparedness Liaison Report – Dir. Stockman
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Chief’s Report - Chief Cox **(Tab #33)**
  - \* [May Statistics](#)
  - \* [PARS Monthly Statement to 5/1/21 to 5/31/21](#)

**9. CORRESPONDENCE**

- A. [E-mail from Cid Young](#)

**10. ADJOURNMENT**

**11. CLOSED SESSION**

- A. Conference with Legal Counsel – Anticipated Litigation [Government Code §54956.9(d)(2)]: Seven Cases

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

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**Jonathan Cox, Deputy Chief**

Posted: June 18, 2021