



Coastside Fire Protection District

STAFF REPORT

TO: Honorable Board of Directors

FROM: Jed Wilson, Unit Chief

DATE: May 27, 2026

SUBJECT: A RESOLUTION OF THE DISTRICT BOARD OF COASTSIDE FIRE PROTECTION DISTRICT AUTHORIZING THE DEPUTY CHIEF TO EXECUTE AN AGREEMENT WITH BAY AREA TREE SPECIALISTS FOR WEED ABATEMENT SERVICES

Staff Recommendation

It is recommended that the Fire Board approve and adopt the attached resolution authorizing an Agreement with Bay Area Tree Specialists for weed abatement services.

Background and Discussion

On March 9th, 2026, the District solicited bids for weed abatement services which include mowing of seasonal weeds and grasses to a height not to exceed four inches on properties to be determined and identified by the District. One bid was received, and the bid opening record is attached.

Fiscal Impact

If the attached resolution is approved, it will authorize the Chief to execute an Agreement with Bay Area Tree Specialists at the price of \$240/hour for a 2-person hand crew, \$120/hour for additional hand crew, and \$320/hour for the mower and operator.

Attachments

1. Bid Opening Form and Contractor Bids
2. Resolution 2026-08; A Resolution of the District Board of Coastside Fire Protection District Authorizing the Deputy Chief to Execute an Agreement with Bay Area Tree Specialists for Weed Abatement Services
3. Vendor Agreement

Bay Area Tree Specialists



Bay Area Tree Specialists is committed to safety, quality, and customer satisfaction.

We lead with expertise in wildfire mitigation and environmental stewardship, working as a trusted partner to protect communities and promote a sustainable future.

Jed Wilson, Fire Chief
Coastside Fire Protection District
1191 Main Street
Half Moon Bay, CA 94019

Richard Smith
Owner and Senior Arborist
Bay Area Tree Specialists
541 W Capitol Expy. PMB #287
San Jose CA 95136
O: (408) 836-9147
C: (408) 466-3469
bids@bayareatreespecialists.com
www.bayareatreespecialists.com
May 11, 2026

Re: Notice Inviting Bids — Weed Abatement (Summer 2026, with optional 2027 term)

Dear Chief Wilson:

Bay Area Tree Specialists (BATS) is pleased to submit the enclosed bid for weed abatement on parcels designated by the Coastside Fire Protection District. We have reviewed the Notice Inviting Bids dated for the summer 2026 abatement season and are prepared to mobilize between June and early July 2026 to complete all work in accordance with the District's specifications: reducing dead vegetation to a 2–4-inch ground layer, mowing to no more than 4 inches, and using weed whackers or hand tools on slopes where mowers are not feasible.

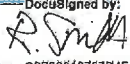
BATS is a San Mateo and Santa Clara County-based contractor with over 8 years of experience performing weed abatement, defensible space creation, and hazardous fuel reduction on the Peninsula and coast. We currently hold or have recently completed contracts with the City of Belmont, City of Pacifica, San Mateo County Parks, San Mateo Resource Conservation District (Quarry Park, El Granada), Woodside Fire Protection District, and the City of Palos Verdes Estates citywide weed-abatement program.

The enclosed bid includes the five elements required by the Notice:

- Statement of experience providing weed abatement and similar services.
- Hourly rates and all costs for the 2026 abatement work.
- Hourly rates and all costs for an optional second-year (2027) term.
- Statement of agreement to execute the District's standard services contract upon award.
- Statement regarding code-enforcement actions and claims in the last five years.

We appreciate the District's consideration and look forward to the opportunity to serve the Coastside community.

Sincerely,

DocuSigned by:


Richard Smith, Owner & Senior Arborist Bay Area Tree Specialists

1. Statement of Experience

Bay Area Tree Specialists has provided weed abatement, defensible space creation, and hazardous fuel reduction services to Bay Area public agencies and fire districts since 2018. The services requested by the Coastside Fire Protection District — mowing dead grass and herbaceous vegetation to a 4-inch height, reducing dead material to a 2–4-inch ground layer, and using weed whackers on slopes where mowers cannot reach — are core, recurring elements of our annual workload. The following recent contracts directly demonstrate this experience:

Palos Verdes Estates — Citywide Fire-Safety Weed Abatement

- Vegetation management and defensible space creation on a parcel-by-parcel basis across the entire city.
- Hand crews with weed whackers and small mowers reduced grass and herbaceous vegetation to required heights; hazardous trees removed by tree crew.
- Used LandGlide parcel-mapping software to locate property lines and stay-out zones.
- Coordinated daily with the City's Urban Forester and interfaced with property owners and the public.
- Contract value: approximately \$1,000,000 first year, ~\$733,000 annually thereafter.

