

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

June 24, 2009

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

OPEN SESSION

President Gary Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 7:30 p.m.

PRESENT AT ROLL CALL

Board Members: President Gary Burke, Vice President Ginny McShane, Secretary Bruce MacKimmie, Director Doug Mackintosh, Director Gregg Hosfeldt, Director Lane Lees, Director John Draper, Director Chris Cilia, and Director J. B. Cockrell.

Staff: Division Chief Paul Cole.

Cal Fire: Fire Chief John Ferreira.

Legal Counsel: Attorney Jean Savaree.

Admin. Secretary: Jean Headley.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Cal Fire Chief John Ferreira introduced newly promoted Cal Fire Division Chief and Administrative Officer David Samaniego and discussed related personnel assignments.

CONSENT CALENDAR

- A. Approval of Minutes of May 27, 2009 Board Meeting
- B. Approval of Vendor Checks #11801 - #11863 in the amount of \$1,285,077.23, dated May 1 to May 31, 2009
- C. Approval of Payroll Checks #10108 - #10120 in the amount of \$1,319.10 dated May 1 to May 31, 2009
Direct Deposit of Federal, State and Hospital Tax in the amount of \$174.42, dated May 1 to May 31, 2009

Director Lees pulled Item A, the Minutes of the May 27, 2009 Board Meeting, from the Consent Calendar.

ON MOTION by Secretary MacKimmie, seconded by Director Cockrell, the Board unanimously approved Items B and C of the Consent Calendar as submitted. Motion passed 9-0.

Director Lees made two changes to the May 27, 2009 minutes.

ON MOTION by Director Lees, seconded by Director Cilia, the Board unanimously approved Item A of the Consent Calendar as amended. Motion passed 9-0.

CONTINUING BUSINESS

A. Staff Update on CalPERS ER 1979 Safety Plan Unfunded Liability

Chief Paul Cole had previously this evening distributed his June 24, 2009 Staff Report to the Board regarding this issue. He provided background on the issue and summarized the Staff Report and attached schedules. Extensive discussion occurred.

President Burke requested Counsel to research the 7.75% interest rate. He also requested that this item be kept on the agenda each month.

B. Review Progress Toward Achieving CSDA District of Distinction Certification

None of the Board members attended any additional meetings, so no change in status.

C. Review 2008/09 Board of Director Goals

President Burke discussed the September 22, 2008 Staff Report regarding the Board members' top five goals for 2008/09, and he summarized the results of each of the five goals. He also discussed several other District accomplishments during the year.

D. Review and Approve Resolution Reaffirming Coastside Fire Protection District's Membership in the San Mateo County Pre-Hospital Emergency Services Group, a Joint Powers Authority, and Approving the Revised Joint Powers Agreement

Chief Paul Cole introduced the Resolution, provided background on the issue, and recommended adoption of the Resolution. Board discussion occurred.

ON MOTION by Director Cilia, seconded by Vice President McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2009-10, A

Resolution of the Board of Directors of the Coastside Fire Protection District Reaffirming its Membership in the San Mateo County Pre-Hospital Emergency Services Group, a Joint Powers Authority, and Approving the Revised Joint Powers Agreement:

| | |
|------------------------|-----|
| Director Mackintosh | Aye |
| Secretary MacKimmie | Aye |
| Vice President McShane | Aye |
| Director Hosfeldt | Aye |
| Director Lees | Aye |
| Director Draper | Aye |
| Director Cilia | Aye |
| Director Cockrell | Aye |
| President Burke | Aye |

Motion passed 9-0.

E. Review and Approve Resolution Approving and Authorizing the Automatic Aid Agreement for Fire Responses

Director Cockrell moved, and Vice President McShane seconded, to approve Resolution No. 2009-11 as presented.

Director Lees requested the removal of the first four "Whereas" clauses in the proposed Resolution and also the removal of the word "JPA" from the first line of the fifth "Whereas" clause. The maker of the motion and the second of the motion agreed to the revisions.

