

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

February 19, 2008

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

MINUTES

OPEN SESSION

President Gary Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

ROLL CALL

Board Members: President Gary Burke, Vice President Ginny McShane, Secretary Bruce MacKimmie, Director Douglas Mackintosh, Director Gregg Hosfeldt, Director Lane Lees, Director Chris Cilia, Director John Draper, and Director J. B. Cockrell.

Staff: Fire Chief Paul Cole.

Legal Counsel: Attorney Gregory Rubens.

Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Brian Banks, a Montara resident and Firefighter/Paramedic, voiced his concern regarding the level of fire protection service in his neighborhood. He stated that since September 2007, there have been several incidents of equipment damage and late arrivals by Engine 44 to dispatched calls. He feels these incidents are due to the lack of proper employee training by Cal Fire and lack of support by the Board, despite the fact there was overwhelming support to allow the residents to vote on this issue. He feels the citizens are being placed in harms way with the current staffing.

REPORT ON ACTION TAKEN IN CLOSED SESSION

Attorney Gregory Rubens reported that discussion was held and direction given, but no action was taken.

REPORT BY FIREFIGHTER IAFF LOCAL 2400

None.

CONSENT CALENDAR

- A. Approval of minutes of Coastside Fire District Regular Meeting of January 15, 2008
- B. Approval of minutes of Coastside Fire District Special Meeting of January 17, 2008
- C. Approval of Vendor Checks #10307 - #10424 in the amount of \$413,062.08 dated January 1 to January 31, 2008
- D. Approval of Payroll Checks #44001583 - #44001599 in the amount of \$8,630.44, dated January 1 to January 31, 2008
Direct Payroll Deposits #10001 - #10025 in the amount of \$63,969.10, dated January 4, 2008
Direct Payroll Deposits #30001 - #30024 in the amount of \$69,187.43, dated January 18, 2008
Direct Deposit of Federal, State and Hospital Tax in the amount of \$44,203.43, dated January 1 to January 31, 2008

Director Mackintosh removed from the Consent Calendar Item A, the January 15, 2008 Minutes.

ON MOTION by Director Hosfeldt, seconded by Director Cockrell, the Board unanimously approved Items B, C and D of the Consent Calendar. Motion carried 9-0.

Regarding Item A, Minutes of the January 15, 2008 Regular Board Meeting, Director Mackintosh requested a change on page 6 following the motion at the end of Item A to indicate that Director Draper requested the issue of hiring new firefighters be returned to the next month's agenda and that Director Mackintosh concurred.

Director Mackintosh inquired why tonight's agenda does not include an item regarding televising Board meetings despite the fact that a request was made for it to be on the agenda. Director McShane agreed that the Board unanimously (8-0) instructed Staff to work with Darin Boville to develop his formal proposal combining options B and C of his proposal and to bring it back to this current meeting.

Chief Paul Cole stated that Staff was directed to look into outside sources for televising Board meetings. He indicated he left several messages for MCTV before this was placed on last month's agenda, but MCTV was not able to get back to him at the time. However, through subsequent discussions and correspondence with Connie Malach of MCTV, she indicates MCTV is now in a position to bring a proposal to the Board for consideration. Therefore, Chief Cole said he held off on any further action.

ON MOTION by Director Mackintosh, seconded by Director Lees, the Board voted unanimously to approve Item A of the Consent Calendar, as amended. Motion carried 9-0.

CONTINUING BUSINESS

A. Community Facilities District #20 (110 Avenue Portola, El Granada)

Chief Cole introduced this item and stated he has the canvassing document from Mr. Paul Rogerville with instructions to open the ballot in the Board's presence. Chief Cole opened the ballot and announced that the ballot measure is yes, and the number of votes is 1.

- 1) Motion to Adopt Resolution No. 2008-04, Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Tax Lien.

ON MOTION by Director Lees, seconded by Director Mackintosh, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2008-04, Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Tax Lien:

Director Mackintosh	Aye
Director MacKimmie	Aye
Director McShane	Aye
Director Hosfeldt	Aye
Director Lees	Aye
Director Cilia	Aye
Director Draper	Aye
Director Cockrell	Aye
President Burke	Aye

Motion carried 9-0.

- 2) Motion to Adopt Ordinance No. 2008-01, An Ordinance Levying Special Taxes Within Community Facilities District No. 20 (110 Avenue Portola, El Granada).