Term: July 2023 – September 2025.

City of Belmont — Hazardous Fuel Reduction Services

- Vegetation management, fuel reduction, and hand-crew brush cutting on steep slopes in the San Juan Canyon and Waterdog Lake Open Space areas.
- Crews reduced grass, broom, and herbaceous fuels using weed whackers, chainsaws, and chippers and mechanical mastication with skid steer.
- Contract value: \$206,985. Term: May 2025 – June 2025.

Woodside Fire Protection District — Federally-Funded Fuel Reduction

- Vegetation management and defensible space work on residential and right-of-way parcels within the Woodside Fire District.
- Hand-crew mowing, weed whacking, brush cutting, and chipping; debris hauled off-site.
- Contract value: \$527,580. Term: January 2024 – October 2024.

San Mateo Resource Conservation District — Quarry Park Shaded Fuel Break

- Created shaded fuel breaks adjacent to the El Granada community on 314 acres of steep slopes in a CAL FIRE-identified Very High Fire Hazard Severity Zone.
- Hand crews with weed whackers and brush cutters on terrain too steep for mowers; mechanical mastication and excavator-mounted masticator on accessible areas and hazard tree removal.
- Contract value: \$848,185. Term: June 2022 – July 2024.

San Mateo County Parks — On-Call Tree and Vegetation Management

- Ongoing on-call vegetation management, weed abatement, and tree work across County Parks properties on the Peninsula and coast.
- Contract value to date: \$1,918,745. Term: May 2023 – May 2026.

Additional Comparable Work

- City of Pacifica, City of San Bruno, City of Hillsborough, City of Burlingame — municipal tree and vegetation services.
- EBRPD Anthony Chabot Wildland Fuels Reduction — West Campground & Skyline (\$512,000).
- UC Berkeley Hill Campus Fire Mitigation (\$1,678,331) — completed February 2026.
- LAHCFD Defensible Space Brush Chipping Program — administered by Santa Clara County FireSafe Council (3,634 cu yd in 2025).

Crew, Equipment, and Qualifications

BATS will assign a dedicated, supervised hand crew with a foreman experienced in residential and right-of-way weed abatement. Standard equipment for this work includes:

- Commercial walk-behind and self-propelled mowers (height-adjustable to 3–4 inches).
- Brush cutters and weed whackers with brush-knife and trimmer-line attachments for sloped lots.
- Skid-steer brush cutter/mower head available for larger or denser parcels.
- Fire-suppression equipment and hand tools for fire watch during all hot-weather work.

Operations are supervised by Richard Smith (Owner, ISA Certified Arborist WE-8745A, TRAQ, CTSP) and (Confidential) Santos Villalobos (Company Foreman, 29+ years of industry experience). All field crew members are trained on the District's 2–4-inch dead-material and 4-inch mowing height requirements before mobilization. BATS holds CSLB License #836837 (C-61/D-49, expires 04/30/2028), DIR Registration #1000007036, DPR Pest Control Business License #39655, and California SBE Certification #42702.

2. Hourly Rates and Costs — 2026

The hourly rates below are fully loaded and include labor, supervision, equipment, fuel, routine maintenance, hand tools (weed whackers, mowers, chainsaws, loppers), personal protective equipment, fire-watch tools (water backpack, fire extinguisher), workers' compensation and general liability insurance, overhead, and profit.

| Service / Resource | Unit | 2026 Rate |
|---|----------|---------------|
| 2-Person Hand Crew with weed whackers, hand tools, pickup truck, fuel, and fire-watch equipment. Standard rate for scheduled abatement work. | per hour | \$ 240 |
| Additional crew member with weed whacker, hand tools, fuel, and fire-watch equipment. Standard rate for scheduled abatement work. | per hour | \$ 120 |
| Skid-steer with brush-cutter / mower head and operator, and Spotter / Groundsperson and all associated fire prevention tools (for larger or denser parcels where mechanical mowing is preferred). | per hour | \$ 320 |

Assumptions & inclusions for the 2026 rates above:

- We will reduce dead vegetation to no more than two to four inches of material layered on the ground.
- We will mow, as needed, to a height of no more than 4 inches with our skid steer with brush-cutter / mower head.
- On sloped lots where the use of a mower is not feasible, we will use a weed whacker or other tools to reduce vegetation to a height of no more than 4 inches.
- Insurance: BATS maintains General Liability \$1M / \$2M aggregate with a \$5M Umbrella Policy and \$5M Excessive Liability for total \$10M in coverage, Auto Liability, and Workers' Comp at California statutory limits. Certificates and additional-insured endorsements naming the District will be provided upon award.

