

**COASTSIDE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING**

February 25, 2026

LOCATION:

Pursuant to Resolution No. 2023-01,
the meeting was held as a hybrid meeting with attendance both in person at Fire Station 40,
1191 Main Street, Half Moon Bay, CA 94019, and via Zoom.

Members of the public were able to participate in person or via Zoom. Every vote
was done by Roll Call Vote.

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 4:00 p.m.

2. ROLL CALL

Directors Present:	President Gary Burke, Vice President J.B. Cockrell, Director Patrick Hanna, and Director Cynthia Sherrill
Board Secretary:	Unit Chief Jed Wilson
CAL FIRE:	Deputy Chief Ryan West, Division Chief Gary Silva, Deputy Fire Marshal John Riddell, Deputy Fire Marshal Clinton Dyer, Analyst Meghan Henry
Attorney:	Jean Savaree

Also present, either in person or via Zoom, were Steve Stockman, Sean Rose, Michelle Dragony, .

3. PLEDGE OF ALLEGIANCE

President Burke led the Pledge of Allegiance.

4. PUBLIC COMMENT

No public comment was made.

5. CONSENT CALENDAR

- A. Approval of minutes from January 28, 2026 Board Regular meeting
- B. Approval of Vendor Checks #57991-58080 in the amount of \$481,002.39 dated January 1 to January 31, 2026.
- C. Approval of Payroll Checks #21324-21325 and DDs in the amount of \$895.35 dated January 1 to January 31, 2026 (pay period 12/2025.)
- D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$148.30 dated January 1 to January 31, 2026 (pay period 12/2025.)

ON MOTION by Vice President Cockrell, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted to approve the Consent Calendar Items A-D as submitted:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1, with Director MacKimmie being absent.

Attorney Savaree requested Resolution 2026-04 be added to the agenda.

ON MOTION by Vice President Cockrell, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted to approve the addition of Resolution 2026-04 to the agenda:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1, with Director MacKimmie being absent.

6. CONTINUING BUSINESS

A. Update on Wildfire Prevention, Zone 0

Chief Wilson gave updates on wildfire prevention.

B. Update on Temporary and New Station 44 projects

Chief Silva gave updates on the projects, majorly a move-in date of mid-March.

C. Resolution Authorizing the amendment of the Contract for Temporary Fire Station #44 Site Improvement Work with Andreini Brothers, Inc. and increasing the amount of the award by \$53,000

Sean Rose introduced the resolution.

ON MOTION by President Burke, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted to adopt Resolution 2026-04; Resolution Authorizing the amendment of the Contract for Temporary Fire Station #44 Site Improvement Work with Andreini Brothers, Inc. and Increasing the Amount of the Award by \$53,400:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1, with Director MacKimmie being absent.

7. NEW BUSINESS

A. Introduction of an Amendment to Ordinance No. 2015-01 Setting Compensation for Board Members at \$220.00 per Meeting, not to Exceed Two Meetings per Month for a Maximum Monthly Compensation of \$440.00

Attorney Savaree introduced the item.

1. Public Hearing

No public comment was made.

ON MOTION by President Burke, seconded by Director Cockrell, by the following Roll Call Vote, the Board voted to approve the Introduction of an Amendment to Ordinance No. 2015-01 and move to Second Reading:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1 with Director MacKimmie absent.

B. California Fire Code 2025 Edition

Chief Wilson introduced the item.

1. Public Hearing

No public comment was made.

ON MOTION by Director Sherrill, seconded by President Burke, by the following Roll Call Vote, the Board voted to adopt Ordinance 2025-05; An Ordinance Adopting the California Fire Code 2025 Edition and Prescribing Regulations Governing Conditions Hazardous to Life, Property and the Environment from Fire, Panic, Explosion, Hazardous Materials and Hazardous uses and Establishing a Bureau of Fire Prevention and Providing Officers therefor:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1 with Director MacKimmie absent.