ON MOTION by Director McShane, seconded by Director MacKimmie, by the following Roll Call Vote, the Board voted unanimously to Adopt Ordinance No. 2008-01, An Ordinance Levying Special Taxes Within Community Facilities District No. 20 (1120 Avenue Portola, El Granada):

Director Mackintosh	Aye
Director MacKimmie	Aye
Director McShane	Aye
Director Hosfeldt	Aye
Director Lees	Aye
Director Cilia	Aye
Director Draper	Aye

Director Cockrell	Aye
President Burke	Aye

Motion carried 9-0.

Director Mackintosh again requested that Exhibit A be detached and retained in the back of the Directors' binders so it doesn't have to be republished every time.

B. Formation of Coastside Fire Board Ad-Hoc Committee – "Strategic Planning"

President Burke provided background information on this item. He reported that he, Chief Cole, and Directors Lees, Mackintosh and Draper attended a CSDA strategic planning session, and he requested Director Draper to give a brief summary of his opinion of the planning session.

Director Draper reported on the presentation made by a representative from Tracy, California. He stated it was very informative and interesting. He feels all directors for all districts should attend this type of meeting, and he intends to include what he learned into his everyday life.

President Burke agreed it was a good briefing of the overall procedures and how special districts should be run. He stated that if the Board agrees to go forward with a strategic planning document, he does not want the document to sit on a desk and gather dust. He wants the document to be a useful tool to subsequent Boards and the citizens as well.

Director Lees agreed it is definitely worth going forward with, and he indicated the 2002 effort gathered dust.

Director Mackintosh agreed with Director Lees. He indicated he would like more information on the scope of the ad-hoc committee. He feels the entire Board needs to be involved in the process and set up the scope of their mandate and the length of time they have to do it.

President Burke suggested having Board member volunteers arrive at parameters as to direction and what needs to be addressed and come back to the March meeting with a general outline to begin with. He asked for volunteers to work with him and Chief Cole to start the process, and Directors Mackintosh, Draper and Cilia volunteered to work with President Burke and Chief Cole.

Chief Cole indicated he would send some prospective dates to the directors who volunteered, and this will be placed on the March agenda.

NEW BUSINESS

A. Mid-Coast Television Video and Webstreaming of Board Meeting Presentation

Chief Paul Cole provided background on this issue and introduced Constance Malach of MCTV.

Constance Malach, President of Mid-Coast Television, stated that MCTV has been the community access station since 1982 and is Channel 6 on Coastside Cable, which serves 8,000 households on the coast. Ms. Malach made a lengthy, technical presentation to the Board regarding the services that MCTV proposes to provide to the Coastside Fire Protection District Board, and she named several public agencies for which MCTV televises meetings.

Ms. Malach discussed webstreaming and video on demand issues and indicated that the MCTV Board is prepared to make the capital investment to get the equipment needed. The equipment is scheduled to be installed the second week in March, and they anticipate being up and running by April 1.

Ms. Malach stated that MCTV is not full, as mentioned at a previous Board meeting, and they are willing and able to televise the CFPD Board meetings.

Darin Boville of Montara Fog stated he has been filming and broadcasting Half Moon Bay City Council and Midcoast Community Council meetings as well as other agencies. He pointed out the differences between Montara Fog and MCTV, most importantly that MCTV insists on holding the copyright to government-funded videos and commercial websites cannot use any of their videos. He stated Montara Fog would make the videos available free of charge to anyone who wants to use it. Mr. Boville stated the web is a different market from broadcast, and he questioned how MCTV would reach the larger audience.

Leonard Woren of El Granada emphatically stated that it is not in the public interest to have government meeting videos copyrighted by MCTV. He urged the Board that if they decide to go with MCTV, the Board cannot allow MCTV to own the copyright. He feels it is inappropriate for MCTV to propose charging \$50.00 for a CD of a meeting. He feels MCTV does not serve the public interest.

Bert Barbosa stated he has been a Coastside resident for 40 years and that he has worked with MCTV for 22 years in connection with Portuguese activities. He requested the Board to support MCTV.

