

COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING
September 26, 2018
6:00 p.m.

LOCATION
1191 Main Street, Half Moon Bay, CA 94019

AGENDA (Tab #1)

1. OPEN SESSION – 6:00 pm
2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,
Director Stockman
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - A. Approval of minutes of August 22, 2018 Regular Board Meeting.
 - B. Approval of Vendor Checks #19372-19449 in the amount of \$172,733.57 dated August 1 to August 31, 2018.
 - C. Approval of Payroll Checks # 21010-21019 in the amount of \$1,468.39 dated August 1 to August 31, 2018.
 - D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$280.92, dated August 1 to August 31, 2018.
6. NEW BUSINESS
 - A. Review and Approve Final Budget for Fiscal Year 2018/2019. Chief Larkin (Tab #2)
 1. Public Hearing
 2. Motion To Adopt Final Budget for Fiscal Year 2018/2019
 - B. Review and Approve Revisions to the District’s Conflict of Interest Code Attorney Savaree (Tab #3)
 - C. Community Facilities District No. 32 (1400 South Cabrillo Highway, Half Moon Bay)(Tab #4)
 1. Public Hearing
 2. Resolution No. 2018-32; A Resolution of Formation of the Coastside Fire Protection District Community Facilities District No. 32, Authorizing the Levy of a Special Tax Within the District, Preliminarily Establishing an Appropriations Limit for the District and Submitting Levy of the Special Tax and the Establishment of the Appropriations Limit to the Qualified Electors of the District
 3. Resolution No. 2018-33; A Resolution Calling a Special Election for the Levy of a Special Tax and the Establishment of an Appropriations Limit for Coastside Fire Protection District Community Facilities District No. 32.

D. Community Facilities District No. 33 (195 Avenue Cabrillo, El Granada) Chief Larkin
(Tab #5)

1. Public Hearing

2. Resolution No. 2018-34; A Resolution of Formation of the Coastside Fire Protection District Community Facilities District No. 33, Authorizing the Levy of a Special Tax Within the District, Preliminarily Establishing an Appropriations Limit for the District and Submitting Levy of the Special Tax and the Establishment of the Appropriations Limit to the Qualified Electors of the District

3. Resolution No. 2018-35; A Resolution Calling a Special Election for the Levy of a Special Tax and the Establishment of an Appropriations Limit for Coastside Fire Protection District Community Facilities District No. 33.

E. Review and Approve District purchasing policy. Chief Larkin (Tab #6)

F. Review and Approve Board Policy Manual. Chief Larkin (Tab #7)

7. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane (Tab #8)
 - * FY1819 August Revenue
 - * FY1819 August Expenses
 - * FY1819 August Internal Service Fund Expenses
 - * FY1819 August Reserve/Assets
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney's Report – Attorney Jean Savaree
- H. Fire Chief's Report - Chief Larkin (Tab #9)
 - * August Statistics
 - * PARS Monthly Statement 8/1/18 to 8/31/18

8. CORRESPONDENCE

9. ADJOURNMENT


Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: September 21, 2018



Ian Larkin, Fire Chief