C. Review and Approve Recommendation to Award Contractor for one (1) Water Tender to Golden State Fire Apparatus, Inc. in the Amount not to Exceed \$634,603.45

Chief West introduced the item. There was discussion and a public comment from Steve Stockman.

ON MOTION by Vice President Cockrell, seconded by Director Sherrill, by the following Roll Call Vote, the Board voted to approve the Recommendation to Award Contractor for one (1) Water Tender to Golden State Fire Apparatus, Inc. in the Amount not to Exceed \$635,603.45:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1 with Director MacKimmie absent.

D. Consider for Approval a Resolution Declaring Seasonal Weeds a Public Nuisance

Chief Wilson introduced the ordinance. There was a discussion.

1. Adopt Resolution No. 2026-03; A Resolution of the Board of Directors of the Coastsid Fire Protection District Declaring Weeds a Public Nuisance

ON MOTION by President Burke, seconded by Director Hanna, by the following Roll Call Vote, the Board voted to adopt Resolution No. 2026-03; A Resolution of the Board of Directors of the Coastsid Fire Protection District Declaring Weeds a Public Nuisance:

Director Hanna	Aye
Director Sherrill	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 4-0-1 with Director MacKimmie absent.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

President Burke summarized the information in the packet.

B. Volunteer Committee Report

Director Cockrell summarized the volunteer meeting, notable points being an upcoming volunteer academy.

C. Land and Structures Committee Report

Chief Silva gave an update on the permanent Station 44 and a Station 40 kitchen update.

D. Vegetation Management Committee Report

Director Cockrell gave an update that CALTRANS will be doing abatement projects.

E. Special Districts Association (SMCO Chapter) Liaison Report

No report.

F. ALS/JPA Liaison Report

No report.

G. Emergency Preparedness Liaison Report

No report.

H. CERT Report

Director Sherrill reported that they hosted a refresher class and have an upcoming CERT class.

I. Attorney's Report

No report.

J. Fire Marshal's Report

No report.

K. Fire Chief's Report

Chief Wilson summarized the statistics of the District and an update on the PARS account.

9. ADJOURNMENT

President Burke adjourned the meeting at 4:49 p.m.

Respectfully submitted,

Unit Chief Jed Wilson, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Vice President Cockrell, seconded by Director Sherrill, the Board voted to approve the Consent Calendar Items A-D as submitted. Motion passed 4-0-1, with Director MacKimmie absent.

ON MOTION by President Burke, seconded by Director Sherrill, the Board voted to adopt Resolution 2026-04; Resolution Authorizing the amendment of the Contract for Temporary Fire Station #44 Site Improvement Work with Andreini Brothers, Inc. and Increasing the Amount of the Award by \$53,400. Motion passed 4-0-1 with Director MacKimmie absent.

ON MOTION by President Burke, seconded by Vice President Cockrell, the Board voted to approve the Introduction of an Amendment to Ordinance No. 2015-01 and move to Second Reading. Motion passed 4-0-1 with Director MacKimmie absent.

ON MOTION by Director Sherrill, seconded by President Burke, the Board voted to adopt Ordinance 2025-05; An Ordinance Adopting the California Fire Code 2025 Edition and Prescribing Regulations Governing Conditions Hazardous to Life, Property and the Environment from Fire, Panic, Explosion, Hazardous Materials and Hazardous uses and Establishing a Bureau of Fire Prevention and Providing Officers therefor. Motion passed 4-0-1 with Director MacKimmie absent.

ON MOATION by Vice President Cockrell, seconded by Director Sherrill, the Board voted to approve the Recommendation to Award Contractor for one (1) Water Tender to Golden State Fire Apparatus, Inc. in the Amount not to Exceed \$635,603.45. Motion passed 4-0-1 with Director MacKimmie absent.

ON MOTION by President Burke, seconded by Director Hanna, the Board voted to Adopt Resolution No. 2026-03; Resolution of the Board of Directors of the Coastside Fire Protection District Declaring Weeds a Public Nuisance. Motion passed 4-0-1 with Director MacKimmie absent.