

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 22, 2011

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Gregg Hosfeldt called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

PRESENT AT ROLL CALL

Directors Present: Secretary Doug Mackintosh, Director Ginny McShane, Director Gary Burke, Director Mike Alifano, and President Gregg Hosfeldt.
Staff: Division Fire Chief Paul Cole.
Cal Fire: Fire Chief John Ferreira.
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

Vice President John Draper and Director Gary Riddell were absent.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None.

CONSENT CALENDAR

- A. Approval of Minutes of May 25, 2011 Regular Board Meeting
- B. Approval of Vendor Checks #13378-13439 in the amount of \$1,215,941.01 dated May 1 to May 31, 2011
- C. Approval of Payroll Checks #20349-20357 in the amount of \$875.21 dated May 1 to May 31, 2011
- D. Direct Deposit of Federal, State & Hospital Taxes in the amount of \$136.70 dated May 1 to May 31, 2011

President Hosfeldt asked if there was any Public Comment on the Consent Calendar. Seeing no one wishing to speak, he closed this item for Public Comment.

ON MOTION by Director Burke, seconded by Director McShane, the Board voted unanimously to approve the Consent Calendar as amended. Motion passed 5-0.

CONTINUING BUSINESS

A. Consideration and Adoption of Resolution Authorizing an Amendment to Contract Between the Board of Administration California Public Employees Retirement System and the Board of Directors Coastside Fire Protection District (Resolution of Intention to Terminate Safety Portion of Contract) – Discussion with Actuary via Conference Call

Attorney Jean Savaree summarized the Staff Report, and stated that Mr. DuBois has a copy of the Staff Report for use during tonight's conference call.

President Hosfeldt opened this item for Public Comment. Seeing no one wishing to speak on this item, President Hosfeldt closed the Public Comment portion.

Board discussion occurred.

Division Chief Paul Cole placed a conference call to Mr. David DuBois of CalPERS, the individual who prepared the documents for the Board. The Board members introduced themselves to Mr. DuBois and the individual Board members each had a discussion with Mr. DuBois.

Secretary Mackintosh stated that CalPERS provided the District with three figures for a final termination number: a standard number, an optimistic number, and a pessimistic number, and he asked why the actual number from CalPERS' standpoint is closer to the pessimistic number than either of the other numbers. Mr. DuBois discussed how he came up with the projected figures.

Director Burke asked who will prepare the final analysis. Mr. DuBois said it will be one of the actuarial assistants, but he will review the figures. Director Burke asked if the District can have an independent company go over the figures.

Director McShane asked if the District would receive any monies back once the investment return has been verified, somewhat like an escrow transaction, and Mr. DuBois replied that it doesn't work that way.

Secretary Mackintosh discussed the figures proposed by CalPERS over the next three years and asked why the payments increase so significantly in the third year. Mr. DuBois indicated he did not have the worksheet in front of him, but he could email a response sometime tomorrow. Mr. DuBois agreed with Secretary Mackintosh that these figures take into account that the Side Fund has been paid off.

Secretary Mackintosh asked why the annual valuation prepared by CalPERS does not seem to reflect that the District paid off the Side Fund. Mr. DuBois indicated that he did not have the pages in front of him but he described to Secretary Mackintosh the document he needed and attempted to respond. Mr. DuBois stated he will respond to this tomorrow, and he indicated the figures will go down if, in fact, the payment of the Side Fund had not been reflected in the annual valuation.

Secretary Mackintosh spoke of the Board's dilemma of not knowing how much termination may actually cost the District. Mr. DuBois discussed the pros and cons of termination and agreed that we will not know exactly what termination will cost, and we will not at this time be able to act on a full set of information.

President Hosfeldt asked if anyone in the audience wished to speak on this item. Seeing no one wishing to speak, he closed the Public Comment portion.

President Hosfeldt thanked Mr. DuBois for his time, and Chief Cole ended the conference call.

Board discussion occurred.

ON MOTION by Director Burke, seconded by President Hosfeldt, by the following Roll Call Vote, the Board voted to adopt a Resolution Authorizing an Amendment to the CalPERS Contract that will result in termination of said contract effective June 30, 2011:

Secretary Mackintosh	Aye
Director McShane	Aye
Director Burke	Aye
Director Alifano	Aye
President Hosfeldt	Aye

Motion passed 5-0.

Attorney Jean Savaree asked if the Board would like her to contact John Bartel to provide the Board with a proposal to review the CalPERS figures, and Board direction was given to do so.

Attorney Savaree indicated she plans to have Bond Counsel at the next Board meeting to discuss pension obligation bonds.

B. Discuss Ten Percent (10%) Reduction in the Point Montara Property Tax Amount

Director Burke said this was discussed at tonight's Finance Committee meeting and asked that this be on the next agenda for a reduction of approximately 10% in the Point Montara parcel tax. Staff was directed to put this on the July agenda.

