

**COASTSIDE FIRE PROTECTION DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**July 3, 2012**

**LOCATION:  
1191 Main Street  
Half Moon Bay, CA 94019**

**ACTION MINUTES**

1. At 6:35 p.m., President Mackintosh stated that due to an agenda error indicating that the Open Session will commence at 7:30 p.m., the order of the agenda is being revised to begin with Item 7, Board of Directors` and Chiefs` Reports, then followed by the Special Board Meeting to commence at 7:30 p.m., and followed by the action items.

2. **PRESENT AT ROLL CALL**

Directors Present: Secretary Ginny McShane, Director Gary Riddell, Vice President Mike Alifano, Director Gary Burke, President Doug Mackintosh.  
Cal Fire: Fire Chief John Ferreira.  
Staff: Assistant Chief Paul Cole.  
Legal Counsel: Attorney Jean Savaree.  
Admin. Secretary: Jean Headley.  
District Consultant: Susan George and Attorney Rick Bolanos.

3. **PLEDGE OF ALLEGIANCE**

7. **BOARD OF DIRECTORS AND CHIEFS` REPORTS (taken out of order)**

- A. Finance Committee Report

Director Burke reported that the preliminary budget has been approved and will come back to the Board for final discussion and final approval in September.

President Mackintosh said the Montara tax issue will be voted on later in tonight`s meeting.

- B. Volunteer Liaison Report

Vice President Alifano reported that the volunteers met to discuss the new recruits and he discussed the recent celebration with their families.

C. Land and Structures Committee Report

No report.

D. Vegetation Management Committee Report

Secretary McShane reported she attended a meeting on June 19<sup>th</sup> with Chief Sampson, President Mackintosh, and Assistant Chief Cole. They discussed North Wavecrest and Coastal Zone, the GGNRA and federal representative Roger Wong, the El Granada Highlands, and the hiking trails. Also discussed was the Cal Trans right-of-way and that there will be communication with Supervisory Horsley.

President Mackintosh asked the public to let the Board know if anyone has any vegetation issues in the hills to aid in fire prevention.

Cal Fire Chief Ferreira discussed talks with National Parks Service representative Wong and the GGNRA and activities being performed regarding clearance.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Secretary McShane stated there was no meeting in June.

F. ALS/JPA

No report.

G. Water Supply Assessment Committee Report

No report.

H. Shared Services Committee Report

Vice President Alifano reported that he recently spoke with Chief Shapelhouman at an awards dinner and explained the District's transitional status. He said that Chief Shapelhouman is willing to come to a Board meeting.

I. Attorney's Report

No report.

J. Fire Chief's Report

Cal Fire Chief Ferreira extensively discussed the spreadsheet he created regarding where the administrative fee goes. He responded to a comment from Director Burke.

Chief Ferreira stated the Governor has come to agree with most of the bargaining units in the State of California, and he discussed the Personal Leave Program. He responded to a question from President Mackintosh.

Chief Ferreira discussed a recent visit by a delegation of Korean fire fighters.

Chief Ferreira stated that an engine will be part of the Half Moon Bay 4<sup>th</sup> of July Parade, and an engine will be sent to the American Legion event tomorrow afternoon.

Assistant Chief Cole discussed the Urban Shield Event that is scheduled for October. This is a 48-hour scenario with participation by urban search and rescue teams, hazmat providers, volunteers, and CERT teams.

Assistant Chief Cole said the District has been asked to participate in a fundraiser at the yogurt shop to benefit the Cabrillo Unified School District.

Cal Fire Chief Ferreira stated that San Mateo County thanked the District for help last week when one of their engines was out for repair.

**8. CORRESPONDENCE**

The Board and Staff discussed Dr. Klass's letter and the District's response.

Assistant Chief Cole discussed letters received from the public regarding the fire services issue.

President Mackintosh stated the Board members should indicate any nominations to replace the current LAFCo representative.

The Board took a brief recess at 7:26 p.m. and reconvened into Open Session at 7:32 p.m.

**1. OPEN SESSION**

President Mackintosh called to order the special meeting of the Board of Directors of the Coastside Fire Protection District at 7:32 p.m. This special Board meeting

is being held to continue the agenda from the June 27, 2012 regular Board meeting and to vote on several Resolutions.

**4. PUBLIC COMMENT**

The Board received public comment from several members of the audience. The Board responded to some of the public comments.

