

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

January 28, 2009

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Gary Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

ROLL CALL

Board Members: President Gary Burke, Vice President Ginny McShane, Secretary Bruce MacKimmie, Director Doug Mackintosh, Director Gregg Hosfeldt, Director Lane Lees, Director John Draper, Director Chris Cilia, and Director J. B. Cockrell.

Staff: Division Chief Paul Cole.

Cal Fire: Fire Chief John Ferreira.

Legal Counsel: Attorney Jean Savaree.

Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Vice President McShane introduced Sharon Montoya Bretz, who informed the Board about the creation of a volunteer organization devoted to the transporting and housing of horses and other livestock during fires and emergencies. The group is seeking to be sponsored by a government entity in order to be recognized and sanctioned by the county. Chief Paul Cole stated that a meeting has been scheduled regarding this issue at 8:00 a.m. on February 25, 2009 at the CFPD Board Room.

REPORT BY FIREFIGHTER IAFF LOCAL 2881

Fire Captain Sam Davis of Local 2881 asked the Board that if anyone has a question for him to please get these questions to him in advance at Station 40 or 41 and he will be happy to answer them at the next Board meeting. He reported that the two departments have now successfully combined into one and everything is going along very well.

CONSENT CALENDAR

- A. Approval of Minutes of December 10, 2008 Board Meeting
- B. Approval of Vendor Checks #11333 - #11364 in the amount of \$19,215.43, dated November 1 to November 30, 2008

- C. Approval of Vendor Checks #11365 - #11438 in the amount of \$111,573.52, dated December 1 to December 31, 2008
- D. Approval of Payroll Checks #10027 - #10045 in the amount of \$10,047.93, dated November 1 to November 30, 2008
Direct Deposit of Federal, State and Hospital Tax in the amount of \$6,441.80, dated November 1 to November 30, 2008
- E. Approval of Payroll Checks #10046 - #10063 in the amount of \$9,334.64, dated December 1 to December 31, 2008
Direct Deposit of Federal, State and Hospital Tax in the amount of \$3,772.70, dated December 1 to December 31, 2008

President Burke pulled Items D and E from the Consent Calendar to enable Chief Cole to get reference materials to the Board. Staff responded to questions from the Board.

ON MOTION by Director Cockrell, seconded by Director Hosfeldt, the Board unanimously approved Items A, B, and C of the Consent Calendar as submitted. Motion carried 9-0.

CONTINUING BUSINESS

- A. Public Agency Retirement Services (PARS) Question and Answers with Mitch Barker

Secretary MacKimmie and Director Lees recused themselves and left the room.

Mitch Barker, Senior Vice President of PARS, and Fred Hurst, Vice President of Union Bank in San Francisco, distributed booklets entitled "PARS Post Retirement Healthcare Funding Trust Program for Coastside Fire Protection District" dated January 28, 2009. Mr. Barker led the Board through the PARS section of the booklet, discussing the contents of each page. Mr. Hurst then went through the Union Bank section of the booklet, also discussing each page.

Following the presentation, Messrs. Barker and Hurst responded to questions from the Board, and extensive Board discussion occurred.

Direction was given by President Burke that PARS provide the District with the initial documents for review by the Finance Committee and possible action at the next Board meeting.

- B. Review progress toward achieving CSDA District of Distinction certification

President Burke stated that the required governance seminars are being held on February 19 and 20, 2009 in San Francisco and on March 13, 2009 in Sacramento. Chief Cole polled the Board regarding when members will be able to attend.

NEW BUSINESS

E. Introduction of Amended Fire Ordinance (taken out of order)

1.) Introduce Ordinance By Title, 2009-01; An Ordinance Adopting Amendments to the California Fire Code 2007 Edition and Prescribing Regulations Governing Conditions Hazardous to Life, Property and the Environment from Fire, Panic, Explosion, Hazardous Materials and Hazardous Uses and Establishing a Bureau of Fire Prevention and Providing Officers Therefor, and By Motion Waive Further Reading.

2.) By Motion, Pass Ordinance To Second Reading.

Chief Paul Cole introduced Ordinance 2009-01 and provided background. Chief Samson responded to questions from the Board.

