

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

April 27, 2011

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Gregg Hosfeldt called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:33 p.m.

PRESENT AT ROLL CALL

Directors Present: Secretary Doug Mackintosh, Director Ginny McShane, Vice President John Draper, Director Gary Burke, Director Gary Riddell, Director Mike Alifano, and President Gregg Hosfeldt.
Staff: Division Fire Chief Paul Cole.
Cal Fire: Fire Chief John Ferreira.
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Vince Williams of Moss Beach stated he intends to make public comments on Items 6A and 8B and possibly other items, representing only himself. He made reference to items discussed at previous Board meetings.

CONSENT CALENDAR

- A. Approval of Minutes of March 23, 2011 Regular Board Meeting
- B. Approval of Vendor Checks #13238-13324 in the amount of \$4,633,946.00 dated March 1 to March 31, 2011
- C. Approval of Payroll Checks #20331-20338 in the amount of \$875.21 dated March 1 to March 31, 2011
- D. Direct Deposit of Federal, State & Hospital Tax in the amount of \$136.70 dated March 1 to March 31, 2011

Secretary Mackintosh stated that he reimbursed the District for a dinner he and his wife attended.

President Hosfeldt corrected a minor typographical error on page 4 of the March 23, 2011 minutes.

ON MOTION by Director Burke, seconded by Vice President Draper, the Board voted unanimously to approve the Consent Calendar as amended. Motion passed 7-0.

CONTINUING BUSINESS

A. Staff Update on CalPERS ER 1979 Safety Plan Unfunded Liability

President Hosfeldt opened this item for public comment.

Vince Williams of Moss Beach spoke on this item.

Seeing no one else wishing to speak on this item, President Hosfeldt closed the public comment.

Division Chief Paul Cole referred to the March 15, 2011 and March 24, 2011 letters from David DuBois of CalPERS' Actuarial Office. Following Board discussion, direction to Staff was as follows:

1. For Attorney Savaree to write to CalPERS regarding what was discussed at today's Finance Committee meeting;
2. To determine what would be the cost for a bond to pay off CalPERS; and
3. To hold a public hearing on this issue at the next regular Board meeting.

NEW BUSINESS

A. Review and Approve 2011 Weed Abatement Contract for JC Hutchins Construction Inc.

President Hosfeldt opened this item for public comment. Seeing no one wishing to speak on this item, President Hosfeldt closed the public comment.

Division Chief Paul Cole introduced the 2011 Weed Abatement Agreement with JC Hutchins Construction Inc. and recommended approval of the agreement as presented.

ON MOTION by Vice President Draper, seconded by Director McShane, the Board voted unanimously to approve the contract with JC Hutchins Construction, Inc. Motion passed 7-0.

- D. Review Pacific Coast Dream Machines request to waive event fees
(taken out of order)

Division Chief Paul Cole referred to the April 5, 2011 letter from Chad Hooker, of the Pacific Coast Dream Machines Steering Committee requesting a waiver of the \$1,500.00 fee for fire services for the event.

Chad Hooker of the Dream Machines Steering Committee spoke on this item.

Board discussion occurred.

ON MOTION by Director Alifano, seconded by Director McShane, the Board voted unanimously to waive the fees for the Pacific Coast Dream Machines event on May 1, 2011. Motion passed 7-0.

The Board returned to the regular order of the Agenda.

- B. Review and Approve First Amendment to the Caporicci & Larson Contract for Audit Services

Division Chief Paul Cole introduced the First Amendment to the May 20, 2008 Agreement with Caporicci & Larson and recommended approval of the Amendment as presented.

President Hosfeldt opened this item for public comment. Seeing no one wishing to speak on this item, President Hosfeldt closed the public comment.

ON MOTION by Secretary Mackintosh, seconded by Director Burke, the Board voted unanimously to accept the amendment for services for the auditors Caporicci & Larson at the amount of \$13,000.00 per year for the next two years. Motion passed 7-0.

- C. Review Exhibit E, Description of Other Services, Performance Incentive Request Letters

Cal Fire Chief John Ferreira referred to correspondence between President Gregg Hosfeldt and Cal Fire Chief Dan Sendek regarding performance incentives and discussed the upcoming meeting on May 2, 2011.

- D. (taken out of order earlier in the meeting)

- E. Discuss Fire Station Improvement Plans and Provide Direction to Staff and the Land and Structures Committee

Division Chief Paul Cole reported that he had a meeting with the Land and Structures Committee (Directors McShane and Riddell) and the contractor. He

indicated that the Committee and Staff are seeking Board direction on how to best address the District's long-term fire station and infrastructure needs.

President Hosfeldt opened this item for public comment.

J. B. Cockrell of Montara spoke on this issue.

Seeing no one else wishing to speak on this item, President Hosfeldt closed public comment.