Michael Day of El Granada, MCTV Vice President, stated he appreciates the work of the Board and all the firefighters in the District. He insists MCTV does have a large, substantial audience on the Coastside, evidenced by the fact that MCTV receives frequent phone calls regarding audio or other problems and they

correct the problem if required. He stated that webstreaming is cost-effective. As to the copyright issue, he indicated that any TV entity holds copyright on their videos. He indicated that if we get a copy of our meetings from them, we can show it to the public and keep it forever, but what we cannot do is give it to someone for commercial use. He stated MCTV attempts to keep costs reasonable, and that it is not accurate to say MCTV starts at zero in webstreaming. As to how people will find the meetings on MCTV, he stated it is listed on the website and advertised in the Half Moon Bay Review.

Neil Merrilees of Moss Beach spoke of how the Coastsider community is rapidly changing due to open web access. He stated he is newly elected to the Midcoast Community Council and indicated MCC has been changing drastically due to their videos being on various sites. He stated Board of Supervisors members from out of the country have been able to watch the meetings, see the comments on the meetings, and make changes and public statements as a result. He stated if necessary he will bring his own video recorder to the meetings and give the tape to whoever wants it because he feels the free and open access part of video on the web is changing politics on a daily basis.

Barry Parr, publisher of Coastsider.com, stated the Board will pay to have their meetings taped, and the Board should keep in mind that it is spending public money to have public meetings taped. Whoever the Board uses, the Board should insist that the vendor not interfere with the public's right to the contents of the tapes and that the final product is the property of the public and is available for reuse by anyone who wants to use it.

Vince Williams of Moss Beach reiterated he would continue to do the audio recordings and put them on MontaraFog.com until some sort of video system can be put in place. Mr. Williams feels the Board should look at the entanglements of the two competing entities and that the copyright issue is critical.

President Burke thanked the public for their input and opened the subject for Board discussion.

Director Lees indicated the indexing on Montara Fog is the real value for him and it's free, or if the Board pays someone to audio tape it, that's of value. If the Board is adamant about having the meetings recorded and videotaped, he would prefer the website because it's always available in the archives and it's free.

Director McShane stated that since CFPD is new, being the combination of PTM and HMB, the public needs to see everything we do. She indicated people she has talked with like that they can go to MontaraFog.com and Coastsider.com and see the meetings. She also indicated that she previously made several attempts to have MCTV televise the PTM meetings but was continually unsuccessful due to

MCTV not having adequately trained staff to operate the cameras. She feels Montara Fog should handle the Board meetings.

Director Mackintosh asked how many times MCTV plans to air the meetings. Ms. Malach responded they air the meetings the night following a meeting, but they could be flexible if a different time slot or additional airings are requested. She indicated MCTV would provide the very same service that Montara Fog proposes, including indexing.

Director Mackintosh asked if the description of webstreaming or video on demand given earlier this evening was an accurate description. Ms. Malach responded that basically webstreaming means you can see something from beginning to end, and there's also the opportunity to go back to the website at any time and watch the meeting in its entirety or watch it by segment.

Director Mackintosh inquired how long MCTV plans for the meetings to remain available. Ms. Malach replied that although the final decision on this has not yet been made, when meetings are condensed they don't take a lot of space and they have no problem giving us the data file to put on our own website forever. We can use it in any way we want for public educational information. They only have a problem if someone takes their footage and uses it where they're getting advertising on their website.

As to handling the issue of copyrighting material, Director Mackintosh inquired whether or not MontaraFog.com or Coastsider.com are truly commercial sites and wondered how much money they are making off of their website. Ms. Malach stated that about a year ago Barry Parr of Coastsider.com asked MCTV if he could put their video footage and put it on his website. The MCTV Board decided he could do a link to their website, as anyone could, and then make editorial comments. She indicated that's what they do on MontaraFog.com, and you won't get editorializing on MCTV's website. Director Mackintosh stated that, despite what our Board decides to do, MCTV, MontaraFog.com and Coastsider.com need to work out these issues because the public could benefit from all three entities working together on this.

Director Mackintosh asked if MCTV gives us a DVD or video, is that available for us to distribute to anyone we want. Michael Day, MCTV Vice President, stated that it becomes a public record because it's related to Board activities and the Board owns it. People can ask for a copy of it and we have to give it to them, and we can charge them the cost of making a copy of it. However, they can only use it for their own individual purposes. They cannot make a commercial use of it.