ON MOTION by Director Mackintosh, seconded by Secretary MacKimmie, the Board voted unanimously to Introduce Ordinance By Title, 2009-01; An Ordinance Adopting Amendments to the California Fire Code 2007 Edition and Prescribing Regulations Governing Conditions Hazardous to Life, Property and the Environment from Fire, Panic, Explosion, Hazardous Materials and Hazardous Uses and Establishing a Bureau of Fire Prevention and Providing Officers Therefor, and By Motion Waive Further Reading. Motion carried 9-0.

ON MOTION by Director Draper, seconded by Director Cilia, the Board voted unanimously to Pass the Ordinance to Second Reading. Motion carried 9-0.

Vince Williams urged public education regarding vegetation abatement.

A. Review and Approve Amerseco Contract Agreement

Chief Cole summarized the Staff Report and recommended approval of the agreement.

ON MOTION by Director Cockrell, seconded by Vice President McShane, the Board voted unanimously to approve the Ameresco contract. Motion carried 9-0.

B. Community Facilities District #21 (Triplex: 120 Ferdinand Unit A, 505 Avenue Alhambra Unit B, 509 Avenue Alhambra Unit C in El Granada)

1.) Motion to Adopt Resolution No. 2009-01; Resolution of Intention to Form Community Facilities District No. 21 (Triplex: 120 Ferdinand Unit A, 505 Avenue Alhambra Unit B, 509 Avenue Alhambra Unit C in El Granada)

Chief Paul Cole introduced the Resolution.

ON MOTION by Director Mackintosh, seconded by Vice President McShane, by the following Roll Call vote, the Board voted unanimously to adopt Resolution 2009-01, Resolution of Intention to Form Community Facilities District No. 21 (Triplex: 120 Ferdinand Unit A, 505 Avenue Alhambra Unit B, 509 Avenue Alhambra Unit C in El Granada):

Director Cockrell	Yes
Director Cilia	Yes
Director Draper	Yes
Director Lees	Yes
Director Hosfeldt	Yes
Vice President McShane	Yes
Secretary MacKimmie	Yes
Director Mackintosh	Yes
President Burke	Yes

Motion carried 9-0.

- C. Adopt Resolution No. 2009-02; Resolution Electing To Be Subject To Public Employees' Medical And Hospital Care Act and Fixing the Employer's Contribution At An Amount At Or Greater Than Prescribed By Section 22892(b)(1) Of The Government Code – "Annuitants (Retires) (Non-Represented Safety and Non-Represented Miscellaneous)

Secretary MacKimmie and Director Lees recused themselves and left the room.

Chief Cole summarized the Staff Report and recommended approving the increase to the employer contribution effective January 1, 2009.

ON MOTION by Director Hosfeldt, seconded by Director Cilia, by the following Roll Call Vote, the Board voted to Adopt Resolution No. 2009-02; Resolution Electing To Be Subject To Public Employees' Medical And Hospital Care Act and Fixing the Employer's Contribution At An Amount At Or Greater Than Prescribed By Section 22892(b)(1) Of The Government Code – "Annuitants (Retires) (Non-Represented Safety and Non-Represented Miscellaneous):

Director Mackintosh	Yes
Vice President McShane	Yes
Director Hosfeldt	Yes
Director Draper	Yes
Director Cilia	Yes
Director Cockrell	Yes
President Burke	Yes

Motion carried 7-0.

- D. Adopt Resolution No. 2009-03; Resolution Electing To Be Subject To Public Employees' Medical And Hospital Care Act and Fixing the Employer's Contribution At An Amount At Or Greater Than Prescribed By Section 22892(b)(1) Of The Government Code – "Annuitants (Retirees) (Represented Safety)

ON MOTION by Director Draper, seconded by Vice President McShane, by the following Roll Call Vote, the Board voted to Adopt Resolution No. 2009-03; Resolution Electing To Be Subject To Public Employees' Medical And Hospital Care Act and Fixing the Employer's Contribution At An Amount At Or Greater Than Prescribed By Section 22892(b)(1) Of The Government Code – "Annuitants (Retirees) (Represented Safety):

Director Cockrell	Yes
Director Cilia	Yes
Director Draper	Yes
Director Hosfeldt	Yes
Vice President McShane	Yes
Director Mackintosh	Yes
President Burke	Yes

Motion carried 7-0.

