

**COASTSIDE FIRE PROTECTION DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

October 27, 2010

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

Vice President Gregg Hosfeldt called to order the special meeting of the Board of Directors of the Coastside Fire Protection District at 6:30 p.m. This meeting was called to elect officers to serve until the first meeting in December 2010, and to discuss Board options regarding the vacant seat on the Board created by President Cilia's resignation.

PRESENT AT ROLL CALL

Directors Present: Director Doug Mackintosh, Director Ginny McShane, Vice President Gregg Hosfeldt, Secretary John Draper, Director Gary Burke, and Director Gary Riddell.
Staff: Division Fire Chief Paul Cole.
Cal Fire: Fire Chief John Ferreira.
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None.

NEW BUSINESS

A. Elections of President to Serve Until First Meeting in December 2010

Attorney Jean Savaree stated that with President Cilia's resignation, there is a vacancy for the position of President to serve until the December 2010 meeting.

Director Mackintosh nominated Gregg Hosfeldt to serve as President until the December 2010 meeting, and Director McShane seconded the nomination. Hearing no further nominations, Director Burke moved that the nominations cease.

ON MOTION by Director Mackintosh, seconded by Director McShane, the Board voted unanimously that Gregg Hosfeldt be elected to serve as Board President until the December 2010 Board meeting. Motion passed 6-0.

Director Riddell nominated John Draper to serve as Vice President until the December 2010 meeting, and Director McShane seconded the nomination. Hearing no further nominations, Director Burke moved that the nominations cease.

ON MOTION by Director Riddell, seconded by Director McShane, the Board voted unanimously that John Draper be elected to serve as Board Vice President until the December 2010 Board meeting. Motion passed 6-0.

Director Riddell nominated Douglas Mackintosh to serve as Secretary until the December 2010 meeting, and President Hosfeldt seconded the nomination. Hearing no further nominations, Director Burke moved that the nominations cease.

ON MOTION by Director Riddell, seconded by President Hosfeldt, the Board voted unanimously that Douglas Mackintosh be elected to serve as Board Secretary until the December 2010 Board meeting. Motion passed 6-0.

B. Discuss and Amend Board Committee Selections

President Hosfeldt went over the current list of standing committees. Attorney Savaree indicated that if any committee has three members, due to Brown Act limitations, that committee cannot meet until the 7th member is appointed to the Board.

President Hosfeldt opened this item for public comment.

Lane Lees commented on this item.

President Hosfeldt closed the public comment.

It was decided that if it becomes necessary for a 3-member committee to meet before the December meeting, it will be noticed and agendaized as a meeting.

C. Discussion of Options Available to Board per Health and Safety Code §13852 to Fill Vacancy on Board Created by President Cilia's Resignation Effective October 1, 2010, and Direction to Staff on Whether to Call For Special Election or Proceed With Process to Fill Vacancy by Appointment

President Hosfeldt opened this item for Public Comment. Hearing no one wishing to give public comment, he closed the Public Comment portion.

Attorney Jean Savaree summarized the Staff Report outlining the Board's options for filling the Board vacancy. Staff recommends appointing a Board member to fill the vacancy.

There was discussion between the Board and Staff regarding when to hold the meeting to hear applicants and appoint a new Board member. It was decided to hold a Special Board Meeting on Thursday, November 18, 2010, at 7:00 p.m., with the deadline for applications to be received by 5:00 p.m. on Tuesday, November 16, 2010.

ADJOURNMENT

ON MOTION by President Hosfeldt, seconded by Director McShane, President Hosfeldt adjourned the meeting at 6:50 p.m.

Respectfully submitted,



Doug Mackintosh, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director Mackintosh, seconded by Director McShane, the Board voted unanimously that Gregg Hosfeldt be elected to serve as Board President until the December 2010 Board meeting. Motion passed 6-0.

ON MOTION by Director Riddell, seconded by Director McShane, the Board voted unanimously that John Draper be elected to serve as Board Vice President until the December 2010 Board meeting. Motion passed 6-0.

ON MOTION by Director Riddell, seconded by President Hosfeldt, the Board voted unanimously that Douglas Mackintosh be elected to serve as Board Secretary until the December 2010 Board meeting. Motion passed 6-0.

It was decided to hold a Special Board Meeting on Thursday, November 18, 2010, at 7:00 p.m. to appoint a 7th Board Member, with the deadline for applications to be received by 5:00 p.m. on Tuesday, November 16, 2010.

ON MOTION by President Hosfeldt, seconded by Director McShane, President Hosfeldt adjourned the meeting at 6:50 p.m.