

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS**  
**BOARD MEETING**  
**June 26, 2019**  
**6:00 p.m.**

**LOCATION**  
**1191 Main Street, Half Moon Bay, CA 94019**

**AGENDA (Tab #1)**

1. OPEN SESSION – 6:00 pm
  
2. ROLL CALL  
President Burke, Vice President Cockrell, Secretary McShane, Director MacKimmie,  
Director Stockman
  
3. PLEDGE OF ALLEGIANCE
  
4. PUBLIC COMMENT
  
5. CONSENT CALENDAR
  - A. Approval of Vendor Checks #19900-19963 in the amount of \$2,683,939.56 dated May 1 to 31, 2019
  - B. Approval of Payroll Checks #21048-21052 in the amount of \$1,133.62 dated May 1 to 31, 2019
  - C. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$212.03 dated May 1 to 31, 2019
  
6. CONTINUING BUSINESS
  - A. Review, Discuss and approve final draft of Coastside Fire Protection District Volunteer Operations and Procedures Manual. Chief Larkin. **(Tab #2)**
  
7. NEW BUSINESS
  - A. Review and discuss Preliminary Budget for Fiscal Year 2019/2020. Chief Larkin **(Tab #3)**
  - B. Adopt Res. No. 2019-08; Resolution Authorizing San Mateo County to Place a Benefit Assessment in the Point Montara FPD Assessment Zone on the Tax Roll for Fiscal Year 2019-2020. Chief Larkin **(Tab #4)**
  - C. Adopt Res. No. 2019-09 Resolution Authorizing San Mateo County to Place a Special Tax in the Half Moon Bay FPD Assessment Zone on the Tax Roll for Fiscal Year 2019-2020. Chief Larkin **(Tab #5)**
  - D. Adopt Resolution No. 2019-10; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 5 (Moon Ridge) **(Tab #6)**

- E. Adopt Resolution No. 2019-11; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 10 (Main Street Apartments – Phase 2) **(Tab #7)**
- F. Adopt Resolution No. 2019-12; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 14 (845 Main & 655 Miramontes) **(Tab #8)**
- G. Adopt Resolution No. 2019-13; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 15 (Main & Arnold Sr. Housing, Hacienda Gardens, Magnolia Park, 241 Yale) **(Tab #9)**
- H. Adopt Resolution No. 2019-14; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 16 (Seacrest School) **(Tab #10)**
- I. Adopt Resolution No. 2019-15; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 17 (121/141 California) **(Tab #11)**
- J. Adopt Resolution No. 2019-16 Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 18 (860 Airport) **(Tab #12)**
- K. Adopt Resolution No. 2019-17; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 19 (Harbor Village) **(Tab #13)**
- L. Adopt Resolution No. 2019-18; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 20 (110 Ave. Portola) **(Tab #14)**
- M. Adopt Resolution No. 2019-19; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 21 (505 Ave. Alhambra, 509 Ave. Alhambra, 120 Ferdinand) **(Tab #15)**
- N. Adopt Resolution No. 2019-20; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 22 (Carnoustie, LLC) **(Tab #16)**
- O. Adopt Resolution No. 2019-21; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 23 (169 Princeton Ave.) **(Tab #17)**
- P. Adopt Resolution No. 2019-22; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 24 (400, 404, 408 Belleville) **(Tab #18)**
- Q. Adopt Resolution No. 2019-23; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 25 (925 Main St.) **(Tab #19)**
- R. Adopt Resolution No. 2019-24; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 26 (460 Wavecrest Rd.) **(Tab #20)**
- S. Adopt Resolution No. 2019-25; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 27 (801 Arnold Way) **(Tab #21)**
- T. Adopt Resolution No. 2019-26; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 28 (1-6 Bloom Ln.) **(Tab #22)**

- U. Adopt Resolution No. 2019-27; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 29 (101 Ave Portola) **(Tab #23)**
- V. Adopt Resolution No. 2019-28; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 31 (1-19 Pacific Ridge) **(Tab #24)**
- W. Adopt Resolution No. 2019-29; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 32 (1400 S. Cabrillo Hwy) **(Tab #25)**
- X. Adopt Resolution No. 2019-30; Determining Special Tax Liability for Fiscal Year 2019/20 for Community Facilities District No. 33 (195 Ave Cabrillo EG) **(Tab #26)**
- Y. Review Discuss and take action on Staff Report - Fire Department Operations and Recommendations, Chief Larkin **(Tab #27)**
- Z. Review, Discuss and Approve Intent to Contract with CAL FIRE for fiscal years 2020-21 through 2026-27 **(Tab #28)**
- AA. Review and Discuss Board of Directors Reimbursement Policy, Director Burke **(Tab #29)**

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke, Dir. McShane **(Tab #30)**
  - \* FY1819 May Revenue
  - \* FY1819 May Expenses
  - \* FY1819 May Internal Service Fund Expenses
  - \* FY1819 May Reserve/Assets
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. Burke
- D. Special Districts Association (SMCO Chapter) - Dir. MacKimmie
- E. ALS/JPA – Dir. MacKimmie
- F. Emergency Preparedness – Dir. Stockman
- G. Attorney’s Report – Attorney Jean Savaree
- H. Fire Chief’s Report - Chief Larkin **(Tab #31)**
  - \* May Statistics
  - \* PARS Monthly Statement 5/1/19 – 5/31/19

9. CORRESPONDENCE

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted: June 21, 2019



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Ian Larkin, Fire Chief