Secretary MacKimmie and Director Lees returned to the meeting.

- F. Review and Approve Surplus and/or Transfer of District Vehicles

Chief Paul Cole summarized the Staff Report and recommended disposing of the surplus rolling stock vehicles listed in the Staff Report. Board discussion occurred.

ON MOTION by Director Cilia, seconded by Secretary MacKimmie, the Board voted unanimously to approve the disposal of the surplus vehicles as outlined in the January 26, 2009 Staff Report. Motion carried 9-0.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report

President Burke stated the District's revenues and expenses are on track. Board discussion occurred regarding budget shortfalls and the results of the Genentech litigation.

President Burke reported the Finance Committee looked at several alternatives and has asked if Hector Lwin can be appointed as Treasurer for the District or if there is an appropriate CPA firm on the Coastsides that could act as Treasurer.

B. Volunteer Liaison Report

Director Hosfeldt reported on the activities of the volunteers and the preparation of volunteer agreements that are being worked on. There was discussion of volunteers being put into service during the upcoming February 16, 2009 bicycle race that will be coming south on Highway 1.

C. Land and Structures Committee Report

Director MacKimmie reported on a recent meeting of the Land and Structures Committee. Direction to Staff was to look at potential lots. Chief Cole discussed locations and construction costs. Board discussion occurred.

D. Vegetation Management Committee Report

No report.

E. California Independent Special Districts Association (San Mateo Co. Chapter)

No report.

F. ALS/JPA

Director Lees reported the January meeting was canceled and rescheduled for February 9th.

G. Attorney's Report

No report.

H. Fire Chief's Report

Chief John Ferreira reported that three members of CFPD will be graduating from the academy on February 13th, and he invited the Board to attend the ceremony. He also reported on the Cal Fire Work Furlough program. He stated that two more CFPD employees are going to South San Francisco, and replacements are being discussed.

Chief Paul Cole reported on the Engine 40 brake issue and the cliff rescue training program.

In regards to the CalPERS Side Fund Liability issue, Chief Cole indicated that he and the Finance Committee would be attending a meeting in Sacramento to address this matter. Board discussion occurred. President Burke asked Attorney Jean Savaree to research the CalPERS Side Fund Liability issue before the Finance Committee goes to Sacramento.

Vice President McShane indicated that her neighbor asked her to praise Chief Cole and the Half Moon Bay Firemen for their kind services during her daughter's illness and transporting to Seton Medical Center.

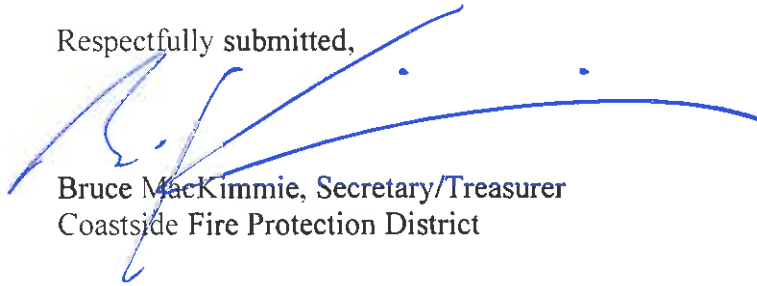
CORRESPONDENCE

No discussion.

ADJOURNMENT

Director Cilia made a motion to adjourn the meeting, and Director Lees seconded the motion. The motion passed unanimously 9-0 and the meeting was adjourned at 10:12 p.m.

Respectfully submitted,



Bruce MacKimmie, Secretary/Treasurer
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Cockrell, seconded by Director Hosfeldt, the Board unanimously approved Items A, B, and C of the Consent Calendar as submitted. Motion carried 9-0.

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ON MOTION by Director Draper, seconded by Director Cilia, the Board voted unanimously to Pass the Ordinance 2009-01 to Second Reading. Motion carried 9-0.

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