

COASTSIDE FIRE PROTECTION DISTRICT

RESOLUTION NO. 2007-03

A RESOLUTION ADOPTING A POLICY FOR COMPENSATION AND  
EXPENSE REIMBURSEMENT FOR MEMBERS OF THE  
COASTSIDE FIRE PROTECTION DISTRICT GOVERNING BOARD

WHEREAS, Section 13857 of the California Health and Safety Code authorizes the payment of compensation to members of a fire district board of directors, in an amount not to exceed \$100 for each meeting of the district board, up to four meetings in any calendar month, such amount subject to annual increase in accordance with the provisions of Section 20200 et seq. of the California Water Code; and

WHEREAS, Article 2.3 (commencing with Section 53232) of Chapter 2 of Part 1 of Division 2 of Title 5 of the Government Code requires a local agency to adopt a written policy concerning compensation payable to members of its legislative body for attendance at other meetings and for reimbursement of expenses incurred in the performance of their official duties;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Coastside Fire Protection District as follows:

1. **Compensation Policy.** Each member of the District's Board of Directors shall be entitled to compensation, at the rate of \$100 per meeting, for attendance in his or her official capacity as a member of the Board at not more than three (3) meetings during any single calendar month, which may consist of any combination of the following meetings, as determined by the Board member:

- (a) Any regular or special meeting of the Coastside Fire Protection District Board of Directors.

2. **Expense Reimbursement Policy.** Members of the Board of Directors shall be entitled to reimbursement for actual and necessary expenses incurred in the performance of their official duties, in accordance with the following policy:

- (a) Travel, meals, lodging, and other actual and necessary expenses when incurred for the attendance at any of the meetings or activities listed above that are conducted outside of the jurisdictional boundaries of the Coastside Fire Protection District.
- (b) Reimbursement for auto travel shall be at the most recently adopted Internal Revenue Service rate. Reimbursement for lodging in connection with a conference or organized educational activity shall be in accordance with the provisions of Subsection 53232.2(d) of the Government Code. All other reimbursements for meals and lodging shall be in accordance with the Internal Revenue Service rates, as established in Publication 463, or any successor publication.

(c) Expenses not covered by the foregoing policy shall be approved by the Board of Directors, in a public meeting before the expense is incurred.

3. Members of the Board of Directors shall provide a brief report on meetings attended at District expense at the next regular meeting.

4. In accordance with Government Code Section 53232.2 and 53232.3, members of the Board of Directors seeking reimbursement shall file an expense statement on the form to be provided by the District within a reasonable period of time after incurring the expense, along with receipts documenting each expense. The expense reports and related documents are to be maintained as public records.

5. **Effective Date.** The policies established by the Resolution shall be effective as of October 16, 2007.

\* \* \*

I hereby certify that the foregoing Resolution No. 2007-03 was duly and regularly adopted at the regular meeting of the Board of Directors of the Coastside Fire Protection District held on October 16, 2007, by the following vote:

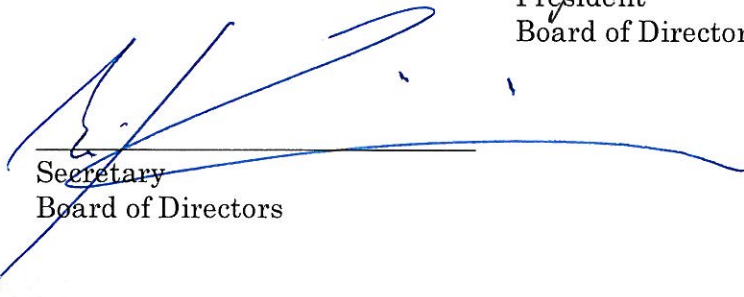
AYES: Gary Burke, Ginny McShane, Bruce MacKimmie, Jerry Donovan, Lane Lees, Bert Silva

NOES: David Eufusia, Gary Riddell

ABSTAIN: none

ABSENT: none

  
\_\_\_\_\_  
President  
Board of Directors

ATTEST:   
\_\_\_\_\_  
Secretary  
Board of Directors