3. Hourly Rates and Costs — 2027 (Optional Second-Year Term)

If the District elects to exercise the optional second-year term, BATS proposes the following rates for the 2027 abatement season. These rates reflect an estimated CPI-based adjustment of 3.0% over the 2026 rates to account for projected California labor, fuel, equipment, and insurance cost increases etc.

| Service / Resource | Unit | 2027 Rate |
|---|----------|------------------|
| 2-Person Hand Crew with weed whackers, hand tools, pickup truck, fuel, and fire-watch equipment. Standard rate for scheduled abatement work. | per hour | \$ 247.20 |
| Additional crew member with weed whacker, hand tools, fuel, and fire-watch equipment. Standard rate for scheduled abatement work. | per hour | \$ 123.60 |
| Skid-steer with brush-cutter / mower head and operator, and Spotter / Groundsperson and all associated fire prevention tools (for larger or denser parcels where mechanical mowing is preferred). | per hour | \$ 329.60 |

4. Standard Services Contract

Bay Area Tree Specialists has reviewed the Coastside Fire Protection District's standard services contract template and agrees to execute the District's standard services contract upon award, subject to confirmation of customary insurance and indemnification language and the District's standard scope/payment terms. We do not anticipate any exceptions; should any minor clarifying edits be needed, BATS will identify them in writing within five (5) business days of the District's award notice.

BATS maintains all insurance coverages, business licensure, contractor licensure, and DIR public-works registration required to execute the District's standard contract. Certificates of insurance naming the Coastside Fire Protection District as additional insured will be issued within five (5) business days of award.

5. Code Enforcement Actions and Claims (Last Five Years)

Bay Area Tree Specialists has not been the subject of any code enforcement action by any jurisdiction within the last five (5) years.

Bay Area Tree Specialists has not received any claim alleging failure to complete satisfactory work within the last five (5) years. We perform all weed abatement, vegetation management, and tree services in conformance with industry standards (ANSI A300, ISA Best Management Practices, and applicable Cal/OSHA and CAL FIRE requirements) and to the satisfaction of our public-agency clients. References available upon request from the City of Belmont, San Mateo County Parks, Woodside Fire Protection District, San Mateo Resource Conservation District, EBRPD, UC Berkeley, and the City of Palos Verdes Estates.

References

BATS offers the following references familiar with our weed-abatement, defensible-space, and fuel-reduction work:

Brigitte Shearer — City of Belmont, Parks and Recreation Director

- Contract: City of Belmont Hazardous Fuel Reduction Services (\$206,985, May–June 2025).
- Phone: (650) 595-7441 Email: bshearer@belmont.gov

Denise Enea — Woodside Fire Protection District, Executive Director

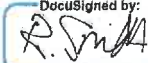
- Contract: Roadside Vegetation Removal and Right-of-Way Tree Pruning and Removal — Woodside Fire Protection District (\$527,580, January 2024 – October 2024, plus continuing federally-funded work).
- Phone: (650) 740-9883 Email: denea@woodsidefire.org

Colin Gallagher — East Bay Regional Park District, Construction Manager

- Contract: Tilden South Ecological Restoration Area / South Park Dieback (\$908,146).
- Phone: (510) 207-3644 Email: CGallagher@ebparks.org

Acknowledgement and Signature

The undersigned, an authorized officer of Bay Area Tree Specialists, certifies under penalty of perjury under the laws of the State of California that the statements made in this bid are true and correct, that the bid is submitted without collusion or fraud, and that Bay Area Tree Specialists is prepared to enter into the District's standard services contract upon award.

DocuSigned by:

C2E98018757D4ED

Date: May 11, 2026

Richard Smith, Owner
Bay Area Tree Specialists.



BAYAREA-24

BREDDY1

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
4/15/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER License # 0757776 HUB International Insurance Services Inc. PO Box 3310 Santa Barbara, CA 93130-3310 | CONTACT NAME: Stacey Williams PHONE (A/C, No, Ext): (805) 204-3243 FAX (A/C, No): (805) 832-6581 E-MAIL ADDRESS: CAL-CC-CertReqs@hubinternational.com | | | | | | | | | | | | | |
|--|--|-------------------------------|--------|---|-------|---------------------------------------|-------|---|-------|-------------|--|-------------|--|-------------|
| | <table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Greenwich Insurance Company</td> <td>22322</td> </tr> <tr> <td>INSURER B : Admiral Insurance Company</td> <td>24856</td> </tr> <tr> <td>INSURER C : Westchester Surplus Lines Insurance Co.</td> <td>10172</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : Greenwich Insurance Company | 22322 | INSURER B : Admiral Insurance Company | 24856 | INSURER C : Westchester Surplus Lines Insurance Co. | 10172 | INSURER D : | | INSURER E : | | INSURER F : |
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| INSURER A : Greenwich Insurance Company | 22322 | | | | | | | | | | | | | |
| INSURER B : Admiral Insurance Company | 24856 | | | | | | | | | | | | | |
| INSURER C : Westchester Surplus Lines Insurance Co. | 10172 | | | | | | | | | | | | | |
| INSURER D : | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | |
| INSURED Bay Area Tree Specialists 541 West Capitol Expressway PMB #287 San Jose, CA 95136 | | | | | | | | | | | | | | |