ON MOTION by Director Cockrell, seconded by Vice President McShane, by the following Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2009-11, a Resolution of the Board of Directors of the Coastside Fire Protection District Approving and Authorizing the Automatic Aid Agreement for Fire Responses, as amended:

| | |
|------------------------|-----|
| Director Mackintosh | Aye |
| Secretary MacKimmie | Aye |
| Vice President McShane | Aye |
| Director Hosfeldt | Aye |
| Director Lees | Aye |
| Director Draper | Aye |
| Director Cilia | Aye |
| Director Cockrell | Aye |
| President Burke | Aye |

Motion passed 9-0.

NEW BUSINESS

A. Review and Approve Coastside Fire Protection District Preliminary Budget for FY 2009/10

Director Lees requested that all but the PARS section be discussed first; then he and Secretary MacKimmie will recuse themselves from the PARS discussion.

Prior to tonight's meeting, Chief Cole had distributed a revised Staff Report on this item. He discussed the revised Staff Report and attached schedules, and he recommended that the Board accept the report as presented and approve the Preliminary Budget for FY 2009/10. Board discussion occurred.

ON MOTION by President Burke, seconded by Vice President McShane, the Board voted unanimously to approve the Preliminary Budget for FY 2009/10 (except for the PARS portion), including the establishment of the Internal Service Funds. Motion passed 9-0.

Secretary MacKimmie and Director Lees recused themselves from the PARS discussion and left the room.

Board discussion occurred regarding the PARS portion of the Preliminary Budget for 2009/10.

ON MOTION by Director Mackintosh, seconded by President Burke, the Board voted unanimously to approve the PARS budget line item and to include \$359,000 as this year's contribution to PARS. Motion passed 7-0 (MacKimmie and Lees had recused).

Secretary MacKimmie and Director Lees returned to the meeting.

B. Review and Approve Cal Fire Contract "Exhibit E" for FY 09/10

Chief Cole indicated that no Board member has made any comments on this item, and he recommended Board approval of Exhibit E. Staff responded to Board questions and comments.

ON MOTION by Director Lees, seconded by Secretary MacKimmie, the Board voted unanimously to approve Exhibit E as amended. Motion passed 9-0.

C. Review and Approve Extension of Cal Fire Contract

President Burke provided background on this item. Extensive Board discussion occurred regarding the length of time to extend the contract.

ON MOTION by President Burke, seconded by Director Lees, by the following Roll Call Vote, the Board voted on extending the Cal Fire Contract for three years to June 30, 2013:

| | |
|------------------------|-----|
| Director Mackintosh | No |
| Secretary MacKimmie | Aye |
| Vice President McShane | No |
| Director Hosfeldt | No |
| Director Lees | Aye |
| Director Draper | No |
| Director Cilia | No |
| Director Cockrell | Aye |
| President Burke | Aye |

Motion failed with 5 Noes and 4 Ayes.

ON MOTION by Director Mackintosh, seconded by Director Cilia, by the following Roll Call Vote, the Board voted to extend the Cal Fire Contract for one year to June 30, 2011:

| | |
|------------------------|---------|
| Director Mackintosh | Aye |
| Secretary MacKimmie | Aye |
| Vice President McShane | Aye |
| Director Hosfeldt | Aye |
| Director Lees | Abstain |
| Director Draper | Aye |
| Director Cilia | Aye |
| Director Cockrell | Aye |
| President Burke | Aye |

Motion passed 8-0-1, with Director Lees abstaining.

D. Review and Approve Placement of Cal Fire Logo on Fire Apparatus

Cal Fire Chief John Ferreira discussed the placement of Cal Fire logos on District equipment. Board discussion occurred regarding the size and location of Cal Fire logos to be placed on District equipment.

ON MOTION by Director Cockrell, seconded by Director Lees, the Board voted unanimously to allow the Cal Fire logo to be placed on Coastside Fire Protection District apparatus and equipment.