**5. NEW BUSINESS**

A. Adopt Resolution No. 2012-04; Authorizing San Mateo County to place a Benefit Assessment in the Point Montara FPD Assessment Zone on the Tax Roll for FY 2012/13

Assistant Chief Cole introduced the Resolution and recommended approval of the Resolution.

The Board received public comments from members of the audience.

Extensive Board discussion occurred.

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-04, Authorizing San Mateo County to place a Benefit Assessment in the Point Montara FPD Assessment Zone on the Tax Roll for FY 2012/13:

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

B. Adopt Resolution No. 2012-05; Authorizing San Mateo County to place a Special Tax in the Half Moon Bay FPD Assessment Zone on the Tax Roll for FY 2012/13

ON MOTION by Director Burke, seconded by Vice President Alifano, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-05, Authorizing San Mateo County to place a Special Tax in the Half Moon Bay FPD Assessment Zone on the Tax Roll for FY 2012/13:

Secretary McShane	Yes
Director Riddell	Yes

Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- C. Adopt Resolution No. 2012-06; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 5 (Moon Ridge)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-06, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 5 (Moon Ridge):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- D. Adopt Resolution No. 2012-07; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 10 (Main Street Apartments – Phase 2)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-07, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 10 (Main Street Apartments – Phase 2):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- E. Adopt Resolution No. 2012-08; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 14 (845 Main & 655 Miramontes)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-08, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 14 (845 Main & 655 Miramontes):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- F. Adopt Resolution No. 2012-09; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-09, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- G. Adopt Resolution No. 2012-10; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 16 (Seacrest School)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-10, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 16 (Seacrest School):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- H. Adopt Resolution No. 2012-11; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 17 (121/141 California)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-11, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 17 (121/141 California):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- I. Adopt Resolution No. 2012-12; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 18 (860 Airport)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-12, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 18 (860 Airport):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- J. Adopt Resolution No. 2012-13; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 19 (Harbor Village)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-13, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 19 (Harbor Village):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- K. Adopt Resolution No. 2012-14; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 20 (110 Ave. Portola)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-14, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 20 (110 Ave. Portola):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

- L. Adopt Resolution No. 2012-15; Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand)

ON MOTION by Director Burke, seconded by Secretary McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-15, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand):

Secretary McShane	Yes
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion passed 5-0.

Director Riddell recused himself from Items 5M and 5N and left the room.



- M. Adopt Resolution No. 2012-16; Resolution Fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act (employer's 2013 health care contribution for non-represented safety & non-represented misc)

Assistant Chief Cole introduced the Resolution and recommended adoption of the Resolution.

The Board heard public comments from a member of the audience.

Director Burke and Assistant Chief Cole responded to the public comment.

ON MOTION by Secretary McShane, seconded by Director Burke, by the following Roll Call Vote, the Board adopted Resolution No. 2012-16, Resolution Fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act (employer's 2013 health care contribution for non-represented safety & non-represented misc):

Secretary McShane	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion carried 4-0.

- N. Adopt Resolution No. 2012-17; Resolution Fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act (employer's 2013 health care contribution for represented safety)

ON MOTION by Secretary McShane, seconded by Vice President Alifano, by the following Roll Call Vote, the Board adopted Resolution No. 2012-17, Resolution Fixing the Employer's Contribution under the Public Employees' Medical and Hospital Care Act (employer's 2013 health care contribution for represented safety):

Secretary McShane	Yes
Vice President Alifano	Yes
Director Burke	Yes
President Mackintosh	Yes

Motion carried 4-0.

The Board took a brief recess at 8:44 p.m. and reconvened at 8:46 p.m., with Director Riddell returning to the Board.

**6. CONTINUING BUSINESS**

A. Review and Approve District Comments to San Mateo County Civil Grand Jury Report – “Going Backward or Forward” (April 25, 2012)

Attorney Savaree had an additional question for the Board.

The Board received public comments from two members of the audience.

Board discussion occurred.

ON MOTION by Director Burke, seconded by Secretary McShane, the Board voted whether to change a portion of the language in Finding No. 2 from “. . . in which **the** named plaintiff is the current CFPD Board president.” to “. . . in which **a** named plaintiff is the current CFPD Board president.” The motion failed 2-3, with Directors Mackintosh, Alifano, and Riddell the dissenting votes.

ON MOTION by Vice President Alifano, seconded by President Mackintosh, the Board voted to accept the proposed response to the Grand Jury Report and direct Attorney Savaree to put the response in letter form for President Mackintosh to sign and submit. Motion passed 3-0-2, with Directors Burke and McShane dissenting.

