

**COASTSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING**

March 25, 2026

LOCATION:

Pursuant to Resolution No. 2023-01,
the meeting was held as a hybrid meeting with attendance both in person at Fire Station 40,
1191 Main Street, Half Moon Bay, CA 94019, and via Zoom.

Members of the public were able to participate in person or via Zoom. Every vote
was done by Roll Call Vote.

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 4:00 p.m.

2. ROLL CALL

Directors Present: President Gary Burke, Vice President J.B. Cockrell, Director Patrick Hanna, and Director Cynthia Sherrill
CAL FIRE: Division Chief Gary Silva, Deputy Fire Marshal John Riddell, Deputy Fire Marshal Clinton Dyer, Analyst Meghan Henry
Attorney: Jean Savaree

Also present, either in person or via Zoom, was Michelle Dragony.

3. PLEDGE OF ALLEGIANCE

President Burke led the Pledge of Allegiance.

4. PUBLIC COMMENT

No public comment was made.

5. CONSENT CALENDAR

- A. Approval of minutes from February 25, 2026 Board Regular meeting
- B. Approval of Vendor Checks #58081-58133 in the amount of \$2,534,130.49 dated February 1 to February 28, 2026.
- C. Approval of Payroll Checks #21326-21327 and DDs in the amount of \$895.34 dated February 1 to February 28, 2026 (pay period 1/2026.)
- D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$148.30 dated February 1 to February 28, 2026 (pay period 1/2026.)

ON MOTION by Vice President Cockrell, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted to approve the Consent Calendar Items A-D as submitted:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1, with Director MacKimmie being recused.

6. CONTINUING BUSINESS

A. Update on Wildfire Prevention, Zone 0

Chief Silva reported there is no update.

B. Update on Temporary and New Station 44 projects

Chief Silva gave updates on the projects and there was some discussion.

7. NEW BUSINESS

A. Second Reading and Adoption of an Amendment to Ordinance No. 2015-01 Setting Compensation for Board Members at \$220.00 per Meeting, not to Exceed Two Meetings per Month for a Maximum Monthly Compensation of \$440.00

Attorney Savaree introduced the item.

1. Public Hearing

No public comment was made.

ON MOTION by President Burke, seconded by Director Cockrell, by the following Roll Call Vote, the Board voted to Adopt Ordinance No. 2026-01; Amendment to Ordinance No. 2015-01, An Ordinance of the Coastside Fire Protection District Setting Compensation for Members of the Coastside Fire Protection District Governing Board, by Increasing the Compensation for the Governing Board:

Director Hanna	Aye
Director Sherrill	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

President Burke summarized the information in the packet.

B. Volunteer Committee Report

Director Cockrell summarized the volunteer meeting, notable points being a sizable group for the starting academy.

C. Land and Structures Committee Report

Chief Silva gave an update on the permanent Station 44 and a Station 40 kitchen update and generator. There was a discussion on looking into solar for Station 40 and extra beds at Station 44.

D. Vegetation Management Committee Report

No report.

E. Special Districts Association (SMCO Chapter) Liaison Report

Director Hanna mentioned that annual conference will be coming up in August.

F. ALS/JPA Liaison Report

No report.

G. Emergency Preparedness Liaison Report

No report.

H. CERT Report

Director Sherrill reported on CERT including Dave Cosgrave's roles, current Spring CERT, Measure K and Coastside Gives funding and other CERT happenings.

I. Attorney's Report

No report.

J. Fire Marshal's Report

No report.

K. Fire Chief's Report

Chief Silva reported the warm weather is increasing activity on the coast.

9. ADJOURNMENT

Director MacKimmie requested the Honor Roll Boards for HMB, PMF, and Volunteers be updated. There was also inquiry about emergency operations center occurrences.

President Burke adjourned the meeting at 4:36 p.m.

Respectfully submitted,

Unit Chief Jed Wilson, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Vice President Cockrell, seconded by Director Sherrill, the Board voted to approve the Consent Calendar Items A-D as submitted. Motion passed 4-0-1, with Director MacKimmie absent.

ON MOTION by President Burke, seconded by Director Sherrill, the Board voted to adopt Ordinance No. 2026-01; Amendment to Ordinance No. 2015-01, An Ordinance of the Coastside Fire Protection District Setting Compensation for Members of the Coastside Fire Protection District Governing Board, by Increasing the Compensation for the Governing Board. Motion passed 5-0.