E. Review and Approve Resolution to County of San Mateo Declaring Three Seats Open for Election on the District Board of Directors for the 2009-2013 Term

Chief Paul Cole summarized the Staff Report prepared by District Counsel and recommended that the Board accept the report and declare three seats open for the November 3, 2009 election for the 2009-2013 term.

ON MOTION by Director Cilia, seconded by Director Hosfeldt, by the following Roll Call Vote, the Board voted to adopt Resolution 2009-12, Resolution of the Coastside Fire Protection District to the San Mateo County Office of Elections Declaring Three Seats Open for Election on the District Board of Directors for the 2009-2013 Term:

| | |
|------------------------|---------|
| Director Mackintosh | Aye |
| Secretary MacKimmie | Aye |
| Vice President McShane | Aye |
| Director Hosfeldt | Aye |
| Director Lees | Abstain |
| Director Draper | Aye |
| Director Cilia | Aye |
| Director Cockrell | Aye |
| President Burke | Aye |

Motion passed 8-0-1, with Director Lees abstaining.

F. Discuss M441 Staffing

Chief Cole reported the number of transports and responses by M441, at the request of Director Hosfeldt. Board discussion occurred.

G. Discuss Need for July 2009 Board Meeting

President Burke reported there is, in fact, the need for a July meeting. Although some Board members indicated they would not be available on July 22, there would still be a quorum. The July meeting will be held at the regularly scheduled date and time, the fourth Wednesday of the month, July 22, 2009, at 7:30 p.m.

H. Review and Approve Resolution Amending Coastside Fire Protection District's Statement of Investment Policy, Section 6, to Authorize District's Participation in PARS—Public Agencies Post-Retirement Health Care Plan Trust

Director Lees and Secretary MacKimmie recused themselves and left the room.

Chief Cole provided background on this issue, summarized the Staff Report, and asked the Board to amend the Statement of Investment Policy.

ON MOTION by Director Cockrell, seconded by Vice President McShane, by the following Roll Call Vote, the Board voted to adopt Resolution No. 2009-13, A

Resolution of the Board of Directors of the Coastside Fire Protection District Amending the Statement of Investment Policy:

| | |
|------------------------|-----|
| Director Mackintosh | Aye |
| Vice President McShane | Aye |
| Director Hosfeldt | Aye |
| Director Draper | Aye |
| Director Cilia | Aye |
| Director Cockrell | Aye |
| President Burke | Aye |

Motion passed 7-0 (Lees and MacKimmie had recused).

Director Lees and Secretary MacKimmie returned to the meeting.

BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report
President Burke reported on the Finance Committee meeting earlier this evening.
- B. Volunteer Liaison Report
Director Hosfeldt reported on the activities of the volunteers. There was discussion regarding air support.
- C. Land and Structures Committee Report
Secretary MacKimmie discussed the painting of the fire stations.
- D. Vegetation Management Committee Report
Director Mackintosh reported the committee is continuing to pursue work in the Montara/Moss Beach area with CalTrans, and he commented on upcoming meetings. He also discussed the completed Coral Reef project. Board discussion occurred.
- E. California Independent Special Districts Association (San Mateo Co. Chapter)
No report.
- F. ALS/JPA
Director Lees indicated this has already been discussed earlier in the meeting.
- G. Attorney's Report
No report.
- H. Fire Chief's Report
Cal Fire Chief John Ferreira reminded the Board of the 4th of July parade and discussed the furlough suspension for Cal Fire employees during fire season.

Chief Ferreira reported the hiring of a third Battalion Chief, who is state-funded. He also discussed staff movement, response times, and the incident involving the 19-foot capsized boat.

Vice President McShane commented on the Special Districts and Local Government Institute Certificate Program and suggested keeping the binders in the station's library.

