

STAFF REPORT

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION AUTHORIZING DIRECT DEPOSIT FOR BOARD OF DIRECTORS AND AUTHORIZING CHECK SIGNATURES FOR THE COASTSIDE FIRE PROTECTION DISTRICT

Board of Directors of Coastside Fire Protection District:

Recommendation:

Staff recommends that the Board consider and approve the resolution attached to this report (Attachment 1) updating the list of persons authorized to sign checks for the Coastside Fire Protection District.

Background and Discussion:

Staff recently received an inquiry from a Board member asking whether or not Directors could utilize direct deposit for checks issued to them by the District. Staff reached out to the District's auditors to determine if this practice was allowed and the auditors indicated direct deposit is allowed.

During this inquiry, it came to staff's attention that Resolution No. 2015-10 listing authorized signatories for District issued checks needs to be updated to list all current Board members and Chief Cox.

Attached for the Board's review and approval is a resolution indicating that direct deposit is authorized for checks issued to the Board and listing those Board and staff members authorized to sign District checks.

Fiscal Impact

None.

Attachments:

1. Resolution Authorizing Direct Deposit for Board of Directors and Authorizing Check Signatures for the Coastside Fire Protection District

ATTACHMENT 1

RESOLUTION

RESOLUTION NO. 2022-54

A RESOLUTION OF THE DISTRICT BOARD OF COASTSIDE FIRE PROTECTION DISTRICT AUTHORIZING DIRECT DEPOSIT FOR BOARD OF DIRECTORS AND AUTHORIZING CHECK SIGNATURES FOR THE COASTSIDE FIRE PROTECTION DISTRICT.

RESOLVED, by the Board of Directors of the Coastside Fire Protection District, that the names of persons authorized to sign checks for the Coastside Fire Protection District be as follows:

Gary Burke

JB Cockrell

Bruce MacKimmie

Steve Stockman

Cynthia Sherrill

Jonathan Cox

Nate Armstrong

BE IT ALSO RESOLVED, that two signatures will continue to be required for each check issued on behalf of the Coastside Fire Protection District.

BE IT ALSO RESOLVED, that direct deposit of checks issued to the Board of Directors is authorized if requested by the Board member.

BE IT ALSO RESOLVED, that this Resolution supersedes any and all resolutions authorizing persons to sign checks for the Coastside Fire Protection District effective this date.

BE IT ALSO RESOLVED, that a copy of this resolution, duly certified by the President, be sent to the San Mateo County Treasurer's Office.

PASSED AND ADOPTED by the Board of Directors of the Coastside Fire Protection District at a regular meeting hereof held on July 27, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Gary Burke, Board President

ATTEST:

Deputy Chief Jonathan Cox, District Secretary