

COASTSIDE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING

March 28, 2012

7:30 p.m.

LOCATION

Coastside Fire Protection District  
Board Room  
1191 Main Street  
Half Moon Bay, CA 94019

AGENDA

(Tab #1)

1. OPEN SESSION – 7:30 pm
2. ROLL CALL  
President Mackintosh, Vice President Alifano, Secretary McShane, Director Burke, Director Riddell
3. PLEDGE OF ALLEGIANCE
4. PUBLIC COMMENT
5. CONSENT CALENDAR
  - A. Approval of minutes of February 22, 2012 Regular Board Meeting
  - B. Approval of Vendor Checks #13979-14063 in the amount of \$2,705,048.91, dated Feb. 1 to Feb. 29, 2012
  - C. Approval of Payroll Checks #20436-20443 in the amount of \$2,564.64, dated Feb. 1 to Feb. 29, 2012  
Direct Deposit of Federal, State and Hospital Taxes in the amount of \$541.06, dated Feb. 1 to Feb. 29, 2012.
6. CONTINUING BUSINESS
  - A. Update - Report to the board on the process required to reestablish a standalone department to provide fire and emergency services within the District. Attorney Savaree /Attorney Bolanos **(Tab #2)**
  - B. Review the Cal Fire Cooperative Fire Program's Fire Protection Reimbursement Agreement (LG 1) No. ICA01553 for services from June 30, 2012 to June 30, 2013. Chief Ferreira **(Tab #3)**
7. NEW BUSINESS
  - A. Presentation – Youth Leadership Institute, “Project CASA”, Smoke Free Housing. Dir. Mackintosh
  - B. Audit Services – Approve and Direct Assistant Chief to develop and solicit Request for Proposals (RFP's) for new District financial auditing services. Chief Cole **(Tab #4)**
  - C. Update on Fire Marshal Selection Process (Cal Fire). Dir. Alifano
  - D. Hydrant Maintenance and LE-100 Inspection Option. Chief Cole **(Tab #5)**
  - E. Review and Approve Professional Services Agreement with Andreini Bros. Inc. in the amount of \$14,455.00 for Fire Station 44 Driveway Repair. Chief Cole **(Tab #6)**
  - F. Discuss Cal Fire Policies and Operations. Dir. Burke
8. BOARD OF DIRECTORS AND CHIEFS' REPORTS
  - A. Finance Committee Report – Dir. Burke, Dir. Mackintosh
  - B. Volunteer Liaison Report – Dir. Alifano

- C. Land and Structures Committee Report – Dir. Alifano, Dir. Riddell
- D. Vegetation Management Committee Report – Dir. Mackintosh, Dir. McShane
- E. California Independent Special Districts Association (San Mateo Co. Chapter) - Dir. McShane
- F. ALS/JPA – Director Mackintosh
- G. Water Supply Assessment Committee Report – Dir. Burke, Dir. Riddell
- H. Shared Services Committee Report – Dir. Alifano, Dir. Riddell
- I. Attorney's Report – Attorney Jean Savaree
- J. Fire Chief's Report - Chief Ferreira/Chief Cole (**Tab #7**)

9. CORRESPONDENCE - Chief Cole (**Tab #8**)

10. ADJOURNMENT

Note: Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection at the Administration Office front counter located at 1191 Main Street, Half Moon Bay, California, during normal business hours.

Oral Communications Procedures: This portion of the meeting has been allocated for public comments concerning items on the agenda for this meeting. If a member of the public wishes to defer comment until the item comes up on the agenda, the Board should be so advised during Oral Communications. In such event, the Board may permit public comment to be taken following the staff presentation of the item. The amount of time allotted for public comment shall be subject to reasonable limitations established by the Board.

Access for the Disabled

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Fire Chief at least 1 working day before the meeting at phone number (650) 726-5213. Notification in advance of the meeting will enable the District make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Posted:  
March 23, 2012

  
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Paul Cole, Assistant Chief