



Coastside Fire Protection District
STAFF REPORT

TO: Honorable Board of Directors **FROM:** Paul Cole, Assistant Chief
SUBJECT: 120 Day Notice to Cal Fire **DATE:** February 24, 2016

Staff Recommendation

The Board of Directors accepts this report and approves the 120-day written notice to Cal Fire requesting defunding of the Mechanic (HEM) classification from the Cooperative Fire Programs Fire Protection Reimbursement Agreement I CA 66716.

Background

The Fire District has been without a mechanic (HEM) for the previous ten (10) months. As a result, District staff has obtained fleet service and repairs from the following agencies:

1. Alameda County Fire Fleet Services
2. Redwood City Fleet Services
3. Regional Governmental Services

The services provided by the aforementioned agencies have consistently met the District's fleet service/repair requirements. In particular, the Alameda County Fire Fleet Services has proven to be a reliable, timely and cost effective resource.

Discussion

Based upon the demonstrated performance over the ten-month period, and proven cost effectiveness of the contractual services, staff recommends defunding the mechanic position in the cooperative agreement. This will result in an approximate \$162,000 annual cost savings to the District.



COASTSIDE FIRE PROTECTION DISTRICT

1191 MAIN STREET, HALF MOON BAY CA 94019

TELEPHONE (650) 726-5213

FAX (650) 726-0132

February 24, 2016

Scott Jalbert, CAL FIRE Unit Chief
San Mateo – Santa Cruz Unit
6059 Highway 9
Felton, CA 95018

Re: **Notice of Requested Reduction**

Dear Chief Jalbert,

Per Exhibit C, Paragraph 2, of the Cooperative Fire Programs Fire Protection Reimbursement Agreement, 1 CA 66716 (the "Agreement"), the Coastside Fire Protection District ("District") hereby give its One Hundred and Twenty (120) day written notice to reduce by one (1) the total number of personnel authorized by the Agreement (Exhibit D, Schedule A). Specifically, the District Board of Directors, by a vote of xxxx to xxxx, has authorized the defunding of the following classification: Mechanic (HEM).

The effective date of this reduction shall be One Hundred Twenty (120) days from the date of this notice unless directed by the Board through subsequent action.

Sincerely,

Gary Burke, Board President
Coastside Fire Protection District