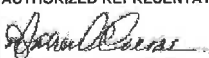
COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|--------------------|----------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | X X | NPC-1007140-03 | 4/7/2026 | 4/7/2027 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| A | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | X X | NBA-1007139-03 | 4/7/2026 | 4/7/2027 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0 | | NEC-7000820-01 | 4/7/2026 | 4/7/2027 | EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| B | Excess Liability | | UX000000779-03 | 4/7/2026 | 4/7/2027 | Limit/Aggregate \$ 5,000,000 |
| C | Pollution / Environm | | G70962457007 | 4/7/2026 | 4/7/2027 | Limit \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Coastside Fire Protection District, its Board, officers, employees, and agents are included as Additional Insured with regard to General Liability when required by written contract per the attached endorsement form CG2010 12/19. Primary & Non-Contributory wording applies with regard to General Liability when required by written contract per the attached endorsement form CG2001 12/19. Waiver of Subrogation with regard to General Liability applies when required by written contract per the attached endorsement form XIL436 06/23. Additional Insured with regard to Auto Liability when required by written contract per the attached endorsement form XIC421 10/13, Primary & Non-Contributory and Waiver of Subrogation included. Waiver of Subrogation with regard to Workers Compensation applies when required by written contract per the attached endorsement form.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|---|---|
| Coastside Fire Protection District Attn: Fire Chief 1191 Main Street Half Moon Bay, CA 94019 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  |
|---|---|



CERTIFICATE OF LIABILITY INSURANCE

Date (MM/DD/YYYY)
12/24/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--|--|
| Producer: Plymouth Insurance Agency, Inc. 2739 U.S. Highway 19 North Holiday, FL 34691 | CONTACT NAME: _____ PHONE: _____ FAX: _____ (A/C No. Ext): 1-800-966-5562 (A/C No.): _____ | |
| | INSURER(S) AFFORDING COVERAGE: _____ NAIC #: _____ | |
| Insured: South East Employee Leasing Services, Inc. (LCF) Richard Smith dba Bay Area Tree Specialists 2739 U.S. Highway 19 N. Holiday, FL 34691 | Insurer A: State National Insurance Company, Inc. 12831 | |
| | Insurer B: _____ | |
| | Insurer C: _____ | |
| | Insurer D: _____ | |
| | Insurer E: _____ | |

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|
| | GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC | | | | | | EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | | COMBINED SINGLE LIMIT (Per Accident) \$ BODILY INJURY (Per Person) \$ BODILY INJURY (Per Accident) \$ PROPERTY DAMAGE (Per Accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS MADE DED: _____ RETENTION: _____ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | CWC71949-1529 | 1/1/2026 | 1/1/2027 | <input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000 |

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 (California Operations Only) Coverage is extended to assigned employees as approved and assigned by South East Employee Leasing Services, Inc. but not subcontractors or nonassigned employees of: Richard Smith dba Bay Area Tree Specialists

Project Name: FOR BID PURPOSES ONLY.

ISSUE 04-18-24 (PH). REISSUE 04-22-24 (KLT). REISSUE 04-23-24 (KLT). REISSUE 12-12-24 (TD). REISSUE 12-26-24 (KLT). REISSUE 12-24-25 (KD)

| | |
|--|--|
| CERTIFICATE HOLDER RICHARD SMITH dba BAY AREA TREE SPECIALISTS 541 WEST CAPITOL EXPY, PMB 287 SAN JOSE, CA 95136 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|--|

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Contractor's License Detail for License # 836837

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law ([B&P 7124.6](#)) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed ([B&P 7071.17](#)).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 3/27/2026 12:14:47 PM

Business Information

BAY AREA TREE SPECIALISTS
541 W CAPITOL EXPWY 287
SAN JOSE, CA 95136
Business Phone Number:(408) 836-9147

Entity Sole Ownership
Issue Date 04/24/2004
Expire Date 04/30/2028

License Status

This license is current and active.

All information below should be reviewed.

Classifications

[C-61 / D49 - TREE SERVICE](#)

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [AMERICAN CONTRACTORS INDEMNITY COMPANY](#).