Director Mackintosh asked what are the eight agencies for which MCTV is currently televising meetings. Ms. Malach and Mr. Day responded the agencies are HMB City Council, El Granada Sanitary District, Montara Sanitary & Water

District, Cabrillo Unified School District, Coastside County Water District, San Mateo County Board of Supervisors, HMB Planning Commission, and at times the HMB Fire Department.

Director Cilia stated his family watches MCTV and he finds the programming to be professional and very well done. He also finds MontaraFog.com to be excellent quality and brings community needs and interest onto the site. However, he finds MontaraFog.com to have definite political bias. Mr. Boville stated that any news site will have some bias. He stated the video would be published on the District's neutral website and also freely available on Montara Fog.com.

President Burke moved to continue this discussion to the March meeting and invite the two entities to submit additional information to Chief Cole for inclusion in the March meeting. Director Mackintosh agreed and stated he would like to see proposals from both entities as well as information indicating how many people don't have MCTV or high-speed internet. Director MacKimmie seconded President Burke's motion. Motion carried 9-0.

President Burke complimented all the speakers tonight for expressing the remarkable emotions and strong feelings and encouraged both entities to provide Chief Cole with whatever kind of information would help the Board reach a decision at the next meeting. Ms. Malach indicated that MCTV would be out of town on the date of the next Board meeting, and President Burke indicated their presence is not required but encouraged them to provide Chief Cole with their additional information. Director Mackintosh suggested that in all fairness there should be no public comment at the next meeting. Director McShane stated she would like to see a motion at the next meeting. President Burke agreed and said a decision should be made at the next meeting. Attorney Greg Rubens indicated the issue must be open for public comment, but the Board can have some parameters and ask that speakers not talk about the same issues and try to keep it focused.

B. Adopt Resolution No. 2008-03 Resolution Electing To Be Subject To Public Employees' Medical And Hospital Care Act and Fixing The Employers' Contribution At An Amount At Or Greater Than Prescribed By Section 22892(b)(1) Of The Government Code – "Non Represented Safety and Non-Represented Miscellaneous

Directors Lees and MacKimmie recused themselves from Items B and C, and the Board took a brief recess. President Burke stated the Resolutions in Items B and C will be voted on separately, but they will be discussed together.

Doug Snyder, a retired firefighter/paramedic who was injured on the job, spoke on behalf of himself and stated he has spoken with other retirees. He indicated he came to work at HMB because of the policy of lifetime medical for himself and

his family. He asks that the negotiations with firefighters not have any impact on retirees' medical benefits.

Director Mackintosh suggested that after these Resolutions are adopted, the Board get better educated of the Board's options and responsibilities in regard to retirees and annuitants.

President Burke commented that all public agencies are dealing with the post-retirement healthcare issue and the astronomical costs related thereto. He stated that people in the community consider our retiree benefits to be very generous, but that the Board cannot go back on promises made to retired firefighters despite current contract negotiations. He discussed the potential costs involved for future healthcare of active employees.

Director Mackintosh commented on the citing of a Government Code Section number in the title of the Resolution that is not actually in the Resolution.

Director Cilia stated that when he initially became a firefighter, he was the Health & Fitness Coordinator for San Mateo Fire Department and the nationwide average life expectancy of firefighters was less than 50 years, 20 years less than the general population at that time. He stated that retiree medical benefits were not seen as an unfunded liability. He said that as firefighters' current life expectancy is an average of 10 years less than the general population, they deserve any medical benefits we can give them.

Director Hosfeldt stated he is glad the new Board has a chance to make this correction and hopes this is the first of several steps forward on the benefit issue.

ON MOTION by Director McShane, seconded by Director Hosfeldt, by the following Roll Call Vote, the Board voted unanimously to approve Resolution No. 2008-03, Resolution Electing To Be Subject To Public Employees' Medical And Hospital Care Act and Fixing The Employers' Contribution At An Amount At Or Greater Than Prescribed By Section 22892(b)(1) Of The Government Code – "Non Represented Safety and Non-Represented Miscellaneous":

Director Mackintosh	Aye
Director McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Draper	Aye
Director Cockrell	Aye
President Burke	Aye

Motion carried 7-0, with Directors Lees and MacKimmie having recused themselves.

Director Draper inquired if Resolution 2008-03 is retroactive, and Chief Cole replied not at this time.

