

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**March 23, 2022
6:00 p.m.**

LOCATION

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting will be held by teleconference or video conference only. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the Board meeting room is no longer open to the public for meetings of the Coastside Fire Protection District Board of Directors. Members may participate in the meeting via the Zoom application, or by phone.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/87418487303>

Join Zoom Meeting By Phone at:

+1(669) 900-6833

Meeting ID: 874 1848 7303

Any request for reasonable accommodation should be addressed to Michele Ortiz at mortiz@coastsidefire.org

AGENDA ([Tab #1](#))

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
 - A. [Approval of minutes from February 23, 2022 Regular Board meeting.](#)
 - B. [Approval of Vendor Checks #51604-51667 in the amount of \\$2,108,819.52 dated February 1, 2022 to February 28, 2022.](#)
 - C. [Approval of electronic payment to CalPERS in the amount of \\$116,043.91 dated February 1 to February 28, 2022.](#)
 - D. [Approval of Payroll Checks #21186-21189 and DD in the amount of \\$1,375.60, dated February 1 to February 28, 2022 \(pay period 1/2022.\)](#)
 - E. [Direct Deposit of Federal, State & Hospital Taxes in the amount of \\$247.24, dated February 1 to February 28, 2022 \(pay period 1/2022.\)](#)

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6. CONTINUING BUSINESS

A. Redistricting the District – Chief Cox [\(Tab #2\)](#)

1. Public Hearing on District Map Drawing to Receive Public Input Regarding the Coastside Fire Protection District’s Transition from an “At-Large” to a “By-District” Election System and Alignment of District Lines and Introduction of an Ordinance of the Coastside Fire Protection District Establishing the Boundaries and Identification Numbers of each District, and Establishing the Election Order of Each District; CEQA Determination: Exempt Pursuant to State CEQA Guidelines Section 15378, 15601(B)(3)
 - i. Receive staff report
 - ii. Open public hearing
 - iii. Close public hearing
 - iv. Motion to introduce Ordinance (Ordinance of the Coastside Fire Protection District Providing for Election of Members of the Fire Board by District, Establishing the Boundaries and Identification Number of each District, and Establishing the Election order of each District; CEQA Determination: Exempt Pursuant to State CEQA Guidelines Section 15378, 15601(B)(3)). Waiving further reading and schedule the ordinance for second reading.

7. NEW BUSINESS

- A. Review, Discuss and Adopt a Resolution finding that meetings of the Board of Directors via Teleconferencing Protect against the ongoing and Imminent Health and Safety Risks Posed by Covid-19 – Chief Cox [\(Tab #3\)](#)
 1. Adopt Resolution No. 2022-06; Resolution of the Coastside Fire Protection District Board of Directors Finding that Meetings of the Board of Directors via Teleconference Protects Against the Ongoing and Imminent Health and Safety Risks Posed by Covid-19 and Determining that all such Meetings will Continue to be by Teleconference Pursuant to California Government Code Section 54953(e)
- B. Review, Discuss and Approve Updated Mobile Equipment Replacement Plan – Chief Cox [\(Tab #4\)](#)
- C. Community Facilities District No. 36 (Harbor Village RV Park, 100 Capistrano Road, Half Moon Bay, CA 94019) – Chief Cox [\(Tab #5\)](#)
 1. Motion to Adopt Res. No. 2022-07; Resolution of Intention to Form Community Facilities District No. 36 (Harbor Village RV Park, 100 Capistrano Road, Half Moon Bay, CA 94019)
- D. Review, Discuss and Approve an Agreement for Professional Services with Harshwal & Company LLP for auditor services – Chief Cox [\(Tab #6\)](#)
 1. Motion to Adopt Res. No. 2022-08; Resolution of the Board of Directors of the Coastside Fire Protection District Approving an Agreement for Professional Services with Harshwal & Company LLP for Auditor Services
- E. Consider for Approval a Resolution Declaring Seasonal Weeds a Public Nuisance -Chief Cox [\(Tab #7\)](#)
 1. Adopt Resolution No. 2022-09; A Resolution of the Board of Directors of the Coastside Fire Protection District Declaring Seasonal Weeds a Public Nuisance
- F. Weed Abatement
 1. Authorization to Advertise for Weed Abatement Services – Chief Cox [\(Tab #8\)](#)
- G. Review, Discuss and Approve an Agreement with Alifano Technologies – Chief Cox [\(Tab #9\)](#)
 1. Review Staff Report and Contract Bids

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2. Adopt Resolution No. 2022-10; A Resolution of the Coastside Fire Protection District Board of Directors Awarding of Contract for Security Camera Purchase and Installation at Stations 40 and 44 to Alifano Technologies, Inc.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke **(Tab #10)**
 - [FY21-22 February Revenue](#)
 - [FY21-22 February Expenses](#)
 - [FY21-22 February Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. FDAC Liaison Report – Dir. Burke
- H. Emergency Preparedness Liaison Report – Dir. Sherrill
- I. CERT Report – Dir. Sherrill
- J. Attorney’s Report – Attorney Jean Savaree
- K. Fire Chief’s Report - Chief Cox **(Tab #11)**
 - [February Statistics](#)
 - [PARS Monthly Statement to 2/1/22 to 2/28/22](#)

9. CORRESPONDENCE (Tab #12)

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will

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enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jonathan Cox, Deputy Chief
Posted: March 18, 2022