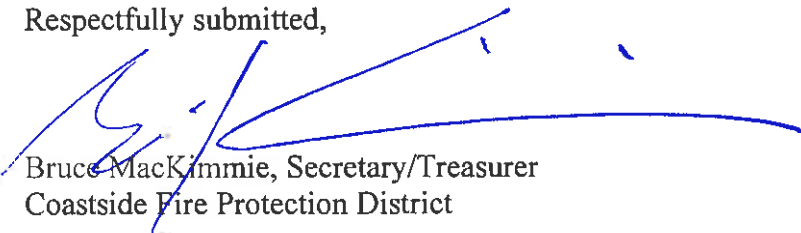
CORRESPONDENCE

Chief Cole referred to the Correspondence items in the packet.

ADJOURNMENT

Secretary MacKimmie made a motion to adjourn the meeting, and Director Lees seconded the motion. The motion passed unanimously 9-0, and the meeting was adjourned at 9:45 p.m.

Respectfully submitted,



Bruce MacKimmie, Secretary/Treasurer
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Secretary MacKimmie, seconded by Director Cockrell, the Board unanimously approved Items B and C of the Consent Calendar as submitted. Motion passed 9-0.

ON MOTION by Director Lees, seconded by Director Cilia, the Board unanimously approved Item A of the Consent Calendar as amended. Motion passed 9-0.

President Burke requested Counsel to research the 7.75% interest rate (re: the Cal PERS Unfunded Liability issue). He also requested that this item be kept on the agenda each month.

ON MOTION by Director Cilia, seconded by Vice President McShane, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2009-10, A Resolution of the Board of Directors of the Coastside Fire Protection District Reaffirming its Membership in the San Mateo County Pre-Hospital Emergency Services Group, a Joint Powers Authority, and Approving the Revised Joint Powers Agreement. Motion passed 9-0.

ON MOTION by Director Cockrell, seconded by Vice President McShane, by Roll Call Vote, the Board voted unanimously to adopt Resolution No. 2009-11, a Resolution of the Board of Directors of the Coastside Fire Protection District Approving and Authorizing the Automatic Aid Agreement for Fire Responses, as amended. Motion passed 9-0.

ON MOTION by President Burke, seconded by Vice President McShane, the Board voted unanimously to approve the Preliminary Budget for FY 2009/10 (except for the PARS portion), including the establishment of the Internal Service Funds. Motion passed 9-0.

ON MOTION by Director Mackintosh, seconded by President Burke, the Board voted unanimously to approve the PARS budget line item and to include \$359,000 as this year's contribution to PARS. Motion passed 7-0 (MacKimmie and Lees had recused).

ON MOTION by Director Lees, seconded by Secretary MacKimmie, the Board voted unanimously to approve Exhibit E as amended. Motion passed 9-0.

ON MOTION by President Burke, seconded by Director Lees, by Roll Call Vote, the Board voted on extending the Cal Fire Contract for three years to June 30, 2013. Motion failed with 5 Noes (Mackintosh, McShane, Hosfeldt, Draper, Cilia) and 4 Ayes (MacKimmie, Lees, Cockrell, Burke).

ON MOTION by Director Mackintosh, seconded by Director Cilia, by Roll Call Vote, the Board voted to extend the Cal Fire Contract for one year to June 30, 2011. Motion passed 8-0-1, with Director Lees abstaining.

ON MOTION by Director Cockrell, seconded by Director Lees, the Board voted unanimously to allow the Cal Fire logo to be placed on Coastside Fire Protection District apparatus and equipment.

ON MOTION by Director Cilia, seconded by Director Hosfeldt, by Roll Call Vote, the Board voted to adopt Resolution 2009-12, Resolution of the Coastside Fire Protection District to the San Mateo County Office of Elections Declaring Three Seats Open for Election on the District Board of Directors for the 2009-2013 Term. Motion passed 8-0-1, with Director Lees abstaining.

ON MOTION by Director Cockrell, seconded by Vice President McShane, by Roll Call Vote, the Board voted to adopt Resolution No. 2009-13, A Resolution of the Board of Directors of the Coastside Fire Protection District Amending the Statement of Investment Policy. Motion passed 7-0 (Lees and MacKimmie recused themselves).