C. Adopt Resolution No. 2008-05 Resolution Electing To Be Subject To Public Employees' Medical And Hospital Care Act and Fixing The Employers' Contribution At An Amount At Or Greater Than Prescribed By Section 22892(b)(1) Of The Government Code – "Represented Safety and Annuitants (Retirees)"

Director Mackintosh noted that he is cognizant of the request made by the firefighters to do something different. He stated he is concerned with the length of time this has built up and action needs to be taken, and he feels this is the right thing to do at this point.

ON MOTION by Director McShane, seconded by Director Hosfeldt, by the following Roll Call Vote, the Board voted unanimously to approve Resolution No. 2008-05, Resolution Electing To Be Subject To Public Employees' Medical And Hospital Care Act and Fixing The Employers' Contribution At An Amount At Or Greater Than Prescribed By Section 22892(b)(1) Of The Government Code – "Represented Safety and Annuitants (Retirees)":

Director Mackintosh	Aye
Director McShane	Aye
Director Hosfeldt	Aye
Director Cilia	Aye
Director Draper	Aye
Director Cockrell	Aye
President Burke	Aye

Motion carried 7-0, with Directors Lees and MacKimmie having recused themselves.

Directors Lees and MacKimmie rejoined the meeting.

D. Review and Adopt June 30, 2007 Final Audit Report for Half Moon Bay Fire Protection District

President Burke reported that the Finance Committee has review and commented on the report, and the Finance Committee recommends approval by the Board.

Director Mackintosh commented that the word "Unaudited" in parentheses in the title of page 3 means that these are the words of the Board, not the auditor. He brings this up because he takes exception to some of the statements made under "Financial Highlights" on page 3, we have more reserves now than ever before, and in his opinion the numbers don't match the statements.

President Burke stated there are many things in a financial audit that would not be in other complete audits in the private sector or elsewhere. The auditor works with numbers provided by management, and the auditor presumes the figures are accurate. He pointed out that over the past few years, terminology has changed several line items and descriptions. The Balance Sheet for this kind of an organization does not even include capital assets or capital debts, resulting in a very narrow view of the District. This is a report to the Board for consideration of how management is running the organization, and the Board is to view the report and judge whether management is doing a good job. Management also has the opportunity to give the Board their input as to how they are doing. He agreed that the District is in a much more favorable position financially than in the past, for numerous reasons.

Director Mackintosh rebutted, stating that the comments under the management section are not entirely management, meaning Chief Cole and his staff. Director Mackintosh indicated that members of this Board put these comments in the report.

President Burke indicated that Chief Cole could have spoken with management for comments to include in the report. Director Mackintosh insisted that some of the comments in the audit report were written by a member of the Board, and it is wrong to try and blame it on someone else. President Burke stated that the management analysis is the responsibility of management, and if management chooses to put something in the report, that is part of their job in the audit process. Director Mackintosh feels that when a director gives the Chief a statement and instructs the Chief to include it, the Chief should not refuse to accept it. He said the report should be accepted as being the Board's statements in addition to the Chief's statements.

ON MOTION by Director McShane, seconded by Director Lees, the Board voted unanimously to accept the Half Moon Bay Fire Protection District Audit Report of June 30, 2007. Motion carried 9-0.

E. Review and Adopt June 30, 2007 Final Audit Report for the Point Montara Fire Protection District

ON MOTION by Director Lees, seconded by Director McShane, the Board voted unanimously to accept the Point Montara Fire Protection District Audit Report of June 30, 2007. Motion carried 9-0.

F. Discussion on Post Retirement Health Care for New Employees

President Burke suggested postponing this item until after the court case is settled.

ON MOTION by President Burke, seconded by Director McShane, the Board voted unanimously to continue this to the March 2008 regular Board meeting. Motion carried 9-0.

G. Auditor Services – Approve and Direct Fire Chief to Develop and Solicit Request for Proposals (RFPs) for New District Financial Auditing Services

Chief Cole referred to the February 11, 2008 letter from C. G. Uhlenberg. Chief Cole indicated he spoke with Mr. Sheldon, the lead auditor who handles our account, who explained that due to new accounting standards they were forced to drop approximately 10 clients. Therefore, Chief Cole requested Board direction to enter into the RFP process to locate another auditor for the District.