Director Alifano requested a breakdown of the Half Moon Bay vs. Point Montara parcel tax figures, and direction was given to Staff to provide a breakdown.

President Hosfeldt asked if anyone in the audience wished to speak on this item. Seeing no one wishing to speak, he closed the Public Comment portion.

NEW BUSINESS

A. Review and Adopt FY 2011/12 Coastside Fire Protection District Preliminary Budget

Division Chief Paul Cole summarized the Staff Report and recommended that the Board review and approve the Preliminary Budget for FY 2011/12.

President Hosfeldt asked if there was any Public Comment on this item. Seeing no one wishing to speak on this item, he closed the Public Comment section.

Board discussion occurred.

The Board thanked Division Chief Paul Cole and Cal Fire Chief John Ferreira for all their work putting together the Preliminary Budget.

ON MOTION by Director Burke, seconded by Secretary Mackintosh, the Board voted unanimously to adopt the Preliminary Budget for FY 2011/12. Motion passed 5-0.

B. Set Date for Special Board Meeting in July (Weed Abatement Charges and Community Facilities District Charges. The Week of July 11th)

Following brief Board discussion, the date of Wednesday, July 13th, at 6:00 p.m. was selected as the date for the Special Board Meeting.

Chief Cole stated that the regular Board meeting will still be held on Wednesday, July 27th.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

President Hosfeldt opened Items A through I for public comment. Seeing no one wishing to speak on any of these items, President Hosfeldt closed the public comment section.

A. Finance Committee Report

Secretary Mackintosh reported that in addition to the Preliminary Budget, the Finance Committee also reviewed Cal Fire personnel charges.

B. Volunteer Liaison Report

President Hosfeldt reported that the new volunteers are getting acclimated. He stated the volunteers participated in the recent RV fire behind Safeway and also assisted in bringing an injured bicyclist down the trails to safety.

C. Land and Structures Committee Report

No report.

D. Vegetation Management Committee Report

No report.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

No report.

F. ALS/JPA

No report.

G. Water Supply Assessment Committee Report

No report.

H. Attorney's Report

No report.

I. Fire Chief's Report

Cal Fire Chief John Ferreira discussed the Statistics Report.

Chief Ferreira also discussed the hiring of four seasonal Firefighters to inspect fire hydrants. He introduced Firefighters Matt Gomez and Jose Cruz, who gave the Board a status report on their inspection of 936 fire hydrants. They provided the Board with a written report of the hydrant inspections, and they responded to questions and comments from the Board.

Firefighters Gomez and Cruz reported that they also inspected properties for wildfire vegetation, and they provided the Board with a written report of all spaces inspected. Board discussion occurred.

Director Burke commented that the Board has made significant accomplishments this year despite several factors.

Division Chief Paul Cole reported on EMS training this month, which included a Hollywood make-up artist. Captain Chris Rounds discussed the value of this type of training and how well the participating engine companies have progressed.

Chiefs Ferreira and Cole discussed the District's participation in the funeral procession for the two San Francisco Firefighters.

CORRESPONDENCE

Division Fire Chief Paul Cole referred to the correspondence in the agenda packet.

ADJOURNMENT

President Hosfeldt adjourned the Board to Closed Session at 9:15 p.m.

CLOSED SESSION

- A. Conference with Legal Counsel regarding potential litigation – 1 case
(Closed Session held pursuant to Government Code Section 54956.9)

The Board came back into Open Session at 9:25 p.m.

ACTION TAKEN IN CLOSED SESSION

Attorney Jean Savaree reported that no action was taken in Closed Session.

ADJOURNMENT

President Hosfeldt adjourned the meeting at 9:26 p.m.

Respectfully submitted,


Doug Mackintosh, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Burke, seconded by Director McShane, the Board voted unanimously to approve the Consent Calendar as amended. Motion passed 5-0.

ON MOTION by Director Burke, seconded by President Hosfeldt, the Board voted to adopt a Resolution Authorizing an Amendment to the CalPERS Contract that will result in termination of said contract effective June 30, 2011. Motion passed 5-0.

Direction to Legal Counsel was to request a proposal from John Bartel for review of the CalPERS termination figures.

Staff was directed to place the Point Montara parcel tax on the July agenda. (A special meeting was scheduled for July 13th.) Staff was directed to provide a breakdown of the Half Moon Bay vs. Point Montara parcel tax figures.

ON MOTION by Director Burke, seconded by Secretary Mackintosh, the Board voted unanimously to adopt the Preliminary Budget for FY 2011/12. Motion passed 5-0.

July 13th at 6:00 p.m. was selected as the date and time for the Special Board Meeting regarding Weed Abatement Charges and Community Facilities District Charges.