Bond Number: SC6059401

Bond Amount: \$25,000

Effective Date: 01/01/2023

[Contractor's Bond History](#)

Workers' Compensation

An employee service group holds the workers compensation insurance.

Policy Number: CWC719491983

Effective Date: 01/16/2026

Expire Date: 01/01/2027

[Workers' Compensation History](#)

The International Society of Arboriculture

Hereby Announces That

Richard Smith

Has Earned the Credential

ISA Certified Arborist®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan

Caitlyn Pollihan
CEO & Executive Director

17 February 2009

30 June 2027

WE-8745A

Issue Date

Expiration Date

Certification Number



California Environmental Protection Agency
Air Resources Board

January 1, 2026

**CERTIFICATE OF REPORTED COMPLIANCE
OFF-ROAD DIESEL VEHICLE REGULATION**

is issued to

BAY AREA TREE SPECIALISTS

This certificate indicates that the fleet listed above has reported off-road diesel vehicles to the California Air Resources Board and has certified they are in compliance with title 13 CCR, section 2449. All applicable vehicles owned by the individual, company or agency must be reported and labeled, as specified in Section 2449, with all possible completeness, else this certificate is null and void. **Certificate expires 2/28/2027**

Off-road Diesel Fleet Identification

150281

Michelle Buffington

Michelle Buffington
Chief, Mobile Source Control Division
California Air Resources Board

To verify the authenticity of this certificate enter this number at
http://www.arb.ca.gov/offs/compliance_cert1.html

RESOLUTION NO. 2026-08

A RESOLUTION OF THE DISTRICT BOARD OF COASTSIDE FIRE PROTECTION DISTRICT AUTHORIZING THE DEPUTY CHIEF TO EXECUTE AN AGREEMENT WITH BAY AREA TREE SPECIALISTS FOR WEED ABATEMENT SERVICES

WHEREAS, the Board of Directors received a report from the Deputy Chief requesting that the Board of Directors declare seasonal weeds a public nuisance; and

WHEREAS, the District solicited bids for weed abatement services which includes mowing of seasonal weeds and grasses to a height not to exceed four inches on properties to be determined and identified by the District; and

WHEREAS, Bay Area Tree Specialists were the sole bidder.

NOW, THEREFORE, BE IT RESOLVED, by the Fire Board of the Coastside Fire Protection District that:

1. The Deputy Chief is authorized to execute a one-year contract with the sole bidder, Bay Area Tree Specialists, for weed abatement services at the rate of \$240/hour for a 2-person hand crew, \$120/hour for additional hand crew, and \$320/hour for a mower and operator.

PASSED AND ADOPTED as a Resolution of the Coastside Fire Protection District at the regular meeting held on the 27th day of May 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Gary Burke, Board President

ATTEST:

Jed Wilson, Unit Chief
District Secretary

VENDOR AGREEMENT FOR
2026 WEED ABATEMENT SERVICES

This Agreement is made and entered into as of the 27th day of May, 2026 by and between the Coastside Fire Protection District hereinafter called "OWNER" and Bay Area Tree Specialists hereinafter called "VENDOR".

RECITALS

This Agreement is entered into with reference to the following facts and circumstances:

- A. That OWNER desires to engage VENDOR to provide services to the OWNER;
- B. That VENDOR is qualified to provide the product and/or services to the OWNER and;
- C. That the OWNER has elected to engage VENDOR upon the terms and conditions as hereinafter set forth.
 - 1. Services. The services to be performed by VENDOR under this Agreement are set forth in Exhibit A, which is, by this reference, incorporated herein and made a part hereof as though it were fully set forth herein.

Performance of the work specified in said Exhibit A is hereby made an obligation of VENDOR under this Agreement, subject to any changes that may be made subsequently hereto upon the mutual written agreement of the said parties.

Where in conflict, the terms of this Agreement supersede and prevail over any terms set forth in Exhibit A.

- 2. Term; Termination.
 - (a) The term of this Agreement shall commence upon the date hereinabove written and shall expire upon the date enumerated in Exhibit A, delivery of the product or completion of performance of services hereunder by VENDOR, whichever date shall first occur.
 - (b) Notwithstanding the provisions of (a) above, either party may terminate this Agreement without cause by giving written notice not less than thirty (30) days prior to the effective date of termination, which date shall be included in said notice. OWNER shall compensate VENDOR for any product delivered and/or for services rendered, and reimburse VENDOR for costs and expenses incurred, to the date of termination, calculated in

accordance with the provisions of paragraph 3. In ascertaining the services actually rendered to the date of termination, consideration shall be given both to completed work and work in process of completion. Nothing herein contained shall be deemed a limitation upon the right of OWNER to terminate this Agreement for cause, or otherwise to exercise such rights or pursue such remedies as may accrue to OWNER hereunder.