Director Cilia inquired the cost of the last audit. Chief Cole responded the total for both PTM and HMB was almost \$17,000.

President Burke commented that the subject of changing auditors had occurred at a previous Board meeting as C. G. Uhlenberg had been our auditor for so many years.

ON MOTION by Director Lees, seconded by Director Cilia, the Board voted unanimously to direct Chief Cole to send out RFPs to solicit proposals for a new auditor. Motion carried 9-0.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

Chief Paul Cole referred to the revenue detail and the monthly expense report. He pointed out we received \$454,826 in ERAF funds in January, a combination of PTM and HMB, which has been moved to District Reserves. He also discussed the Harbor Village Project payments and indicated that both the ERAF and Harbor Village funds were not budgeted, and he will meet with the Finance Committee to discuss allocation and designation of these non-budgeted monies, and this will be presented to the Board.

Chief Cole discussed the Total Salaries & Benefits at 44% of budget. He indicated this does not reflect the first four months of the PTM contract with Cal Fire. He is waiting for those billings and anticipates they will be approximately \$294,000.

Referring to the % of Budget column and that some figures are over budget, Chief Cole reported that the County now allows the District to wait until the end of the year to reconcile those accounts that are overspent by those that are underspent, instead of making mid-year adjustments on our expense sheets.

Director Cilia asked why the LAFCO figure is 1494% of budget. Chief Cole responded this resulted from the LAFCO final billing associated with the CFPD consolidation, and it was a carryover of additional fees.

Director Mackintosh requested that Staff be instructed to place reserves to coincide with the auditor's reported reserves for PTM and HMB, and the addition of those two should be what is carried forward. President Burke respectfully stated that he would like Chief Cole to look at those two numbers and determine their accuracy, and if they are correct then he agrees with Director Mackintosh.

B. Volunteer Liaison Report

Director Hosfeldt reported the volunteers have completed CPR certification and practiced on burning cars.

Chief Cole discussed the volunteers' involvements during the recent storms.

C. California Independent Special Districts Association (San Mateo Co. Chapter)

No report.

D. ALS/JPA

Director Lees reported on the February 12, 2008 San Mateo County Board of Supervisors meeting. They reviewed the JPA proposal and postponed the RFP for discussion by their Council. Director Lees stated the contract for the ambulance service is due to expire in June 2009 and briefly discussed the RFP encompassing Model A (ambulance only) and what we are under, Model B (JPA with ambulance contract and the engine company responds with paramedics). He indicated this would be brought back to the February 26th San Mateo County Board of Supervisors meeting, with new service to begin July 1, 2009.

Director Cilia expressed concern about having a private contractor take over dispatch services because our current dispatch services are among the best and award winning, as is our Model B system. He also indicated the Fire Chiefs met with the Board of Supervisors because they saw this RFP as a digression, taking an award-winning system and going back 15 years. As a result, the Board of Supervisors has postponed this for two weeks to look into it further. Director Cilia indicated the RFP was very slanted and did not take into account over one year of meetings Fire Service had put into this. Chief Cole stated the bidders, whether AMR or another provider, are being asked to bid on dispatching as an option.

Director Cockrell asked if the RFP would be a cafeteria-type proposal. Chief Cole responded that is yet to be determined. He stated the Executive Committee has drafted Speaking Points, which are included in the Chief's Report tonight, and he

also referenced letters written to the Board of Supervisors that are included in Correspondence. He discussed the great amount of time and effort by several entities to look at the performance criteria over the years in order to improve upon Model B, and that all those hours of input were not included in the RFP.

E. Ad Hoc Committee Report – “Fire Chief Performance Management Goals”

Director Hosfeldt reported he shared some tentative goals with other committee members and also received some input from Chief Cole. He is in the process of combining the goals, has given a draft to Directors MacKimmie and Cockrell, and is awaiting their comments. This should be ready to present to the Board at the March meeting for approval. There was discussion whether or not this would be a closed session item, and President Burke stated the Board will get legal advice.

F. Ad Hoc Committee Report – “Land and Structures”

Director MacKimmie reported that this Friday he, Director Draper and Chief Cole would tour all three stations and make a punch list of maintenance issues and report back to the Board at the March meeting. Director Lees indicated he would also like to go.

G. Attorney’s Report

Gregory Rubens reported that the appellate arguments would be heard at 2:30 on Thursday.

