

**COASTSIDE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
January 25, 2012  
7:30 p.m.**

**LOCATION  
Coastside Fire Protection District  
Board Room  
1191 Main Street  
Half Moon Bay, CA 94019**

**AGENDA  
(Tab #1)**

1. OPEN SESSION – 7:30 pm
2. ROLL CALL  
President Mackintosh, Vice President Alifano, Secretary McShane, Director Burke, Director Riddell
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
  - A. Approval of minutes of December 14, 2011 Special Board Meeting
  - B. Approval of Vendor Checks #13864-13927 in the amount of \$141,978.36, dated Dec. 1 to Dec. 31, 2011
  - C. Approval of Payroll Checks #20417-20427 in the amount of \$6,035.59 dated Dec. 1 to Dec. 31, 2011.
  - D. Direct Deposit of Federal, State and Hospital Taxes in the amount of \$1,653.31, dated Dec. 1 to Dec. 31, 2011.
6. NEW BUSINESS
  - A. Review and Approve “Draft” Basic Financial Statements Audit for the year ended June 30, 2011. (Tab # 2)
    1. Presented by Ahmed Badawi, CPA, Partner, Caporicci & Larson Certified Public Accountants
  - B. Approve Professional Services Agreement with Premier Termite Inc. (DBA) Floors to Go in the amount of Eleven Thousand Five Hundred Sixty Seven Dollars and Seventy-Nine Cents (\$11,567.79). Chief Cole (Tab #3)
  - C. Discuss Amendment of Directors’ Compensation and Reimbursement Resolution No 2007-03, to Reflect Non-Compensation For Board Member Meeting Attendance. Director Alifano. (Tab #4)
  - D. Review and Approve Staff Recommendation to Surplus Excess Rolling Stock (Fire Engine) and Auxiliary Tools and Equipment. Chief Cole (Tab #5)
  - E. Adopt Resolution No. 2012-01; John Riddell Recognition of Thirty (30) Years of Service. Dir. Mackintosh (Tab #6)
7. CONTINUING BUSINESS
  - A. Motion to have the Board of Directors of the Coastside Fire Protection District establish a dedicated financial reserve fund, with a goal of five million dollars (\$5,000,000) to be funded by 06/30/16. The fund to be used to reduce, eliminate or mitigate the Districts financial liability to the CalPERS retirement system. Dir. Burke
  - B. District Counsel to present report to the Board on the process required to reestablish a standalone department to provide fire and emergency services within the District at the expiration of the Cal Fire Contract on June 30, 2012. Attorney Savaree (Tab #7)
  - C. Exhibit E 2<sup>nd</sup> Quarter Report. Chief Ferreira (Tab #8)
  - D. Reimbursement of Fire Fees to Non-Profits. Dir. McShane
8. BOARD OF DIRECTORS AND CHIEFS’ REPORTS
  - A. Finance Committee Report – Dir. Burke, Dir. Mackintosh
  - B. Volunteer Liaison Report – Dir. Alifano
  - C. Land and Structures Committee Report – Dir. Alifano, Dir. Riddell
  - D. Vegetation Management Committee Report – Dir. Mackintosh, Dir. McShane

- E. California Independent Special Districts Association (San Mateo Co. Chapter) - Dir. McShane
- F. ALS/JPA – Director Mackintosh
- G. Water Supply Assessment Committee Report – Dir. Burke, Dir. Riddell
- H. Shared Services Committee Report – Dir. Alifano, Dir. Riddell
- I. Attorney’s Report – Attorney Jean Savaree
- J. Fire Chief’s Report - Chief Ferreira/Chief Cole (**Tab #9**)

9. CORRESPONDENCE - Chief Cole (**Tab #10**)

10. ADJOURNMENT


Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted:  
January 23, 2012

  
\_\_\_\_\_  
Paul Cole, Assistant Chief