3. Compensation; Expenses; Payment. OWNER shall compensate VENDOR for all services performed by VENDOR hereunder at the rates described in Exhibit A attached hereto and by this reference incorporated herein.

Notwithstanding the foregoing, the combined total of compensation and reimbursement of costs payable hereunder shall not exceed the sum \$20,000.00 unless additional amounts have been approved in advance of supplying the product, performing the services or incurring the costs and expenses by OWNER.

Compensation and reimbursement of costs and expenses hereunder shall be payable upon VENDOR meeting contract milestones as defined in Exhibit A. Billing shall include an itemized statement, briefly describing by task and labor category or cost/expense items billed.

4. Additional Services. In the event OWNER desires the delivery of additional products or performance of additional services not otherwise included within Exhibit A, such products or services shall be authorized in advance by OWNER's OWNER Manager (for contracts less than \$30,000) or OWNER Council (for contracts \$30,000 or more) by motion duly made and carried. Such amendment to this Agreement shall include a description of the product to be delivered or services to be performed thereunder, the maximum compensation and reimbursement of costs and expenses payable therefor, the time of performance thereof, and such other matters as the parties deem appropriate. Except to the extent modified by written amendment, all other terms and conditions of this Agreement shall be deemed incorporated in each such amendment.
5. Records. VENDOR shall keep and maintain accurate records of products delivered or of all time expended in performing services and costs and expenses incurred relating thereto. Said records shall be available to OWNER for review and copying during regular business hours at VENDOR's place of business or as otherwise agreed upon by the parties.
6. Authorization. This Agreement becomes effective when endorsed by both parties in the space provided below.
7. Documents. All documents, plans, drawings, renderings, and other papers, or copies thereof, as finally rendered, prepared by VENDOR pursuant to the

terms of this Agreement, shall, upon preparation and delivery to OWNER, become the property of OWNER.

8. Relationship of Parties. It is understood that the relationship of VENDOR to the OWNER is that of an independent contractor and all persons working for or under the direction of VENDOR are its agents or employees and not agents or employees of the OWNER.
9. Schedule. VENDOR shall adhere to the schedule set forth in Exhibit A; provided, that OWNER shall grant reasonable extensions of time for the delivery of products or performance of services occasioned by governmental reviews of VENDOR's work product or other unavoidable delays; provided, further, that such unavoidable delay shall not include strikes, lockouts, work stoppages, or other labor disturbances conducted by, or on behalf of, VENDOR's officers or employees.

VENDOR acknowledges the importance to OWNER of timely delivery of products or services and agrees to put forth its best professional efforts to perform in a manner consistent with that schedule.

10. Indemnity. To the fullest extent allowed by law, VENDOR hereby agrees to defend, indemnify, and save harmless OWNER from and against any and all claims, suits, actions liability, loss, damage, expense, cost (including, without limitation, costs and fees of litigation) of every nature, kind or description, which may be brought against, or suffered or sustained by, OWNER caused by, or alleged to have been caused by, the negligence, intentional tortuous act or omission, or willful misconduct of VENDOR, its officers, employees, subcontractors or agents in the performance of any services or work pursuant to this Agreement.

The duty of VENDOR to indemnify and save harmless, as set forth herein, shall include the duty to defend as set forth in Section 2778 of the California Civil Code; provided, however, that nothing herein contained shall be construed to require VENDOR to indemnify OWNER against any responsibility or liability in contravention of Section 2782 of the California Civil Code.

VENDOR's responsibility for such defense and indemnity obligations shall survive the termination or completion of this Agreement for the full period of time allowed by law.

The defense and indemnification obligations of this agreement are undertaken in addition to, and shall not in any way be limited by, the insurance obligations contained within this Agreement.

11. Insurance. VENDOR shall acquire and maintain Workers' Compensation, employer's liability, commercial general liability, owned and non-owned and hired automobile liability insurance coverage relating to VENDOR's services to be performed hereunder covering OWNER's risks in form subject to the approval of OWNER. The minimum amounts of coverage corresponding to the aforesaid categories of insurance per insurable event shall be as follows:

| <u>Insurance Category</u> | <u>Minimum Limits</u> |
|------------------------------|--|
| Workers' Compensation | statutory minimum |
| Employer's Liability | \$1,000,000 per accident for bodily injury or disease |
| Commercial General Liability | \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury and property damage |
| Automobile Liability | \$1,000,000 per accident for bodily injury and property damage (coverage required to the extent applicable to VENDOR's vehicle usage in performing services hereunder) |

It shall be a requirement under this Agreement that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be available to the OWNER as an Additional Insured. Furthermore, the requirements for coverage and limits shall be the greater of either (1) the minimum coverage and limits specified in this Agreement or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named Insured.

