COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING

PUBLIC MEETING NOTICE & AGENDA

September 23, 2026
4:00 p.m.

LOCATION: Fire Station 40, 1191 Main Street, Half Moon Bay, CA 94019

TELECONFERENCE LINK: https://zoom.us/j/92333627095

PHONE LINK: Dial +1 (669) 900-6833 Meeting ID: 923 3362 7095

PUBLIC COMMENT: Members of the public that wish to attend and/or participate in the meeting may do so in person, by joining the virtual link or by using the phone link.

- For members of the public using Zoom, if you would like to make public comment use the "Raise Hand" feature.
- For members of the public using the phone link, if you would like to make public comment press *9 to raise your hand.

You may also submit any public comments by email to cfpdadmin@fire.ca.gov up to one hour before the start of the meeting.

REASONABLE ACCOMODATION: Any request for reasonable accommodation should be addressed to Meghan Henry at meghan.henry@fire.ca.gov

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AGENDA (Tab# 1)

1. **OPEN SESSION** – 4:00 pm

2. **ROLL CALL**
   President Burke, Vice President Cockrell, Director MacKimmie, Director Sherrill, Director Hanna

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**
   This portion of the meeting has been allocated for public comments. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during this time. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

5. (Tab# 1) **CONSENT CALENDAR**
   A. Approval of minutes from August 26, 2026 Board Regular meeting
   B. Approval of Vendor Checks #58500-58574 in the amount of $518,986.49 dated August 1, 2026 to August 31, 2026.
   C. Approval of Payroll Checks #21338-21339 and DD's in the amount of $1,074.41 dated August 1, 2026 to August 31, 2026 (pay period 7/2026)
   D. Direct Deposit of Federal, State, & Hospital Taxes in the amount of $177.97 dated August 1, 2026 to August 31, 2026 (pay period 7/2026).

6. CONTINUING BUSINESS

A. Update on Wildfire Prevention, Zone 0 (verbal update no staff report) – Chief Wilson
B. Update on Temporary and New Station 44 projects (Verbal update with no staff report) – Chief Wilson
C. (Tab# 2) Review, Discuss and Consider for Approval Fiscal Year 2026/2027 Final Budget – Chief Wilson
    1. Open Public Hearing for Fiscal Year 2026/2027 Final Budget
    2. Close Public Hearing and Approve Motion to Adopt Fiscal Year 2026/2027 Final Budget

7. NEW BUSINESS

A. (Tab# 3) Review, Discuss and Consider for Approval Fixing Employer Health Contribution for retired 001 Represented Safety Members, Retired 002 Non-Represented Safety Members, and 003 Non-Represented Miscellaneous Members. – Chief Wilson
    1. Adopt Resolution 2026-49; Resolution Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization (Group 001 Represented Safety Members).
    2. Adopt Resolution 2026-50; Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization (Group 002 Non-Represented Safety Members).
    3. Adopt Resolution 2026-51; Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization (Group 003 Non-Represented Miscellaneous Members).
B. (Tab# 4) Community Facilities District No. 40 (142 California Ave) – Chief Wilson
    1. Motion to Adopt Res. No. 2026-52; A Resolution of Formation of the Coastside Fire Protection District Community Facilities District No. 40, Authorizing the Levy of a Special Tax within the District, Preliminarily Establishing an Appropriations Limit for the District and Submitting Levy of the Special Tax and the Establishment of the Appropriations Limit to the Qualified Electors of the District
    2. Motion to Adopt Res. No. 2026-53; A Resolution Calling for a Special Election for the Levy of a Special Tax and the Establishment of an Appropriations Limit for Coastside Fire Protection District Community Facilities District No. 40
C. (Tab# 5) Recognition of Fire Captain – Paramedic Ryan Tankersley- Chief Wilson
D. (Tab# 6) Adopt a Resolution taking the following six actions in relation to the Fire Station 44 Replacement Project (the "Project"):
        1. Approve Project plans and specifications;
        2. Authorize District staff to issue the Notice Inviting Bids for Project construction to pre-authorized bidders;
        3. Authorize the Fire Chief or designee to execute a construction contract with the lowest responsive and responsible bidder in an amount not to exceed $14,415,483 plus authorization of a 15% construction contingency;
        4. Authorize the Fire Chief or designee to execute a professional services agreement in the amount of $42,812 with BAGG Engineers for Geotechnical Observation and Testing;
        5. Authorize the Fire Chief or designee to execute a professional services agreement in the amount of $133,714 with BAGG Engineers for Special Inspection and Materials Testing; and
        6. Authorize the Fire Chief or designee to execute an amendment to the professional services agreement with PBK Architects in the amount of $13,700 for additional design services
    1. Motion to Adopt Res. No. 2026-54; Resolution taking the following six actions in relation to the Fire Station 44 Replacement Project (the "Project"): 1) Approve Project plans and specifications; 2) Authorize District staff to issue the Notice Inviting Bids for Project construction to pre-authorized bidders; 3) Authorize the Fire Chief or designee to execute a construction contract with the lowest responsive and responsible bidder in an amount not to exceed $14,415,483 plus authorization of a

15% construction contingency; 4) Authorize the Fire Chief or designee to execute a professional services agreement in the amount of $42,812 with BAGG Engineers for Geotechnical Observation and Testing; 5) Authorize the Fire Chief or designee to execute a professional services agreement in the amount of $133,714 with BAGG Engineers for Special Inspection and Materials Testing; AND 6) Authorize the Fire Chief or designee to execute an amendment to the professional services agreement with PBK Architects in the amount of $13,700 for additional design services

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. (Tab# 7) Finance Committee Report – Dir. Burke, Dir. Cockrell
   - FY26/27 August Revenue
   - FY26/27 August Expenses
   - FY26/27 August Reserve/Assets

B. Volunteer Committee Report – Dir. Cockrell, Dir. Hanna
C. Land and Structures Committee Report - Dir. MacKimmie, Dir. Sherrill
D. Vegetation Management Committee Report – Dir. Cockrell, Dir. Hanna
E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Hanna
F. ALS JPA Liaison Report– Dir. Burke
G. District Capital Improvement Projects Report – Dir. MacKimmie
H. CERT Report – Dir. Sherrill
I. Attorney's Report – Attorney Jean Savaree
J. Fire Marshals Report – Chief Griffin
K. (Tab# 8) Fire Chief's Report - Chief Wilson
   - August 2026 Statistics
   - PARS Monthly Statement for 8/1/2026 to 8/31/2026

9. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Access for the Disabled
Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jed Wilson, Fire Chief
Posted: September 18, 2026

092326 tab 1 Agenda

Final Audit Report 2026-09-18

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