

**COASTSIDE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING**

**October 18, 2012**

**6:30 p.m.**

**LOCATION**

**Coastside Fire Protection District  
Board Room  
1191 Main Street  
Half Moon Bay, CA 94019**

**AGENDA**

**(Tab #1)**

1. OPEN SESSION – 6:30 p.m.
2. ROLL CALL  
President Mackintosh, Vice President Alifano, Secretary McShane, Director Burke, Director Riddell
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. MOVE TO CLOSED SESSION
  - A. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to Subdivision (b) of Section 54956.9: One Case
6. REPORT FROM CLOSED SESSION
7. RECONVENE OPEN SESSION
8. NEW BUSINESS
  - A. Report on Status of Establishment of a Standalone Fire Department, Request for Board Approval of Job Descriptions, Revised Financial Forecasts, and Implementation Timeline; and Provision by Board of Direction to Staff to Proceed with Needed Implementation Actions: (Tab #2)
    1. Background of Current Project Efforts and Assumptions
    2. Summary of Recent Discussions with CalFIRE Regarding Transition Efforts
    3. Review and Approval of Implementation Timeline
    4. Presentation of Revised Financial Forecasts
    5. Review and Approval of Draft Job Descriptions
    6. Discussion and Review of Proposed Recruitment Process and Provision of Authority to Enter into an Agreement with FIREHIRE LLC for Fire Service Recruitment Services and to Proceed with the Recruitment Effort
    7. Status of Establishment of a Second Tier in the District's Contract with CalPERS (2% @ 50 for Safety Members)
    8. Review of Potential Modifications to the Salaries and Benefits Resolution Adopted by the Board on July 3, 2012 and Provision of Direction to the Staff to Proceed with Needed Analysis and Research in Support of the Potential Modifications
10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted:  
October 15, 2012

  
Paul Cole, Assistant Chief