VENDOR agrees to include with all subcontractors in their subcontracts the same requirements and provisions of this agreement including the indemnity and insurance requirements to the extent they apply to the scope of the subcontractor's work. Subcontractors hired by VENDOR shall agree to be bound to VENDOR and OWNER in the same manner and to the same extent as VENDOR is bound to OWNER under this Agreement and its accompanying documents. Subcontractors shall further agree to include these same provisions with any sub-subcontractors. A copy of the indemnity and insurance provisions of this Agreement will be furnished to the Subcontractor upon request. VENDOR shall require all subcontractors

to provide a valid certificate of insurance and the required endorsements included in the subcontract agreement and will provide proof of compliance to the OWNER prior to commencement of any work by the subcontractor.

Concurrently with the execution of this Agreement, VENDOR shall, on the Insurance Coverage form provided in Exhibit B, or equivalent, furnish OWNER with certificates and copies of all declaration and endorsement pages for the insurance policy or policies required hereunder. With respect to commercial general liability and automobile liability insurance coverage, VENDOR must obtain and provide the following original endorsements:

- (a) Precluding cancellation or reduction in per occurrence limits before the expiration of thirty (30) days (10 days for nonpayment) after OWNER shall have received written notification of cancellation in coverage or reduction in per occurrence limits by first class mail;
- (b) Naming the OWNER as an additional insured; and
- (c) Providing the additional insured coverage under VENDOR's insurance policy shall be primary and non-contributory insurance with respect to OWNER and any insurance or self-insurance maintained by OWNER for itself shall be in excess of VENDOR's insurance and not contributory with it. VENDOR and its insurer may not seek contribution from OWNER's insurance or self-insurance.

The limits of insurance required in this agreement may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of OWNER, to the extent required by this Agreement, before the OWNER's insurance or self-insurance may be called upon to protect OWNER as a named Insured.

All self-insured retentions (SIR) must be disclosed to OWNER for approval and shall not reduce the limits of liability coverage. Policies containing and SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named VENDOR/Named Insured or OWNER.

OWNER reserves the right to obtain a full certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

Any and all Subcontractors shall agree to be bound to VENDOR and OWNER in the same manner and to the same extent as VENDOR is bound to OWNER under this Agreement. Subcontractors shall further agree to include the same requirements and provisions of this Agreement, including

the indemnity and insurance requirements, in any agreement with sub-subcontractors to the extent that they apply to the scope of the sub-subcontractor's work. A copy of the indemnity and insurance provisions of this Agreement shall be furnished to any subcontractor upon request.

VENDOR shall maintain insurance as required by this Agreement to the fullest amount allowed by law and shall maintain insurance for a minimum of five (5) years following completion of this project or service. In the event VENDOR fails to obtain or maintain completed operations coverage as required by this Agreement, the OWNER at its sole discretion may purchase the coverage required and the cost will be paid by VENDOR.

- 12. WORKERS' COMPENSATION. VENDOR certifies that he is aware of the provisions of the Labor Code of the State of California which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and VENDOR certifies that he will comply with such provisions before commencing the performance of the work of this agreement.

- 13. NON-DISCRIMINATION. The VENDOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The VENDOR will take affirmative action to ensure that applicants are employed and the employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, advancement, demotion, transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The VENDOR shall at all times be in compliance with the requirements of the Federal Americans With Disabilities Act (Public Law 101-336) which prohibits discrimination on the basis of disability by public entities. The VENDOR agrees to post in conspicuous places available to employees and applicants for employment any notices provided by the OWNER setting forth the provisions of this non-discrimination clause.

- 14. Notice. All notices required by this Agreement shall be given to the OWNER and VENDOR in writing, by first class mail, postage prepaid, addressed as follows:

OWNER: Coastside Fire Protection District
1191 Main Street
Half Moon Bay, CA 94019

VENDOR: Bay Area Tree Specialists
541 W Capitol Expy PMB #287
San Jose, CA 95136

15. Non-Assignment. This Agreement is not assignable either in whole or in part.
16. Amendments. This Agreement may be amended or modified only by written agreement signed by both parties.
17. Validity. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
18. Governing Law. This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California. In the event of litigation between the parties hereto to enforce any provision of the Agreement, the unsuccessful party will pay the reasonable attorney's fees and expenses of litigation of the successful party.
19. Mediation. Should any dispute arise out of this Agreement, the parties shall meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. Neither party shall be permitted to file legal action without first meeting in mediation and making a good faith attempt to reach a mediated resolution. The costs of the mediator, if any, shall be paid equally by the parties. If a mediated settlement is reached neither party shall be deemed the prevailing party for purposes of the settlement and each party shall bear its own legal costs.
20. Conflict of Interest. VENDOR may serve other clients, but none who are active within the OWNER of Foster OWNER or who conduct business that would place VENDOR in a "conflict of interest" as that term is defined in State law.
21. Entire Agreement. This Agreement, including Exhibits A and B, comprises the entire Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first above written by their respective officers duly authorized in that behalf.

