

**COASTSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
October 23, 2013
7:30 p.m.**

**LOCATION
Coastside Fire Protection District
Board Room
1191 Main Street
Half Moon Bay, CA 94019**

**AGENDA
(Tab #1)**

1. OPEN SESSION – 7:30 pm
2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director Anderson, Director Rarback
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. PUBLIC COMMENT- LOCAL 2881
6. CONSENT CALENDER
 - A. Approval of minutes of September 25, 2013 Regular Board Meeting
 - B. Approval of Vendor Checks #15351-15394 in the amount of \$89,064.02, dated Sept. 1 to Sept. 30, 2013
 - C. Approval of Payroll Checks #20611-20618 in the amount of \$836.38, dated Sept. 1 to Sept. 30, 2013
Direct Deposit of Federal, State & Hospital Taxes in the amount of \$148.62, dated Sept. 1 to Sept. 30, 2013
7. CONTINUING BUSINESS
 - A. Community Facilities District # 24 (400, 404, 408 Belleville Blvd., Half Moon Bay) - Dir. Burke **(Tab #2)**
 1. Public Hearing
 2. Motion to Adopt Res. No. 2013-30 Resolution of Formation
 3. Motion to Adopt Res. No. 2013-31 Resolution Calling for Special Election
 4. Motion to Adopt Res. No. 2013-32 Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Election
 5. Motion to Adopt Ordinance No. 2013-02; An Ordinance Levying Special Taxes within Community Facilities District No. 24 (400, 404, 408 Belleville Blvd., Half Moon Bay)
 - B. Community Facilities District # 25 (925 Main Street, Half Moon Bay) - Dir. Burke **(Tab #3)**
 1. Public Hearing
 2. Motion to Adopt Res. No. 2013-33 Resolution of Formation
 3. Motion to Adopt Res. No. 2013-34 Resolution Calling for Special Election
 - C. Community Facilities District # 26 (460 Wavecrest Road, Half Moon Bay) – Dir. Burke **(Tab #4)**
 1. Public Hearing
 2. Motion to Adopt Res. No. 2013-35 Resolution of Formation
 3. Motion to Adopt Res. No. 2013-36 Resolution Calling for Special Election
 - D. Review and Discuss Board 2013 Short Term Goals – Dir. Burke **(Tab #5)**

8. NEW BUSINESS

- A. Presentation of Financial Statements and Independent Auditors Report for the Fiscal Year Ended June 30, 2013. Blomberg & Griffin A.C. Dir. Burke (Tab #6)
- B. Review and Approved Citygate Proposal for Fire Station Location Project – Dir. Cockrell/Dir. Anderson (Tab #7)
- C. Discuss rescheduling of the November and December Regular Board Meeting dates and time to a single Special Board Meeting date on December 11, 2013 – Dir. Burke
- D. First Reading and Introduction of Ordinance 2013-03–An Ordinance Adopting the California Fire Code 2013 Edition and Prescribing Regulations Governing Conditions Hazardous to Life, Property and The Environment from Fire, Panic, Explosion, Hazardous Materials and Hazardous Uses and Establishing a Bureau of Fire Prevention and Providing Officers Therefor. Fire Marshal Jolley (Tab #8)
- E. Review and Adopt Res. No. 2013-37 – Resolution Approving an Agreement for Professional Services for Actuarial Consulting Services with Bartel Associates, LLC in the amount of \$1500 Dir. Burke (Tab #9)
- F. Discussion and possible letter of support of the Granada Sanitary District Application for Community Services District status to include Park and Recreation Authority. Dir. Anderson
- G. Discuss and Review Process and Considerations for Possible New Fire Stations. Dir. Burke

9. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. Rarback
- B. Volunteer Liaison Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Anderson
- D. Vegetation Management Committee Report – Dir. McShane
- E. California Independent Special Districts Association (San Mateo Co. Chapter) - Dir. Rarback
- F. ALS/JPA – Dir. Anderson
- G. Emergency Preparedness – Dir. McShane
- H. Attorney's Report – Attorney Jean Savaree
- I. Fire Chief's Report - Chief Jalbert / Chief Cole (Tab #10)

9. CORRESPONDENCE

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted:
October 18, 2013


Paul Cole, Assistant Chief