Extensive Board discussion occurred.

Chief Cole indicated the Facilities Assessment Report should be available within the next two weeks and this will be on next month's Board meeting agenda.

F. Review TriData Project "Draft" Report

President Hosfeldt opened this item for public comment. Seeing no one wishing to speak on this item, he closed public comment.

President Hosfeldt stated the draft report is expected this Friday and there will be a Board study session once the report is received.

G. Adopt Resolution 2011-01 Approving the Department of Forestry and Fire Protection Agreement No. 1CA01553 for Services from July 1, 2001

Cal Fire Chief John Ferreira introduced the Resolution to the Board and provided background. He indicated a minor correction needs to be made in the language and this will be brought back to the next Board meeting. Board discussion occurred.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

President Hosfeldt opened Items A through I for public comment.

Vince Williams of Moss Beach spoke on Item 8B, Volunteer Liaison.

Seeing no one else wishing to speak on any of these items, President Hosfeldt closed the public comment.

A. Finance Committee Report

Secretary Mackintosh reported that tax funds continue to come in and that the committee is working on a trend analysis regarding tax funds coming in vs. last year.

B. Volunteer Liaison Report

President Hosfeldt reported that the volunteers have almost completed the academy. He reminded the Board about the May 21st crab feed at the IDES Hall.

Director McShane requested an agenda item regarding reviewing the audit for the volunteer organization.

C. Land and Structures Committee Report

This was discussed earlier in the meeting.

D. Vegetation Management Committee Report

No report.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

Director Burke said a meeting has been scheduled and that he will attend and report back at the next Board meeting.

Direction to Staff is to put CalPERS on the agenda.

F. ALS/JPA

No report.

G. Water Supply Assessment Committee Report

No report.

H. Attorney's Report

No report.

I. Fire Chief's Report

Cal Fire Chief John Ferreira reported the Cal Fire Promissory Note is paid off and congratulated the Board. He discussed the April 27th March Statistics Report.

Chief Ferreira discussed the fire hydrant project and the recent gas leak on Highway 92. J. B. Cockrell of Montara asked who he should call regarding the fire hydrant near his house. He was told to call the office. He asked Chief Ferreira regarding the ISO classification.

Division Chief Paul Cole discussed the \$25 million settlement of the Genentech lawsuit. Board discussion occurred. Direction was given to Staff to write to the County Counsel's office disputing that the District should have to share in the payment of the settlement.

Chief Cole reported the completion of the third cliff rescue class, and he indicated that water rescue classes will be next.

Chief Cole and Director Alifano discussed the use of \$750,000 of EOC Federal Grant funds and \$250,000 matching funds in Half Moon Bay's budget.

ON MOTION by Director Burke, seconded by Director Alifano, the Board unanimously voted to form an ad hoc committee of Secretary Mackintosh and Director Alifano to have discussions with the City of Half Moon Bay regarding partnering for potential emergency center improvements and construction. Motion passed 7-0.

Justin Sheaff, Heavy Equipment Operator, spoke regarding advertising by the union in local newspapers regarding water safety, smoke detectors, supporting Dream Machines, etc. He asked if the Board would like to set a monetary amount or establish a committee if the Board would like to be involved in this.

CORRESPONDENCE

Division Fire Chief Paul Cole referred to the April 12, 2011 letter from the Coastside County Water District and asked if anyone on the committee would like to attend the meeting on June 14th.

Secretary Mackintosh mentioned correspondence he has received from Fire District Associations regarding political stands, and he wonders if Staff or the District's Attorney should be reviewing to see if a response is needed.

ADJOURNMENT

ON MOTION by Vice President Draper, seconded by Director Alifano, President Hosfeldt adjourned the meeting at 9:37 p.m.

Respectfully submitted,



Doug Mackintosh, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Burke, seconded by Vice President Draper, the Board voted unanimously to approve the Consent Calendar as amended. Motion passed 7-0.

Regarding CalPERS ER 1979 Safety Plan Unfunded Liability, direction to Staff was (1) for Attorney Savaree to write to CalPERS regarding what was discussed at today's Finance Committee meeting, (2) to determine what would be the cost for a bond to pay off CalPERS; and (3) to hold a public hearing on this issue at the next regular Board meeting.

ON MOTION by Director Alifano, seconded by Director McShane, the Board voted unanimously to waive the fees for the Pacific Coast Dream Machines event on May 1, 2011. Motion passed 7-0.

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Director McShane requested an agenda item regarding reviewing the audit for the volunteer organization.

Direction to Staff is to put CalPERS on the agenda.

Direction was given to Staff to write to the County Counsel's office disputing that the District should have to share in the payment of the Genentech settlement.

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