OWNER

Dated: _____

Jed Wilson, Unit Chief

VENDOR

Dated: _____

Richard Smith, Owner and Senior Arborist
Bay Area Tree Specialists

EXHIBIT A

SCOPE OF WORK, SCHEDULE, and RATES FOR WEED ABATEMENT SERVICES

Scope of Work:

On all parcels specified by OWNER, VENDOR shall perform the following work:

- Reduce dead vegetation to no more than two to four inches of material layered on the ground;
- Mow vegetation to a height of no more than 4 inches
- On sloped lots where the use of a powered tractor and mower are not feasible, use commercial grade handheld mechanical weed trimmer or other tools to reduce vegetation to a height of no more than 4 inches

Project Schedule:

All work and records to be completed and received by July 10th, 2026.

Rates:

| | |
|---|------------|
| 2-person hand crew with weed whackers, hand tools, pickup truck, fuel, and fire-watch equipment. | \$240/hour |
| Additional crew member with weed whacker, hand tools, fuel, and fire-watch equipment. | \$120/hour |
| Skid-steer with brush-cutter/mower head and operator, and spotter/grounds person and all associated fire prevention tools (for larger or denser parcels where mechanical mowing is preferred) | \$320/hour |

EXHIBIT B

This **INSURANCE COVERAGE FORM** modifies or documents insurance provided under the following:

Named Insured: _____ Effective Work Date(s): _____

Description of Work/Locations/Vehicles: _____

ADDITIONAL INSURED: Name (OWNER) _____
 Address _____
 Attention: _____

| Endorsement and Certificates of Insurance Required | | |
|---|---------|------------|
| The Additional Insured, its elected or appointed officers, officials, employees and volunteers are included as insureds with regard to damages and defense of claims arising from: (Check all that apply) | Insurer | Policy No. |
| <input type="checkbox"/> General Liability: (a) activities performed by or on behalf of the Named Insured, (b) products and completed operations of the Named Insured, (c) premises owned, leased occupied or used by the Named Insured, and/or (d) permits issued for operations performed by the Named Insured. {Note: MEETS OR EXCEEDS ISO Form # CG 20 10 11 85} | | |
| <input type="checkbox"/> Auto Liability: the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Named Insured, regardless of whether liability is attributable to the Named Insured or a combination of the Named Insured and the Additional Insured, its elected or appointed officers, officials, employees or volunteers. | | |
| <input type="checkbox"/> Other: _____ | | |
| Certificates of Insurance Required (no endorsement needed) (Check all that apply) | Insurer | Policy No. |
| <input type="checkbox"/> Workers Compensation: work performed by employees of the Named Insured while those employees are engaged in work under the simultaneous directions and control of the Named Insured and the Additional Insured. | | |
| <input type="checkbox"/> Professional Liability: _____ | | |

PRIMARY/NON-CONTRIBUTORY: This insurance is primary and is not additional to or contributing with any other insurance carried by or for the benefit of Additional Insureds.

SEVERABILITY OF INTEREST: The insurance afforded by this policy applies separately to each insured who is seeking coverage or against whom a claim is made or a suit is brought, except with respect to the insurer's limit of liability.

PROVISIONS REGARDING THE INSURED'S DUTIES AFTER ACCIDENT OR LOSS: Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the Additional Insured, its elected or appointed officers, officials, employees, or volunteers.

CANCELLATION NOTICE. The insurance afforded by this policy shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice (ten (10) days if canceled due to non-payment) by regular mail return receipt requested has been given to the Additional Insured. Such notice shall be addressed as shown above.

WAIVER OF SUBROGATION: The insurer(s) named above agree to waive all rights of subrogation against the OWNER, its elected or appointed officers, officials, agents, volunteers and employees for losses paid under the terms of this policy which arise from work performed by the Named Insured for the OWNER.

Nothing herein contained shall vary, alter or extend any provision or condition of the Policy other than as above stated.

SIGNATURE OF INSURER OR AUTHORIZED REPRESENTATIVE OF THE INSURER

I, _____ (print/type name), warrant that I have authority to bind the above-named insurance company and by my signature hereon do so bind this company.

SIGNATURE OF AUTHORIZED REPRESENTATIVE (original signature required)

ORGANIZATION: _____ TITLE: _____

ADDRESS: _____

TELEPHONE: () _____ DATE ISSUED _____