

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING**

July 23, 2014

**LOCATION:
1191 Main Street
Half Moon Bay, CA 94019**

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 6:00 p.m.

2. ROLL CALL

Directors Present: Vice President Ginny McShane, Director Harvey Rarback,
Secretary J. B. Cockrell, and President Gary Burke.

Staff: Assistant Chief Paul Cole.

Legal Counsel: Attorney Kai Reuss.

Admin. Secretary: Jean Headley.

Cal Fire Chief Scott Jalbert was on vacation.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

The Board heard public comments from members of the audience.

5. PUBLIC COMMENT – LOCAL 2881

Chris Leddy of Local 2881 discussed the Public Service Announcements in the Half Moon Bay Review and on the District's website. He reported some of the activities the firefighters have been doing. He stated there has been an increase in building permit applications, and he discussed several recent incidents.

6. CONSENT CALENDAR

A Approval of minutes of June 25, 2014 Regular Board Meeting

B Approval of minutes of July 14, 2014 Special Board Meeting

C Approval of Vendor Checks #15976-16068 in the amount of \$106,103.66,
dated June 1 to June 30, 2014

- D. Approval of Payroll Checks #20679-20683 in the amount of \$475.52, dated June 13, 2014
- E. Approval of Payroll Check #20679 in the amount of \$128.35, dated June 27, 2014
- F. Direct Deposit of Federal, State, & Hospital Taxes in the amount of \$103.21, dated June 1 to June 30, 2014.

On Item A, Minutes of the June 25, 2014 Regular Board Meeting, a spelling error was noted of the name Gottuso. The correction will be made.

ON MOTION by Vice President McShane, seconded by Director Rarback, the Board unanimously approved the Consent Calendar as amended. Motion passed 4-0.

7. NEW BUSINESS

President Burke reported that no action was taken by the Board at the conclusion of the Closed Session after the July 14, 2014 Special Board Meeting.

- A. Review and Approve District Comments to San Mateo County Civil Grand Jury Report – “Partly Cloudy With a Chance of Information: Investigating the Transparency of Independent Special Districts’ Websites”

Attorney Reuss introduced this item and discussed the Staff Report. He stated the response is due by August 18th. He indicated all except four of the recommendations have already been implemented and the other four are in process.

Board discussion occurred. President Burke requested Staff to make a chart of who has done what and what still need to be done.

The Board heard public comments from a member of the audience regarding the District’s website.

ON MOTION by Vice President McShane, seconded by Director Rarback, the Board voted unanimously to approve the proposed response to the Grand Jury Report – “Partly Cloudy With a Chance of Information: Investigating the Transparency of Independent Special Districts’ Websites.” Motion passed 4-0.

- B. Discuss Staff Recommendation Regarding Second Ambulance Concept

Assistant Chief Cole provided extensive background on this issue, the scope of services, and discussions that have occurred with AMR.

Some Board discussion occurred.

C. Review and Approve FY 14/15 Cal Fire Contract Deliverables

Assistant Chief Cole reviewed each item of the draft Cal Fire Annual Deliverables.

Some Board discussion occurred, and President Burke added a few items to the list of Deliverables.

ON MOTION by Secretary Cockrell, seconded by Vice President McShane, the Board voted unanimously to approve the Fiscal Year 2014/15 Cal Fire Annual Deliverables, as amended. Motion passed 4-0.

D. Discussion and Direction Regarding Amendments to the Bylaws of the Coastside Fire Protection District

Attorney Reuss summarized the Staff Report and asked for direction from the Board.

Extensive discussion occurred between the Board and Attorney Reuss regarding Robert's Rules of Order versus the Democratic Rules of Order.

President Burke discussed several changes to be made to the proposed amendments to the bylaws.

E. Allow the Board to Vote on a Candidate for CSDA (added to the agenda)

This item had to be added to the agenda because the vote must be in by August 1st in order to be effective.

ON MOTION by Vice President McShane, seconded by Director Rarback, the Board voted unanimously to nominate Kathryn Slater-Carter to be on the CSDA Board of Directors, Region 5, Seat C. Motion passed 4-0.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

No report.

B. Volunteer Liaison Report

Secretary Cockrell discussed seeing the volunteers at the airport where they were having a training session.

Assistant Chief Cole indicated seven new volunteers have passed the background investigations and physicals and will be starting in August.

C. Land and Structures Committee Report

No meeting.

D. Vegetation Management Committee Report

Vice President McShane introduced the new Vegetation Management Chief. She reported that the water companies have encouraged their customers to save water.

E. California Independent Special Districts Association (San Mateo Co. Chapter

No meeting. Next meeting is August 4th.

F. ALS/JPA

No report.

G. Emergency Preparedness

Vice President McShane indicated she would like to invite Olga Crow and Nick Gottuso to a future meeting. Assistant Chief Cole stated that they both will be invited here when the new EDC Plan is finalized, along with all of the other players.

H. Attorney's Report

No report.

I. Fire Chief's Report

Assistant Chief Cole referenced the Operations Statistics. He discussed the recent incident where a man died on the beach when a hole he dug collapsed on him.

9. CORRESPONDENCE

Assistant Chief Cole referred to the monthly PARS report.

10. CLOSED SESSION

President Burke adjourned the Board into Closed Session at 7:28 p.m. He indicated he will report on any action taken in Closed Session at the beginning of the August Board meeting.

A. Conference with Real Property Negotiators (Government Code Section 54956.8)

Property: APN# 047-261-030, Agency Negotiator: Assistant Chief Cole,
Negotiating Parties: Coastside Fire Protection District and San Mateo
County Harbor District, Under Negotiation: Price and terms of payment
for purchase.

Respectfully submitted,



J. B. Cockrell, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Vice President McShane, seconded by Director Rarback, the Board unanimously approved the Consent Calendar as amended. Motion passed 4-0.

President Burke requested Staff to make a chart of who has done what and what still need to be done regarding the Transparency of the District's Website.

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