H. Fire Chief’s Report

Chief Paul Cole summarized his February 15, 2008 Memorandum to the Board, responding to questions and comments from the Board throughout his discussion. He reported that two firefighters resigned and went to other agencies, and he discussed if and when these vacancies will be filled. There was extended discussion between Chief Cole and the Board regarding ALS/BLS ambulance service.

Chief Cole indicated the grant process will be used in an effort to offset the cost of approximately \$17,000 to \$20,000 per unit to upgrade the communications equipment due to new FCC regulations taking effect in 2013.

Chief Cole addressed the issue of actions taking place at Station 44, which were alluded to earlier this evening in Public Comment. He assured the Board that when these types of things occur, he is directly in contact with Chief Ferreira and they are personally addressing each and every one of these issues. Chief Cole respectfully requested that Board members bring to his attention any concerns they hear from a firefighter or a citizen, no matter how minor it may seem to be.

President Burke thanked Chief Ferreira for being in attendance at tonight's meeting.

CORRESPONDENCE

President Burke pointed out the Half Moon Bay City Manager's letter commending Chief Cole on his efforts.

ADJOURNMENT

Director Lees made a motion to adjourn the meeting, and Director MacKimmie seconded the motion. The motion passed unanimously 9-0 and the meeting was adjourned at 10:20 p.m.

Respectfully Submitted,



Bruce MacKimmie, Secretary/Treasurer
Coastside Fire Protection District

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Hosfeldt, seconded by Director Cockrell, the Board unanimously approved Items B, C and D of the Consent Calendar. Motion carried 9-0.

ON MOTION by Director Mackintosh, seconded by Director Lees, the Board voted unanimously to approve Item A of the Consent Calendar, as amended. Motion carried 9-0.

ON MOTION by Director Lees, seconded by Director Mackintosh, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2008-04, Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Tax Lien. Motion carried 9-0.

ON MOTION by Director McShane, seconded by Director MacKimmie, by Roll Call Vote, the Board voted unanimously to Adopt Ordinance No. 2008-01, An Ordinance Levying Special Taxes Within Community Facilities District No. 20 (1120 Avenue Portola, El Granada. Motion carried 9-0.

Director Mackintosh again requested that Exhibit A be detached and retained in the back of the Directors' binders so it doesn't have to be republished every time.

Regarding strategic planning, President Burke suggested having some Board members volunteer to arrive at parameters as to direction and what needs to be addressed and come back to the March meeting with a general outline to begin with. Directors Mackintosh, Draper and Cilia volunteered to work with President Burke and Chief Cole. Chief Cole indicated he would send some prospective dates to the directors who volunteered, and this will be placed on the March agenda.

President Burke moved to continue the discussion of televising Board meetings to the March meeting and invite the two entities to submit additional information to Chief Cole for inclusion in the March meeting. Director MacKimmie seconded the motion. Motion carried 9-0.

ON MOTION by Director McShane, seconded by Director Hosfeldt, by Roll Call Vote, the Board voted unanimously to approve Resolution No. 2008-03. Motion carried 7-0.

ON MOTION by Director McShane, seconded by Director Hosfeldt, by Roll Call Vote, the Board voted unanimously to approve Resolution No. 2008-05. Motion carried 7-0.

ON MOTION by Director McShane, seconded by Director Lees, the Board voted unanimously to accept the Half Moon Bay Fire Protection District Audit Report of June 30, 2007. Motion carried 9-0.

ON MOTION by Director Lees, seconded by Director McShane, the Board voted unanimously to accept the Point Montara Fire Protection District Audit Report of June 30, 2007. Motion carried 9-0.

ON MOTION by President Burke, seconded by Director McShane, the Board voted unanimously to continue Post-Retirement Health Care to the March 2008 regular Board meeting. Motion carried 9-0.

ON MOTION by Director Lees, seconded by Director Cilia, the Board voted unanimously to direct Chief Cole to send out RFPs to solicit proposals for a new auditor. Motion carried 9-0.

Director Mackintosh requested that Staff be instructed to place reserves to coincide with the auditor's reported reserves for PTM and HMB, and the addition of those two should be what is carried forward. President Burke respectfully stated that he would like Chief Cole to look at those two numbers and determine their accuracy, and if they are correct then he agrees with Director Mackintosh.