

**COASTSIDE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING**

**September 22, 2021
6:00 p.m.**

LOCATION

Pursuant to Governor Newsom's Executive Order N-29-20, the meeting will be held by teleconference or video conference only. On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer which became effective on March 17, 2020, and which was updated and extended on March 31, 2020; the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020; and the CDC's social distancing guidelines which discourage large public gatherings, the Board meeting room is no longer open to the public for meetings of the Coastside Fire Protection District Board of Directors. Members may participate in the meeting via the Zoom application, or by phone.

Join Zoom Meeting Online at:

<https://us02web.zoom.us/j/82936695041>

Join Zoom Meeting By Phone at:

+1(669) 900-6833

Meeting ID: 829 3669 5041

Any request for reasonable accommodation should be addressed to Michele Ortiz at mortiz@coastsidefire.org

AGENDA (Tab #1)

1. **OPEN SESSION** – 6:00 pm
2. **ROLL CALL**
President Burke, Vice President Cockrell, Director MacKimmie, Director Stockman, Director Sherrill
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**
5. **CONSENT CALENDAR**
 - A. Approval of minutes from August 25, 2021 Regular Board meeting.
 - B. Approval of the corrected minutes from June 23, 2021 Regular Board meeting.
 - C. Approval of Vendor Checks #51174-51245 in the amount of \$134,401.04 dated August 1 to August 31, 2021
 - D. Approval of electronic payment to CalPERS in the amount of \$116,043.91 dated August 1 to August 31, 2021.
6. **CONTINUING BUSINESS**
 - A. Redistricting Update – Chief Cox
 - B. Review, Discuss and Approve Fiscal Year 2021/2022 Final Budget – Chief Cox **(Tab #2)**

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1. Public Hearing for Fiscal Year 2021/2022 Final Budget
2. Motion to Adopt Fiscal Year 2021/2022 Final Budget
- C. Vegetation Management Committee Update – Director Stockman **(Tab #3)**
 1. Review and Discuss Report on Unimproved Parcels with Unmitigated Flammable Vegetation in the High Fire Hazard Severity Areas of the District Staff Report
 2. Adopt Updated Vegetation Management Action Plan
 3. Adopt Resolution No. 2021-49; A Resolution of the Board of Directors of the Coastside Fire Protection District Declaring Seasonal Weeds a Public Nuisance

7. NEW BUSINESS

- A. Review and Approve Staff Report and Adopt Associated Resolutions related to Rural Fire Capacity Grant - Chief Cox **(Tab #4)**
 1. Adopt Resolution No. 2021-47; Approving the Agreement (7GF21029) with the California Department of Forestry and Fire Protection for the award during the term of this agreement under the Rural Fire Capacity Program and authorized the Deputy Chief of the Coastside Fire Protection District to execute said agreement.
 2. Adopt Resolution No. 2021-48; Accepting Unanticipated Revenue in the amount of \$8,471.50 from the California Department of Forestry and Fire Protection, Rural Fire Capacity Grant Program.
- B. Update to Fee Ordinance – Chief Cox **(Tab #5)**
 1. Public Hearing to Consider Amendment of District Ordinance Setting Fees for Service.
 2. Introduction and First Reading for Ordinance and Setting Time for Second Reading and Adoption on October 27, 2021 -Chief Cox
- C. Review, Discuss and Approve Surplus of Equipment – Chief Cox **(Tab #6)**

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

- A. Finance Committee Report – Dir. Burke **(Tab #7)**
 - FY21-22 August Revenue
 - FY21-22 August Expenses
 - FY21-22 August Reserve/Assets
- B. Volunteer Committee Report – Dir. Cockrell
- C. Land and Structures Committee Report - Dir. Cockrell, Dir. MacKimmie
- D. Vegetation Management Committee Report – Dir. Stockman
- E. Special Districts Association (SMCO Chapter) Liaison Report - Dir. Burke
- F. ALS JPA Liaison Report– Dir. Burke
- G. FDAC Liaison Report – Dir. Burke
- H. Emergency Preparedness Liaison Report – Dir. Stockman
- I. CERT Report – Dir. Sherrill
- J. Attorney's Report – Attorney Jean Savaree
- K. Fire Chief's Report - Chief Cox **(Tab #8)**
 - August Statistics
 - PARS Monthly Statement to 8/1/21 to 8/31/21

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9. CORRESPONDENCE

10. CLOSED SESSION

A. Conference with Real Property Negotiations (§ 54956.8)

Property: 531 Obispo Road, El Granada, CA 94018
Agency Negotiation: Deputy Chief Jonathan Cox
Negotiating Parties: Surplus Property of the District
Under Negotiation: Terms and price of potential sale of Property

11. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Jonathan Cox

Jonathan Cox, Deputy Chief

Posted: September 17, 2021

092221 tab 1 DRAFT Agenda

Final Audit Report

2021-09-16

Created:	2021-09-16
By:	Chris Spradley (christopher.spradley@fire.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAwilnwMZfaOdKuFMwYOEeyFdfSuq70bcV

"092221 tab 1 DRAFT Agenda" History

-  Document created by Chris Spradley (christopher.spradley@fire.ca.gov)
2021-09-16 - 11:30:39 PM GMT- IP address: 50.240.206.29
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2021-09-16 - 11:32:38 PM GMT
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2021-09-16 - 11:46:24 PM GMT- IP address: 99.155.36.144
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