

COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
BOARD MEETING
January 22, 2020
6:00 p.m.

LOCATION
1191 Main Street, Half Moon Bay, CA 94019

AGENDA (Tab #1)

1. OPEN SESSION– 6:00 pm

2. ROLL CALL
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie, Director Stockman

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

5. CONSENT CALENDAR
 - A. [Approval of minutes from December 11, 2019 Special Board meeting](#)
 - B. [Approval of Vendor Checks #20296 - 20354 in the amount of \\$358,308.34 dated November 1 to November 30, 2019.](#)
 - C. [Approval of Vendor Checks #20355 - 20410 in the amount of \\$665,826.42 dated December 1 to December 31, 2019.](#)
 - D. [Approval of Payroll Checks #21079 - 21083 in the amount of \\$1,154.37 dated December 1 to December 31, 2019.](#)
 - E. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$191.28, dated December 1 to December 31, 2019.

6. NEW BUSINESS
 - A. Community Facilities District # 35 (719 Main Street, Half Moon Bay) Chief Larkin **(Tab #2)**
 1. [Motion to Adopt Resolution No. 2020-01](#); A Resolution Declaring Results of Special Election and Directing Recording of Notice of Special Tax Lien
 2. [Motion to Adopt Ordinance No. 2020-01](#); An Ordinance Levying Special Taxes within Community Facilities District No. 35 (719 Main Street, Half Moon Bay)
 - B. Appointment of a CFPD Operations Plan Ad-Hoc Committee. Director Burke.
 - C. Status Report on CFPD CALPers Liability. Director Burke.
 - D. [Consider for Approval a Resolution Declaring Seasonal Weeds a Public Nuisance](#). Chief Larkin
 1. Adopt Resolution No. 2020-02; A Resolution of the Board of Directors of the Coastside Fire Protection District Declaring Seasonal Weeds a Public Nuisance. Chief Larkin **(Tab #3)**
 - E. [Consider for Approval a Resolution Authorizing Reciept of 2019 Mandatory Fire Inspections](#). Chief Larkin. **(Tab #4)**
 1. Adopt Resolution 2020-03 Authorizing Reciept of a Report Made by The Fire Chief Regarding the Inspection of Certain Occupancies Required to Perform Annual Inspections in Such Occupancies.
 - F. [Review, Discuss, take Action on the Staff report related to the Professional Service Agreement with Headley Office Services](#). Chief Larkin **(Tab #5)**

1. Adopt Resolution No. 2020-04 Approving the Agreement for Professional Services with Headley Office Services and authorize the Board President to execute the Agreement on behalf of the Coastside Fire Protection District.

- G. [Discuss and Approve Replacement of Mobile Data Terminals Staff Report](#). Chief Larkin (**Tab #6**)
- H. [Coastside CERT Quarterly Report](#), Chief Larkin (**Tab #7**)

7. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane (**Tab #8**)
 - * [FY1920 November & December Revenue](#)
 - * [FY1920 November & December Expenses](#)
 - * [FY1920 November & December Reserve/Assets](#)
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Stockman
- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney's Report – Attorney Jean Savaree
- H. Fire Chief's Report - Chief Larkin (**Tab #9**)
 - * [December Statistics](#)
 - * PARS Monthly Statement [11/1/19 to 11/30/19](#) & [12/1/2019 – 12/31/2019](#)

8. CORRESPONDENCE

9. CLOSED SESSION: Conference with Legal Counsel - Anticipated Litigation (Government Code §54956.9(d)(2)): One Potential Case

10. ADJOURNMENT


Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: January 17, 2020



Ian Larkin, Fire Chief