

**COASTSIDE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING**

July 26, 2017

**LOCATION:
1191 Main Street, Half Moon Bay, CA 94019**

ACTION MINUTES

1. OPEN SESSION

President Burke called to order the regular meeting of the Board of Directors of the Coastside Fire Protection District at 6:03 p.m.

2. ROLL CALL

Directors Present: Secretary Ginny McShane, Director Steve Stockman,
Director Bruce MacKimmie, Vice President Cockrell, and
President Gary Burke.
Cal Fire: Chief Ian Larkin.
Staff: Assistant Chief Paul Cole (ill, present by speaker phone).
Legal Counsel: Attorney Jean Savaree.
Admin. Secretary: Jean Headley.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR

- A. Approval of minutes of June 28, 2017 Regular Board Meeting.
- B. Approval of Vendor Checks #18465-18541 in the amount of \$260,637.29, dated June 1 to June 30, 2017.
- C. Approval of Payroll Checks #20951-20954 in the amount of \$573.54, dated June 1 to June 30, 2017.
- D. Direct Deposit of Federal, State & Hospital Taxes I the amount of \$99.27, dated June 1 to June 30, 2017.

ON MOTION by Director MacKimmie, seconded by Secretary McShane, the Board voted to approve Items A, C, and D of the Consent Calendar as submitted. Motion passed 5-0.

ON MOTION by Secretary McShane, seconded by Vice President Cockrell, the Board voted to approve Item B of the Consent Calendar as submitted. Motion passed 4-0-1, with Director MacKimmie recusing himself from voting on Item B.

6. CONTINUING BUSINESS

A. Weed Abatement

Attorney Savaree introduced the Resolution and recommended adoption.

1. Public Hearing for Weed Abatement

President Burke opened the public hearing. Seeing no one wishing to speak, he closed the public hearing.

2. Adopt Resolution No. 2017-29, A Resolution of the Board of Directors of the Coastside Fire Protection District to Recover Costs of Weed Abatement in the Amount of \$21,440.08 for 99 Parcels

ON MOTION by Director MacKimmie, seconded by Secretary McShane, by the following Roll Call Vote, the Board unanimously adopted Resolution No. 2017-29, A Resolution of the Board of Directors of the Coastside Fire Protection District to Recover Costs of Weed Abatement in the Amount of \$21,440.08 for 99 Parcels:

Secretary McShane	Aye
Director Stockman	Aye
Director MacKimmie	Aye
Vice President Cockrell	Aye
President Burke	Aye

Motion passed 5-0.

7. NEW BUSINESS

A. Review and Approve District's Response to the San Mateo County Civil Grand Jury Report

Attorney Savaree discussed this item and recommended that the Board review the draft response and provide direction as needed to finalize the response to the Grand Jury Report, and authorize President Burke to sign the final response to the Grand Jury Report.

ON MOTION by Vice President Cockrell, seconded by Director MacKimmie, the Board voted unanimously to authorize President Burke to sign the response to the Grand Jury Report. Motion passed 5-0.

Following the Board vote, Assistant Chief Cole provided comments.

8. BOARD OF DIRECTORS AND CHIEFS' REPORTS

A. Finance Committee Report

President Burke indicated the Finance Committee met and this has already been discussed earlier in the meeting.

B. Volunteer Liaison Report

No report.

C. Land and Structures Committee Report

No report.

D. Special Districts Association (SMCO Chapter)

No report.

E. ALS/JPA

No report.

F. Emergency Preparedness

Director Stockman indicated that emergency preparation on the Coast is in constant fluctuation depending on various government and individual personalities that are involved. He indicated there is a new director at the Office of Emergency Services, and the OES feels it is the community's responsibility to handle the leadership of the CEC (Coastside Emergency Corps) as opposed to falling under the OES.

G. Attorney's Report

No report.

H. Fire Chief's Report

Regarding the Station 41 rebuild, Assistant Chief Cole thanked Vice President Cockrell and Director Stockton for attending the Planning Commission meeting as well as the San Mateo County Planning Department Staff for their thorough presentation of our position. He provided additional comment on this issue.

Assistant Chief Cole updated the Board on the progress of the Training Prop.

Cal Fire Chief Larkin informed the Board that AB398 passed the Legislature, which will repeal the annual SRA fee effective July 1, 2017.

9. CORRESPONDENCE

President Burke referred to and discussed the PARS report.

10. MOVE TO CLOSED SESSION

President Burke adjourned the Board to Closed Session at 6:27 p.m.

A. Conference with Legal Counsel – Anticipated Litigation [Government Code §54956.9(d)(2): One Case

11. REPORT FROM CLOSED SESSION

The Board came back into Open Session at 6:57 p.m.

No action was taken in Closed Session.

12. ADJOURNMENT

President Burke adjourned the meeting at 6:58 p.m.

Respectfully submitted,

Ginny McShane, Secretary
Coastside Fire Protection District

Note: Audio and video tapes of meetings are available for inspection during regular business hours.

BOARD ACTION TAKEN AND DIRECTION TO STAFF

ON MOTION by Director MacKimmie, seconded by Secretary McShane, the Board voted to approve Items A, C, and D of the Consent Calendar as submitted. Motion passed 5-0.

ON MOTION by Secretary McShane, seconded by Vice President Cockrell, the Board voted to approve Item B of the Consent Calendar as submitted. Motion passed 4-0-1, with Director MacKimmie recusing himself from voting on Item B.

ON MOTION by Director MacKimmie, seconded by Secretary McShane, by Roll Call Vote, the Board unanimously adopted Resolution No. 2017-29, A Resolution of the Board of Directors of the Coastside Fire Protection District to Recover Costs of Weed Abatement in the Amount of \$21,440.08 for 99 Parcels. Motion passed 5-0.

ON MOTION by Vice President Cockrell, seconded by Director MacKimmie, the Board voted unanimously to authorize President Burke to sign the response to the Grand Jury Report. Motion passed 5-0.