B. Continuing review and direction to staff regarding proposed Coastside Fire Protection District Fire Department Employee’s Salary and Benefits Resolution and financial analysis for standalone fire department from Consultants

- 1) Review and Discuss Stand Alone Salary and Budget Comparison
- 2) Discuss Pros and Cons, including fiscal comparisons, of Stand Alone vs. Current Contract
- 3) Provide Cal Fire an opportunity to bid on the contract for CFPD as a side-by-side comparison to what the board and consultants have furnished
- 4) Financial analysis of proposed stand-alone department compared to Cal Fire

Cal Fire Chief John Ferreira provided extensive rebuttal to Vice President Alifano’s extensive comments at the June 27<sup>th</sup> meeting and to his comments in a recent newspaper article.

Secretary McShane discussed the point-by-point results of her analysis of the pros and cons of keeping Cal Fire, and Chief Ferreira responded to Secretary McShane’s comments.

Director Riddell provided extensive comments regarding Cal Fire's cost and levels of service, and Chief Ferreira provided extensive rebuttal.

The Board took a recess at 10:07 p.m. and reconvened at 10:13 p.m.

President Mackintosh provided extensive comments on this issue, and Chief Ferreira provided rebuttal.

Vice President Alifano read aloud Dr. Klass's email regarding Cal Fire.

Additional discussion occurred between the Board and Chief Ferreira.

The Board heard public comments from a member of the audience.

District Consultant Susan George summarized her July 3, 2012 report to the Board regarding the Review and Analysis of Side-by-Side Comparison presented at the June 27, 2012 Board meeting.

Director Burke, former Chief Dan Turner, and Attorney Rick Bolanos also discussed the July 3, 2012 report.

The Board heard public comments from members of the audience, and additional Board discussion occurred.

C. Depending Upon Outcome of Agenda Item No. 6B, the Board will take action on the following:

- 1) Approve Resolution No. 2012-03; Resolution of the Coastside Fire Protection District Adopting the Salary & Benefits Resolution For a Standalone Coastside Fire Department

ON MOTION by Vice President Alifano, seconded by Director Riddell, by the following Roll Call Vote, the Board voted to adopt Resolution No. 2012-03, Resolution of the Coastside Fire Protection District Adopting the Salary & Benefits Resolution For a Standalone Coastside Fire Department:

Secretary McShane	No
Director Riddell	Yes
Vice President Alifano	Yes
Director Burke	No
President Mackintosh	Yes

Motion passed 3-2.

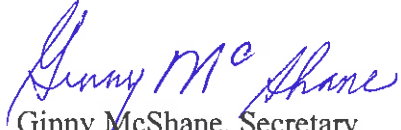
- 2) Provide direction to Staff regarding recruitment of Fire Chief

Direction was given to Attorney Savaree to provide the Board with the next steps to recruiting for a Fire Chief, and to bring back to the Board an affordable transition plan.

**9. ADJOURNMENT**

ON MOTION by Vice President Alifano, seconded by Director Riddell, President Mackintosh adjourned the meeting at 12:03 a.m.

Respectfully submitted,



Ginny McShane, Secretary  
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

**BOARD ACTION TAKEN AND DIRECTION TO STAFF**

ON MOTION by Director Burke, seconded by Secretary McShane, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-04, Authorizing San Mateo County to place a Benefit Assessment in the Point Montara FPD Assessment Zone on the Tax Roll for FY 2012/13. Motion passed 5-0.

ON MOTION by Director Burke, seconded by Vice President Alifano, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-05, Authorizing San Mateo County to place a Special Tax in the Half Moon Bay FPD Assessment Zone on the Tax Roll for FY 2012/13. Motion passed 5-0.

ON MOTION by Director Burke, seconded by Secretary McShane, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-06, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 5 (Moon Ridge). Motion passed 5-0.

ON MOTION by Director Burke, seconded by Secretary McShane, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2012-07, Determining Special Tax Liability for Fiscal Year 2012/13 for Community Facilities District No. 10 (Main Street Apartments – Phase 2). Motion passed 5-0.

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Liability for Fiscal Year 2012/13 for Community Facilities District No. 18 (860 Airport).  
Motion passed 5-0.

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Coastside Fire Department. Motion passed 3-2, with Directors McShane and Riddell dissenting.

Direction was given to Attorney Savaree to provide the Board with the next steps to recruiting for a Fire Chief, and to bring back to the Board an affordable transition plan.